



Jawahn E. Ware
County Clerk/Procurement Manager

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS
ADMINISTRATION**

Attention Viewers of www.dougherty.ga.us:

The following supplemental material pertains to the:

April 27, 2020 Regular Meeting

Documents received after 5 p.m., April 23, 2020 are not included.

For questions or concerns pertaining to Commission related items, please call 229-431-2121.

Sincerely,

Jawahn E. Ware
County Clerk





**SPECIAL CALLED MEETING
APRIL 27, 2020
10 AM**

AGENDA

To comply with the orders set forth by the Governor's Executive Order and the guidelines of the Center for Disease Control (CDC) in regard to the Coronavirus (COVID19) pandemic and social distancing, the Dougherty County Board of Commissioners will be holding a virtual type meeting on Monday, April 27, 2020. The public will have live access to the audio meeting by accessing the Dougherty County Georgia Government Facebook page at facebook.com/Dougherty.ga.us or viewing the public government access channel (Channel 16).

1. Call meeting to order by Chairman Christopher Cohilas.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. Consider for action the approval of the April 13th Special Called Meeting Minutes.
ACTION: **See Minutes.**
6. Consider for action the **purchase of one (1) 2020 Ford F150 4x2 SuperCab SWB Truck for Code Enforcement** from the "piggy-back" of the City of Albany's award with **Wade Ford** (Smyrna, GA), **in the amount of \$29,849**. Funding is budgeted in the **SPLOST VII**. Assistant County Administrator Scott Addison will address. Chief Robert Carter and Buyer Tina Strassenberg are present. **See Purchases #1.**
ACTION:
7. Consider for action the **proposal from Edifice Consulting, Inc.** (Byron, GA) **not to exceed \$89,000 for professional services** to include project documents and project administration **for waterproofing and enhancements to the Judicial Building and Government Center**. Funding will be provided from **SPLOST VII**. Assistant County Administrator Scott Addison will address. Facilities Management Director Heidi Minnick and consultant Jody Usry are present. **See Purchase #2.**
ACTION:

8. Items from the County Administrator.

9. Items from the County Attorney.

10. Items from the County Commission.

11. Adjourn.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-431-2121 promptly to allow the County to make reasonable accommodations for those persons.

DOUGHERTY COUNTY COMMISSION
SPECIAL CALLED MEETING MINUTES

DRAFT

April 13, 2020

The Dougherty County Commission met via a video conferencing platform to be in compliance with the joint City of Albany/Dougherty County Executive Order to Shelter in Place on April 13, 2020. Chairman Christopher Cohilas presided. Commissioners participating were Victor Edwards, Gloria Gaines, Russell Gray, Lamar Hudgins, Clinton Johnson, and Anthony Jones. Also participating were County Administrator Michael McCoy, Assistant County Administrator Scott Addison, County Attorney Spencer Lee, County Clerk Jawahn Ware and other staff. The public and representatives of the media participated via live streaming of the meeting on the County's Facebook page and the government public access channel.

After the invocation and Pledge of Allegiance, the Chairman called for approval of the March 16th Regular Meeting and March 30th Work Session minutes.

Commissioner Jones moved for approval. Upon a second by Commissioner Johnson, the minutes were unanimously approved.

The Chairman recognized Cornerstone Principals, Camila Knowles and Louie Perry to provide an update on the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Due to technical difficulties, it was proposed that the information be provided to the Chairman for distribution and discussion.

The Chairman recognized Elections Supervisor Ginger Nickerson to provide an update on the Absentee Ballot Applications and provide the new proposed election date. She shared that the Secretary of State changed the date of the Presidential Primary to June 9th and that there was a mass mailout of absentee ballots to active voters. Additional date changes and key information were provided.

The Chairman called for consideration of the ratification of a repair for the main water line in the Judicial Building from single source vendor MetroPower Plumbing (Albany, GA) in the amount of \$80,700. The cost includes complete replacement of the main water line to the Judicial Building and restoration of the sidewalk above the line. Funding will be provided from SPLOST VII – Judicial Building Improvements. Assistant County Administrator Scott Addison addressed. Facilities Management Director Heidi Minnick was available. Mr. Addison stated that the line could no longer be repaired and needed to be replaced.

Commissioner Jones moved for approval. Upon a second by Commissioner Johnson, the motion passed unanimously.

The Chairman called for consideration of the replacement of the cooling tower fill and basin for the Department of Human Services (DHS) from RHC Heating and Cooling (Albany, GA) in the amount of \$66,903. Four vendors were contacted with two vendors submitting bids; the highest being \$118,972.45. Funding will be provided from the DHS Capital Fund Budget. Assistant

County Administrator Scott Addison addressed. Facilities Management Director Heidi Minnick was available.

Commissioner Gray moved for approval. Upon a second by Commissioner Johnson, the motion passed unanimously.

The Chairman called for consideration of the recommendation from the Emergency Medical Services Department to apply for an EMS Trauma Related Equipment reimbursement Grant in the amount of \$12,085.78 for use to purchase EMS Trauma Related Equipment. This is a 100% grant with no local match. EMS Director Sam Allen addressed.

Commissioner Gray moved for approval. Upon a second by Commissioner Johnson, the motion passed unanimously.

Mr. McCoy announced that the County received a Community Home Investment Program (CHIP) grant in the amount of \$300,000.

There being no further business to come before the Commission, the meeting adjourned at 10:19 a.m.

CHAIRMAN

ATTEST:

COUNTY CLERK



PROCUREMENT RECOMMENDATION

DATE: April 23, 2020

TITLE: **DOCO VEHICLE**

DEPARTMENT: **CODE ENFORCEMENT**

REFERENCE NUMBER: **20-020**

ACCOUNT NUMBER: **SPLOST VII - 25023.7005.01**

OPENING DATE: **12/17/2019**

BUDGETED AMOUNT: **\$30,000**

BUYER: Tina Strassenberg

DEPARTMENT CONTACTS: **Robert Carter**


Yvette Fields, Director

RECOMMENDATION:

Recommend the purchase of one (1) 2020 Ford F150 4x2 SuperCab SWB truck for Code Enforcement as a piggyback purchase from Bid Ref #20-020, Spec 7, through Wade Ford in the amount of \$29,849.00.

BACKGROUND INFORMATION:

Bid Ref #20-020 was advertised in the Albany Herald, on local Channel 16, and published on the Georgia Procurement Registry. The bid opening was on 12/17/2019. Four bids were received. Wade Ford was the low bidder for Specification 7.

These new vehicles will replace vehicle number #740967. It is further requested that this unit be deemed surplus for disposal.

COUNTY ADMINISTRATOR ACTION:

☒ APPROVED

☐ DISAPPROVED

☐ HOLD

COMMENTS:

4-24-2020
DATE


COUNTY ADMINISTRATOR

List of Documents Attached:

Bid Tabulation

Vendor Confirmation Email

CENTRAL SERVICES

From: Roger Moore <rmoore@wade.com>
Sent: Thursday, April 23, 2020 9:43 AM
To: Trotter, Michael <MTrotter@albanyga.gov>
Subject: additional F150s ordered from Bid #20-020

Good morning Mike,
Per phone conversation, I will honor pricing on Spec #7 for 2020 F150 Supercabs. Just FYI, the order cutoff for 2020 models is next Thursday, 30 Apr. The 2021's will be a new design and are expected to increase in pricing 1800 – 2000 per unit.
Thank you for the opportunity and your business,
Have a great day. Say dry!!
Roger

Roger Moore
Wade Ford Government Sales
3860 South Cobb Drive
Smyrna, GA 30080

678-460-3881 Desk
770-433-2412 Fax
770-527-9041 Cell

PUBLIC RECORDS NOTICE: Georgia has a very broad public records law. Most written communications to or from City and County officials regarding City and County business are public records available to the public and media upon request. Your email communications may be subject to public disclosure.



PROPOSAL

OWNER	DOUGHERTY COUNTY COMMISSION		
FACILITY:	JUDICIAL BUILDING, 225 PINE AVE, ALBANY, GA 31701 GOVERNMENT BUILDING, 222 PINE AVE, ALBANY, GA 31701		
OWNER'S REP:	HEIDI MINNICK, DIRECTOR, DOUGHERTY COUNTY FACILITIES DEPT.		
QUOTED BY:	JODY USRY	QUOTED ON	15 APR 2020
DESCRIPTION:	EXTERIOR WALL AND HARDSCAPE RESTORATION		
DETAIL: A. Execute the necessary due diligence to discover the information needed to outline potential treatment options to restore the exterior walls in place. B. Produce and provide project documents for the same, per owner's chosen treatment option. 1. Technical specifications 2. Diagrams and detail drawings C. Provide project administration to the successful conclusion of the project including: 1. Interface and coordinate with the procurement professionals to produce and publish the project manual. 2. Conduct a pre-bid conference. 3. Evaluate pre-bid submittals from bidders. 4. Produce necessary addendums. 5. Evaluate bid proposals supply recommendations. 6. Conduct a pre-construction conference. 7. Monitoring, enforcing the requirements, and reporting on the progress of the project during construction. 8. Review and make recommendations regarding any proposed changes or change orders. 9. Review and make recommendations on pay requests or draws. 10. Execute a final inspection, and as necessary, re-inspection. 11. Execute project close out, including but not limited to securing the specified warranty or warranties, and archiving the job.			
Edifice Consulting Inc., will accept, as full payment for these services, six percent (6%) of the contract total for production of the project documents, and four (4%) for project administration, total fees will not exceed eighty-nine thousand (\$89,000.00). <i>In the case the project is not awarded, the fees will be assessed on the lowest bid, or in the case of no bids, the project budget.</i>			
ACCEPTED BY		ACCEPTED ON	
SIGNATURE		P.O. NUMBER	
Quotation good for 90 days of date on proposal. Payment terms, unless otherwise noted will be net 30. Please remit the accepted proposal to facsimile # 866 801 3983 or email to jody@edifice.biz , or mail to P.O. Box 1060, Byron, GA 31008. Purchase orders numbers are optional.			