

Dougherty County, Georgia

**ANNUAL
BUDGET**

**For The
Fiscal Year Ending June 30, 2016**

DOUGHERTY COUNTY OFFICIALS

Board of Commissioners

Christopher Cohilas, Chairman

John Hayes

Lamar Hudgins

Harry James

Clinton Johnson

Anthony Jones

Ewell Lyle

General County Government

Richard Crowdis.....	County Administrator
Michael McCoy.....	Assistant County Administrator
Jawahn Ware.....	County Clerk
Spencer Lee.....	County Attorney
Martha Hendley.....	Finance Director
Alice Goseer-Jenkins.....	Human Resources
Shonna Colley.....	Tax Director
Ginger Nickerson.....	Registration & Elections Supervisor
Dwayne Greene.....	Facilities Management Director
Pauline Abidde.....	Library Director
Larry Cook.....	Public Works Director

Dougherty County Courts

Willie Lockette.....	Superior Court Judge
Stephen Goss.....	Superior Court Judge
Denise Marshall.....	Superior Court Judge
Nancy Stephenson.....	Probate Court Judge
Evonne Mull.....	Clerk of Courts
Victoria Darrisaw.....	State Court Judge
Baxter Howell.....	Chief Magistrate Court Judge
John Stephenson.....	Magistrate Court Judge
John Salter.....	Magistrate Court Judge
Herbie Solomon.....	Juvenile Court Judge
Kevin Sproul.....	Sheriff
Greg Edwards.....	District Attorney
Leisa Johnson.....	Public Defender
Michael Fowler.....	Coroner

Solid Waste Landfill

Scott Addison, Director.....	Solid Waste Landfill
------------------------------	----------------------

Public Safety

Cynthia Battle.....	Chief of Police
John Ostrander.....	Jail Director

Public Health

Greg Rowe.....	Emergency Medical Services Director
----------------	-------------------------------------

Cooperative Extension Service

James Morgan-County Extension Coordinator.....	County Extension
--	------------------

Table of Contents

A.	Introduction	A-01
B.	Financial Summary	B-01
C.	Personal Services	C-01
D.	General County Government	
	Administrative	D-01
	Legislative/Commissioners	D-07
	Tax/Tag Collections	D-13
	Legal & Professional Services	D-19
	Registration & Elections	D-23
	Community Development	D-29
	Facilities Management	D-33
	Information Technology	D-47
	Auditing	D-51
	Mail/Security Services	D-55
	EMS/Procurement Contract Services	D-61
	Library	D-65
	Human Resources	D-74
	Finance	D-79
	Board of Equalization	D-85
E.	Judicial	
	Probate Court	E-01
	Clerk of Courts	E-07
	Superior Court	E-13
	State Court	E-19
	Magistrate Court	E-25
	Juvenile Court	E-31
	Sheriff's Office	E-37
	District Attorney	E-43
	Public Defender	E-49
	Coroner	E-55
F.	Public Works	
	Public Works	F-01
	Engineering	F-07
	Vehicle Maintenance	F-13
	Environmental Control	F-19
	Park Maintenance	F-25
G.	Public Safety	
	Albany-Dougherty S.W.A.T. Team	G-01
	Albany-Dougherty Drug Unit	G-05
	Jail Facility	G-09
	Emergency Management Agency	G-15

Table of Contents

H. Public Health & Social Services	
Emergency Medical Services	H-01
Health Services	H-07
Department of Family and Children Services	H-11
I. Cooperative Extension Service	
County Extension	I-01
Natural Resources	I-07
J. Other - General Fund	
Insurance/Benefits	J-01
Contingency	J-05
Other Financing Uses	J-09
K. Special Services District Fund	
County Police	K-05
Fire Protection	K-11
Animal Control	K-15
Street Lighting/Utilities	K-21
Recreation	K-25
Planning and Development	K-29
Code Enforcement	K-33
Storm Water Management	K-37
Contingency	K-41
L. Capital Improvement Program	L-01
M. Special Purpose Local Option Sales Tax	
SPLOST I	Completed
SPLOST II	M-02
SPLOST III	M-04
SPLOST IV	M-06
SPLOST V	M-08
SPLOST VI	M-10
N. Solid Waste Disposal Enterprise Fund	N-01
O. Other Funds	
Confiscated Funds	O-02
DHS Building Lease Fund	O-04
Lease - Commercial Property Fund	O-06
Grants Fund	O-08
Law Library	O-10
P. Appendices	
Organizational Chart	P-01
Millage Rates	P-02



BOARD OF COMMISSIONERS
DOUGHERTY COUNTY
ALBANY, GEORGIA

COUNTY COMMISSION:

CHRISTOPHER S. COHILAS, CHAIRMAN
LAMAR HUDGINS, VICE CHAIR
JOHN HAYES
HARRY JAMES
CLINTON JOHNSON
ANTHONY JONES
EWELL LYLE

July 1, 2015

COUNTY ADMINISTRATOR
RICHARD CROWDIS

TO: Members, Dougherty County Commission

FROM: Richard Crowdis, County Administrator

RE: **Adopted Fiscal Year Budgets 2015-2016**

The **FY 2016 Budgets** representing the General Fund, Special Services District Fund, Solid Waste Enterprise Fund, Capital Improvements Program Fund, Special Purpose Local Option Sales Tax Funds, DHR Building Fund, Confiscated and Seizure Fund, Lease Commercial Fund, Grant Fund and Law Library Fund which were approved and adopted on **June 29, 2015** are enclosed in detail in this document. These Budgets were developed in a sound planning process meeting all legal requirements which should ensure our delivery of services to the public during the twelve month period.

Fortunately, we are able to fund the **first COLA (2.5%) in 7 years** and the **first Merit Increase (2.8%) in 6 years** for our employees in FY 2016. This will be a much needed morale builder and greatly assist in retaining our valuable workforce.

In order to accomplish the above, the **General Fund actual millage rate of 11.894 was increased 0.700 to the amount of 12.594**. The projected increase in Revenue is approximately \$1.7 million. The last increase in the General Fund millage rate was July 2004. Since that same time, the millage rate has been decreased 3 times.

The millage supports the **Maintenance and Operation (M&O) Budget** which increased 3.3% to **\$47,719,151**. Major increases in Expenditures are the following: (1) COLA - \$580,396 (2) Merit Increase - \$612,589 (3) Information Technology - \$200,000 (4) Re-opening Southside Library - \$111,000. The **Capital Improvements Program (CIP) Budget** which is not receiving a portion of the tax millage is funded at **\$1,183,151** which is an increase of 17.7%. The CIP is funded from Reserves and SPLOST funds.

The **Special Services District Fund** is budgeted at **\$6,886,751** which is a decrease of 2.3% from last year's budget. **The millage rate was decreased 0.088 from 9.272 to 9.184.**

The **Solid Waste Enterprise Fund** is budgeted at **\$3,146,225** for **Maintenance & Operations (M&O)** which is a 7.0% decrease from last year. The **Capital Improvements Program (CIP)** is budgeted at **\$3,435,500** which is a significant increase from last year. \$2,750,000 in CIP is budgeted for construction of new cells in the Landfill for future capacity. Additionally, \$1,000,000 is funded from SPLOST VI for this important Cell Construction Project. The **2014 CPI of 1.7%** will increase the landfill gate rate from **\$37.57** per ton to **\$38.21** effective **July 1, 2015**.

Other Funds included in this Budget Document are SPLOST Funds II, III, IV, V, and VI; Confiscated and Seizure; DHR Building; Grants; and Law Library. These funds are being maintained in compliance with state laws, regulations and sound accounting practices.

We are continuously challenged to reduce and contain costs. I look forward to working with you as we move forward in the future.

ALBANY, DOUGHERTY COUNTY, GEORGIA

HISTORY

Albany, Dougherty County and Southwest Georgia are rich in southern history and culture. Albany celebrated its 150th anniversary in 1986. The Dougherty County School System and the Sesquicentennial Committee have published a history of the area called Glancing Backward. It is available through the Chamber of Commerce or may be acquired temporarily through inter-library loan or checked out locally. Much of the information below was researched by the publishers of Glancing Backward and is contained in that publication.

Creek Indians were the first residents of this area as early settlers began inhabiting Southwest Georgia in the 1790's. Nelson Tift, a Connecticut native, entered into an agreement with a group of men in 1826 to find a town on the west bank of the Flint River, at that time Baker County. The original purpose for locating a town here was to utilize the Flint River for merchandising and boat traffic, etc. Later, Tift bought the interests of the other gentlemen, convinced that the town would eventually be successful. Albany was actually founded in 1836 when Nelson Tift was 25 years old. Though the Flint River is still a largely navigable waterway, it is now used for recreation.

In 1853, Dougherty County was created out of Baker County by an act of the Georgia General Assembly. It was named for Judge Charles Dougherty of Athens. The County contains 326 square miles of land area with a 2010 census population of 94,565 persons.

Many of the original buildings remain and some have been restored and are in use today. Quail plantations are famous in the area and date back to the founding of Albany. Dougherty County is recognized for its quail and duck hunting, fishing, the Flint River and many cypress swamps.

A famous military unit, the Nelson Rangers, originated in Albany in 1862 and fought in numerous Civil War skirmishes under the leadership of Capt. Thomas N. Nelson, who married the daughter of Nelson Tift.

Albany is still known for its artesian wells, the first drilled around 1881. Because the mineral waters were thought to be curative, the town became a tourist attraction. Today, the artesian well is the City's emblem and is embossed in the seal of the City.

The first industries and business in Albany and Dougherty County included a cotton trade with revenues of \$5,000,000 annually, fertilizer factories, cotton seed oil mills, a pine products plant, cross arms, a gin brush factory and public ginneries. Albany boasted a "natatorium" or indoor swimming pool and the lowest death rate in the southern states. This area was also known as a center for transportation.

Dougherty County has a Board of Commissioners consisting of a Chairman, elected at large, and six commissioners, elected by district, for four year overlapping terms. The County Commission appoints a County Administrator to carry out the daily functions of the County.

Dougherty County has become one of the most progressive counties in the State of Georgia. Many large northern industries have relocated to South Georgia because of its natural resources. Some of those industries are Procter & Gamble, Miller Brewing Company, and the United States Marine Corps Logistics Base.

The County Commission has been in the forefront with many of its endeavors such as new Mental and Physical Health Facilities; an up-to-date Landfill operation, a \$30,000,000 state of the art Jail Facility, a five story Government Center Office Building for County and City administrative departments, a three story Central Square Office Building, two downtown parking decks, a new Public Works Administrative Building, and a new EMS Headquarters.

In February 2009, Dougherty County was certified as a Georgia Work Ready Community. To earn this designation, Dougherty County had to demonstrate a commitment to improving public high school graduation rates and have a percentage of the available and current workforce earn a Work Ready Certificate. The County increased its public high school graduation rate from 57.5% to 63.3% and 1,556 workers in Dougherty County earned their Work Ready Certifications.

In 2011, after years of planning, strategizing and negotiating, a Landfill Gas-to-Energy partnership began between the Marine Corps Logistics Base Albany, GA and Dougherty County. This is the first partnership of its kind for the Department of the Navy. Landfill gas is a naturally occurring gas that results from the decomposition of garbage and is a reliable and renewable energy source. The 20-year partnership allows the County to sell landfill gas produced at the Fleming/Gaissert Road Landfill to MCLB. MCLB will utilize the gas to produce electricity on site which will offset the purchase of electricity as well as natural gas for steam production, thus increasing MCLB's use of alternative energy sources which is a Presidential and Congressional mandate for the Department of the Navy.

We like to think that Nelson Tift would be proud of the progress and success of Albany and Dougherty County. With a history so rich and a future so promising, Dougherty County is destined for further success.

DOUGHERTY COUNTY - STATISTICS

Location: 176 miles south of Atlanta
100 miles north of Tallahassee
60 miles east of Alabama
40 miles west of Tifton and I-75

Area & Altitude: 326 square miles (89th County in size)
212 feet above sea level - Average
Elevation

Climate: 66 degrees - Average Annual Temperature
49.5 inches - Average Annual Rainfall
260 days - Growing Season

EDUCATION

The Dougherty County Board of Education oversees four high schools, six middle schools, sixteen elementary schools, and four other learning centers. There are two units of the University System of Georgia, including Darton State College and Albany State University; along with the Albany Technical College, a unit of the Technical College System of Georgia in Dougherty County. Troy State University has a satellite campus located in Dougherty County.

TAXES

Dougherty County's sales tax rate is 7%. The City and County share a 1% Local Option sales tax which is used for general operations and a 1% Special Purpose sales tax which is used for capital improvements. The School System levies a 1% Education Special Purpose sales tax. The remaining 4% is a State sales tax.

TRANSPORTATION

Dougherty County has commercial air service; passenger bus service; 756.84 miles of public roads; barge facilities available 52 miles southwest at Bainbridge State Dock.

HISTORIC SITES AND RECREATION

Flint Riverquarium is a one-of-a-kind adventure featuring a 175,000 gallon, 22 feet deep blue hole spring and more than 100 mysterious creatures including fish, alligators, turtles and more! It tells the story of the Flint River ecosystem and features interactive exhibits that inform visitors about the importance of water, conservation, and environmental issues.

The Parks at Chehaw, a 600 acre recreational park and Chehaw Wild Animal Park, located on 100 acres is a natural habitat designed by Jim Fowler. Protective trails and elevated walkways allow visitors to observe wildlife in their natural environments. Animal attractions include rhinos, cheetahs, buffalo, lemurs, monkeys, bears, wolves, alpacas, reptiles, and a petting zoo named Ben's Barnyard.

Heritage Plaza is listed on the National Register of Historic Places and includes Thronateeska Heritage Foundation Museum, a train museum, 1912 brick streets, 1857 train depot, the Jarrard House, Wetherbee Planetarium and the 1847 Hilsman Kitchen.

Radium Springs - Georgia's largest natural spring with constant 68 degree temperature. Indians believed the springs were a source of healing. A wildlife observation point and nature trail were built with grant funds. The County is utilizing SPLOST funds to develop the Radium Springs site to include a Garden, an Overlook Site and a greenspace area.

The Sand Dunes along East Oglethorpe Expressway, which according to geologists, may have been the northern edge of the Gulf of Mexico a million years ago. Fossil dunes extend about 30 miles along the Flint River.

ARTS

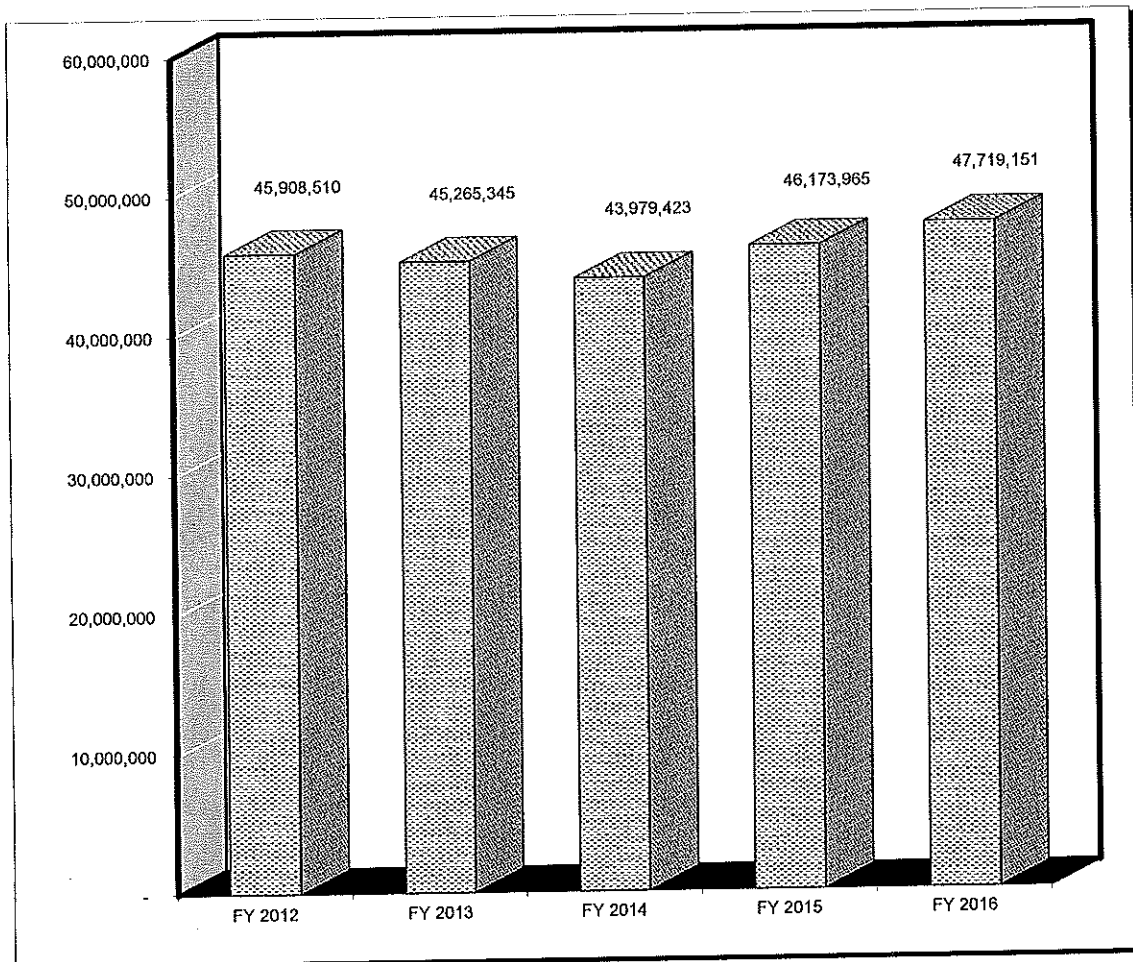
Albany Ballet Theatre, Albany Community Chorus, Albany Little Theatre, Albany Museum of Art, Albany Symphony Association, the Concert Association, Georgia Artists' Guild of Albany, and Thronateeska Heritage Foundation of Albany.

**Dougherty County, Georgia
Adopted Budgets
Fiscal Year 2016**

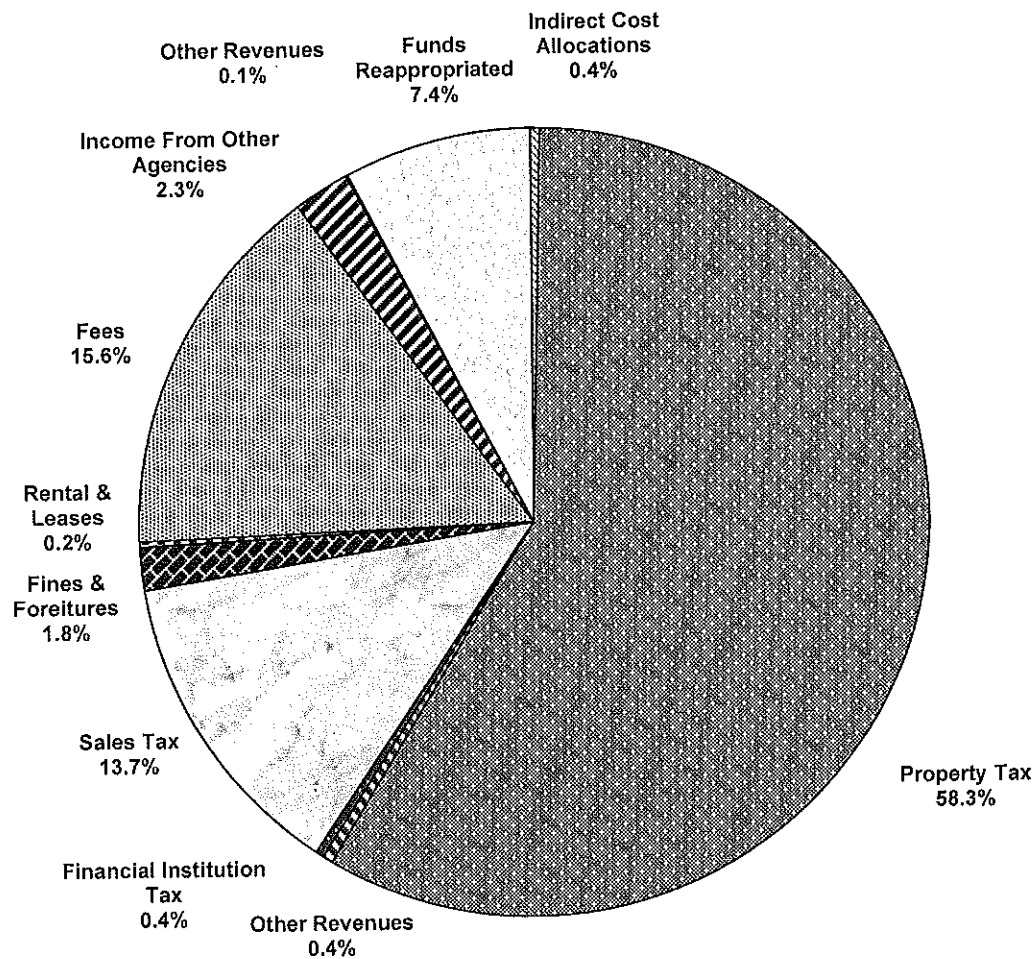
	FY 2015	FY 2016	% Change
General Fund			
M & O	\$ 46,173,965	\$ 47,719,151	3.3%
CIP	\$ 1,005,177	\$ 1,183,154	17.7%
Special Services District Fund	\$ 7,047,151	\$ 6,886,751	-2.3%
Solid Waste Enterprise Fund			
M & O	\$ 3,382,300	\$ 3,146,225	-7.0%
CIP	\$ 999,500	\$ 3,435,500	243.7%
SPLOST 2 Fund	\$ 604,013	\$ 176,500	-70.8%
SPLOST 3 Fund	\$ 1,297,030	\$ 631,350	-51.3%
SPLOST 4 Fund	\$ 705,000	\$ 632,550	-10.3%
SPLOST 5 Fund	\$ 5,245,400	\$ 5,641,350	7.5%
SPLOST 6 Fund	\$ 7,690,000	\$ 6,945,000	-9.7%
Confiscated Funds	\$ 281,680	\$ 187,500	-33.4%
DHR Building Fund	\$ 1,771,835	\$ 1,671,100	-5.7%
Lease-Commerical Fund	\$ 64,920	\$ 66,630	2.6%
Grants Fund	\$ 996,197	\$ 1,032,537	3.6%
Law Library Fund	\$ 143,272	\$ 161,314	12.6%
Total for all Budgets	<u>\$ 77,407,440</u>	<u>\$ 79,516,612</u>	<u>2.7%</u>

BLANK PAGE

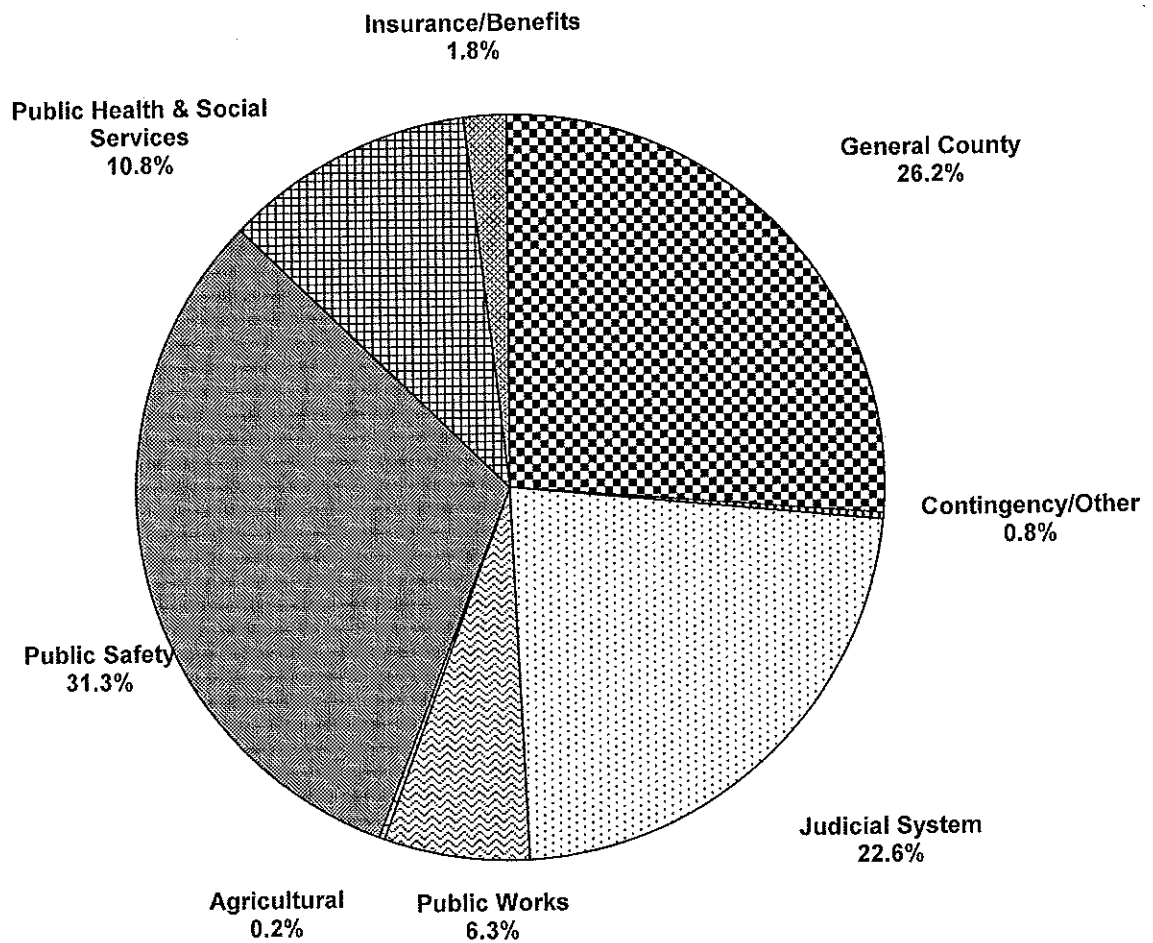
DOUGHERTY COUNTY, GEORGIA FIVE YEAR BUDGET HISTORY GENERAL FUND



DOUGHERTY COUNTY, GEORGIA REVENUES GENERAL FUND



DOUGHERTY COUNTY, GEORGIA EXPENDITURES GENERAL FUND



**DOUGHERTY COUNTY BUDGET
GENERAL FUND REVENUES
FY 2016**

TAXES

5108	FLPA (Forest Land Protection).....	\$	121,170
5109	P.I.L.O.T.....		1,363,119
5110	Real Property Current.....		20,395,680
5110.10	Real Property Delinquent.....		250,000
5111	Personal Property Current.....		5,635,000
5111.10	Personal Property Delinquent.....		50,000
5112	Intangible Taxes.....		110,000
5118	Real Estate Transfer Tax.....		50,000
5119	Energy Excise Tax.....		185,000
5120	Sales Tax.....		6,200,000
	Total Taxes.....	\$	34,359,969

PERMITS & LICENSES

5200	Financial Institution Tax.....	\$	170,000
	Total Permits & Licenses.....	\$	170,000

FINES & FORFEITURES

5332	Drug Treatment & Education.....	\$	40,000
5333	Superior Court.....		150,000
5334	State Court.....		630,000
5335	Magistrate Court.....		15,000
5336	Juvenile Court.....		2,500
	Total Fines & Forfeitures.....	\$	837,500

RENTAL & LEASES

5410	Riverfront Resource Center.....	\$	28,374
5420	Central Square Building.....		10,930
5431	Bridgehouse.....		10
5435	Mental Health Building.....		38,000
5437	Recreational Facilities.....		30,000
	Total Rental & Leases.....	\$	107,314

**DOUGHERTY COUNTY BUDGET
GENERAL FUND REVENUES
FY 2016**

FEES

5512	Tax Department.....	\$ 2,040,906
5516	Maintenance Department Labor.....	50,000
5531	Probate Court.....	360,000
5532	Clerk of Court.....	420,000
5535	Magistrate Court.....	240,000
5538	Sheriff's Department.....	515,500
5553	Public Works	115,865
5559	Alb-Do Drug Unit	3,600
5562	Jail.....	1,035,000
5570	Emergency Medical Services.....	2,642,000
5599	Indirect Cost Reimbursements.....	175,000
	Total Fees.....	\$ 7,597,871

INCOME FROM OTHER AGENCIES

5607	City of Albany.....	\$ 750,727
5620	State of Georgia/Library.....	228,190
5626	Library Collection/Fines.....	49,700
5627	Library Photo Copy/Fees.....	22,000
5633	Library E-Rate.....	20,700
5640	Indigent Funds	30,100
	Total Income From Other Agencies.....	\$ 1,101,417

OTHER REVENUE

5701	Interest.....	\$ 1,600
5703	Miscellaneous.....	25,000
5711	Voter Lists, Copies, Etc.....	500
5715	Filing Fees-Employee Payroll.....	6,000
5719	Qualifying Fees	1,000
5720	Returned Check Charges.....	100
	Total Other Revenue.....	\$ 34,200

FUNDS REAPPROPRIATED

5810	Funds Reappropriated.....	\$ 3,510,880
	Total Funds Reappropriated.....	\$ 3,510,880

TOTAL GENERAL FUND REVENUES..... \$ 47,719,151

DOUGHERTY COUNTY BUDGET

GENERAL FUND EXPENDITURES

FY 2016

GENERAL COUNTY GOVERNMENT

1011	Administrative.....	\$	487,743
1011A	Legislative/Commissioners.....		179,020
1012	Tax/Tags.....		2,084,776
1013	Legal Services.....		171,850
1014	Registration & Elections.....		369,385
1015	Community Development.....		434,160
1016	Facilities Management.....		2,434,839
1017	Information Technology.....		966,956
1018	Auditing.....		62,000
1019	Mail/Security Services.....		284,135
1020	COA Contractual EMS/Procurement.....		1,421,806
1021	Library.....		2,698,922
1022	Human Resources.....		483,586
1024	Finance.....		404,610
1025	Board of Equalization.....		6,850
	Total General County Government.....	\$	12,490,638

COURT SYSTEM

1031	Probate Court.....	\$	392,745
1032	Clerk of Court.....		1,154,689
1033	Superior Court.....		623,755
1034	State Court.....		573,240
1035	Magistrate Court.....		898,410
1036	Juvenile Court.....		862,165
1038	Sheriff's Department.....		3,453,674
1039	District Attorney.....		1,843,185
1040	Indigent Defense.....		840,735
1041	Coroner.....		132,920
	Total Court System.....	\$	10,775,518

PUBLIC WORKS

1051	Public Works.....	\$	1,693,840
1052	Engineering.....		278,915
1053	Vehicle Maintenance.....		252,355
1055	Environmental Control.....		498,485
1056	Park Maintenance.....		267,955
	Total Public Works.....	\$	2,991,550

**DOUGHERTY COUNTY BUDGET
GENERAL FUND EXPENDITURES
FY 2016**

PUBLIC SAFETY			
1058	S.W.A.T.....	\$	21,835
1059	Albany/Dougherty Drug Unit.....		930,743
1062	Jail.....		13,927,170
1065	Emergency Management.....		62,976
	Total Public Safety.....	\$	14,942,724
PUBLIC HEALTH & SOCIAL SERVICES			
1070	Emergency Medical Services.....	\$	4,062,315
1072	Health Services.....		1,002,370
1073	Department of Family & Children Services.....		83,000
	Total Public Health & Social Services.....	\$	5,147,685
AGRICULTURE			
1081	Agriculture Extension.....	\$	100,270
1082	Natural Resources.....		12,216
	Total Agriculture.....	\$	112,486
OTHER			
1091	Insurance/Benefits.....	\$	874,160
1094	Contingency.....	\$	134,390
1095	Other Financing Uses.....		250,000
	Total Other.....	\$	1,258,550
TOTAL GENERAL FUND EXPENDITURES.....		\$	47,719,151

BLANK PAGE

DOUGHERTY COUNTY PERSONAL SERVICES

Dougherty County's goal is to provide quality, cost-effective services to its citizens. These quality services are delivered daily by approximately 700 dedicated employees who comprise its work force. The FY 2016 Personal Services Budget includes funding of the Salary and Fringe Benefit Package offered to these employees, which include:

- Salaries – Regular, Overtime, and Part-time, Military, Jury Duty
- Retirement
- Unemployment Insurance
- Employee Assistance Program
- Deferred Compensation Plans
- Credit Union
- Earned Income Credit
- Sick Leave
- Sick Leave Bank
- Annual Leave
- Direct Deposit
- Holiday Leave
- Individual Supplemental Insurance
- Vision Care Insurance
- Flexible Benefit Plan
- Long Term Disability
- Workers' Compensation Benefit
- Federal Insurance Program (FICA)
- Employee Health Benefit
- Dental Insurance Benefit
- Life Insurance/Dependent Life Insurance Benefit
- Employee Clinic

SALARIES

The Personal Services Budget for salaries and benefits is 42% of the total budgets where staff is paid.

A classified full-time employee is defined as an employee who works a minimum of 37.5 hours or more each week on a continuous basis. A Part-time employee is defined as an employee who works a minimum of 30 hours each week on a continuous basis. A Temporary employee is defined as an employee who works on a temporary basis as long as the work situation requires.

Dougherty County salaries conform to all federal and state guidelines. Salaries include pay for holidays, annual (vacation) leave, sick leave, and military leave.

Each position under the County's merit system is classified and assigned a salary grade based on the level of responsibility, with a minimum and maximum pay range. Salary adjustments are limited to the salary range approved for the position and no employee shall be paid above the maximum step of the range for merit increases. Merit increases are contingent upon appropriated funding and successful performance appraisals. Cost-of-living adjustments are contingent on appropriated funding.

RETIREMENT

The County offers a Defined Benefit Plan for all classified full-time employees. Employer and Employee contributions are made into a fund on the Employee's behalf. A separate Retirement Board administers the Fund. The Plan offers early, normal and late retirement options.

UNEMPLOYMENT

Employees are covered under the Federal/State Unemployment Insurance Program. Dougherty County assumes financial responsibility for unemployment compensation benefits awarded to employees.

EMPLOYEE ASSISTANCE PROGRAM

Dougherty County has an Employee Assistance Program. EAP provides services to assist an employee or their family member with interests and concerns ranging from significant life problems to everyday challenges. The contact can be made by the employee or their family member, his supervisor or the Human Resources Department and is a confidential matter between the employee and the counselor.

DEFERRED COMPENSATION PROGRAM

The County offers each employee an opportunity to participate in a deferred compensation program (NACO and/or GEBCORP) through payroll deduction.

CREDIT UNION

Each employee is offered an opportunity for membership in the Artesian Credit Union. Payroll deductions are available.

SICK LEAVE

Sick leave is provided to full-time employees, and accrues at 3.7 hours per pay period.

SICK LEAVE BANK

All full-time classified employees have the opportunity to participate in the Sick Leave Bank. This program provides employees who suffer a catastrophic illness or injury, after utilization of all accrued leave, the ability to receive compensation during this illness/injury of up to 480 hours for a twenty-four month period.

ANNUAL LEAVE

The County provides annual (vacation) leave to full-time employees. Annual leave accruals are based on years of service and increase in five (5) year increments which cap at fifteen (15) years.

DIRECT DEPOSIT

Employees are provided with the preferred method of automatic deposit of bi-weekly and monthly pay checks.

HOLIDAY LEAVE

Employees are provided with nine (9) days of leave for holidays. Traditional holidays are New Year's Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, 2 days at Thanksgiving and 2 days at Christmas.

INDIVIDUAL SUPPLEMENTAL INSURANCE

Dougherty County offers to classified employees individual supplemental insurance. (Ex: Short term disability, accident insurance, life insurance, etc). The employee pays 100% of the premium.

VISION CARE INSURANCE

Classified employees are offered Vision Care insurance, which is also available to family members. The employee pays 100% of the premium.

FLEXIBLE BENEFIT PLAN (Pre-Tax Insurance Premiums)

Dougherty County offers employees the opportunity to pre-tax their insurance premiums.

LONG TERM DISABILITY

Dougherty County offers classified employees an income protection plan to help replace regular income should an employee become totally disabled. The employee pays 100% of the premium the first five years of employment. The County pays 100% of the premium after five (5) years of employment.

WORKERS' COMPENSATION BENEFIT

Dougherty County provides a self-funded, workers' compensation program. Benefits are paid as prescribed under the State of Georgia Workers' Compensation Law. Medical care is provided through a panel of physicians selected by the County, and is posted throughout County departments.

FEDERAL INSURANCE PROGRAM (FICA)

All employees are enrolled in Social Security. Dougherty County contributes the employer's share of Social Security (6.2%) and Medicare (1.45%) into the program on behalf of each employee on the maximum earnings required by law.

EMPLOYEE HEALTH BENEFIT

A comprehensive health/hospitalization program is available to all classified full-time employees. This plan includes basic and major medical coverage. Coverage begins the 1st of the month following the month in which employees elect to sign up for health benefits, which must be within 30 days of employment. Dougherty County pays approximately 75% of the insurance premiums.

DENTAL

full-time employees are provided dental insurance. The plan includes 100% coverage on routine preventive care, 80% on basic services, and 80% coverage on major services. Coverage begins the same date as health insurance. The County pays 80% for employees. Dental coverage for dependents is paid 100% by the employee.

LIFE INSURANCE

All classified full-time employees are provided basic life insurance with accidental death and dismemberment (AD&D) benefits. The County pays 75% of basic life and 100% of AD&D. The amount of life insurance depends on the class of the employee and the years of service with the County. The County offers supplemental insurance and supplemental AD&D (group rates). The employee pays 100% of the supplemental life and AD&D costs.

Dougherty County also offers dependent life coverage for employee dependents, which is paid entirely by the employee. Dependent life does not include AD&D. Dependent life terminates at retirement.

Classified full-time employees are provided an additional life insurance benefit based upon the employee's projected annual earnings (vested amount projected to age 65 excluding Social Security) to retirement. This benefit is payable to the beneficiary of employees who become deceased while actively employed.

EMPLOYEE CLINIC

Dougherty County plans to open an employee health clinic in this fiscal year. Members of the group health plan, employees, their dependents and retirees, are eligible to use the clinic.

DEFINITION OF POSITIONS

CLASSIFIED EMPLOYEES (CLSF) – Employees appointed to a position authorized by the County budget. Classified employees are eligible for benefits such as health insurance, retirement benefits, paid holidays, sick and annual leave.

- a. Full-Time Classified – Requires a minimum of 37.5 hours of work regularly scheduled per week.
- b. Part-Time Classified – Requires a minimum of 30 hours of work per week.

NON-CLASSIFIED APPOINTED (UNCL) – Employees appointed to a temporary; part-time (less than 30 hours per week) or seasonal position. Non-classified appointees are not eligible for health insurance, retirement benefits, paid holidays, or sick and annual leave.

- a. Temporary appointment – Appointment to a position which has been approved by the County Administrator for a period not to exceed six months, unless extended by the County Administrator.
- b. Part-Time Appointment – Appointment to a position requiring less than 30 hours of service per week which may be continuous in nature. Such a position may be approved by the County Administrator or appointing Authority.

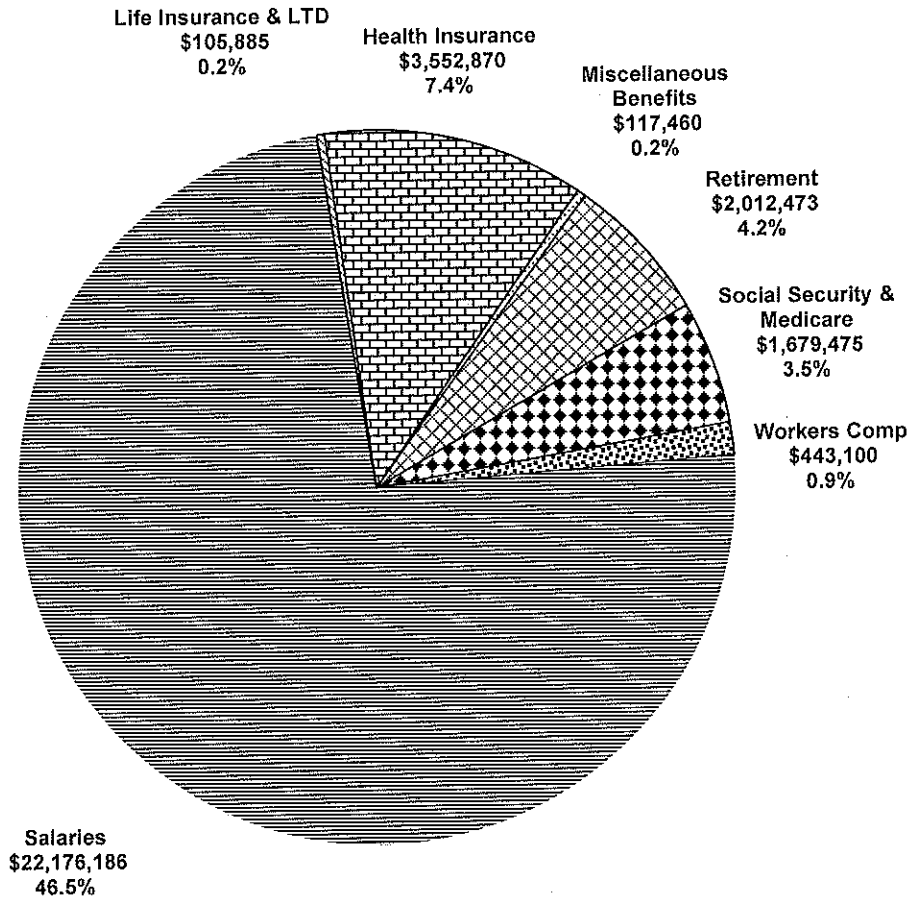
ELECTED OFFICIALS (ELECT) – Individuals appointed through the election process. Some elected officials are paid by the County and are eligible to participate in the County's benefit package.

STATE POSITIONS (ST)

- a. County Reimbursed – Appointments made by County Administrator or appointing Authority. Employee works a minimum of 37.5 hours per week. Salary is paid directly by the County, but is reimbursed by the state.
- b. County Supplement – State positions that are supplemented by the County on a monthly basis as mandated by State Law.

APPOINTED POSITIONS (APPT) – Appointed to serve at the pleasure of elected officials for a designated term. Usually includes all the benefits of a classified appointment.

DOUGHERTY COUNTY, GEORGIA PERSONAL SERVICES GENERAL FUND SALARIES & BENEFITS



Total General Fund Expenditures \$47,719,151

% Salaries & Benefits to Total Budget 63.5%

Misc Benefits:

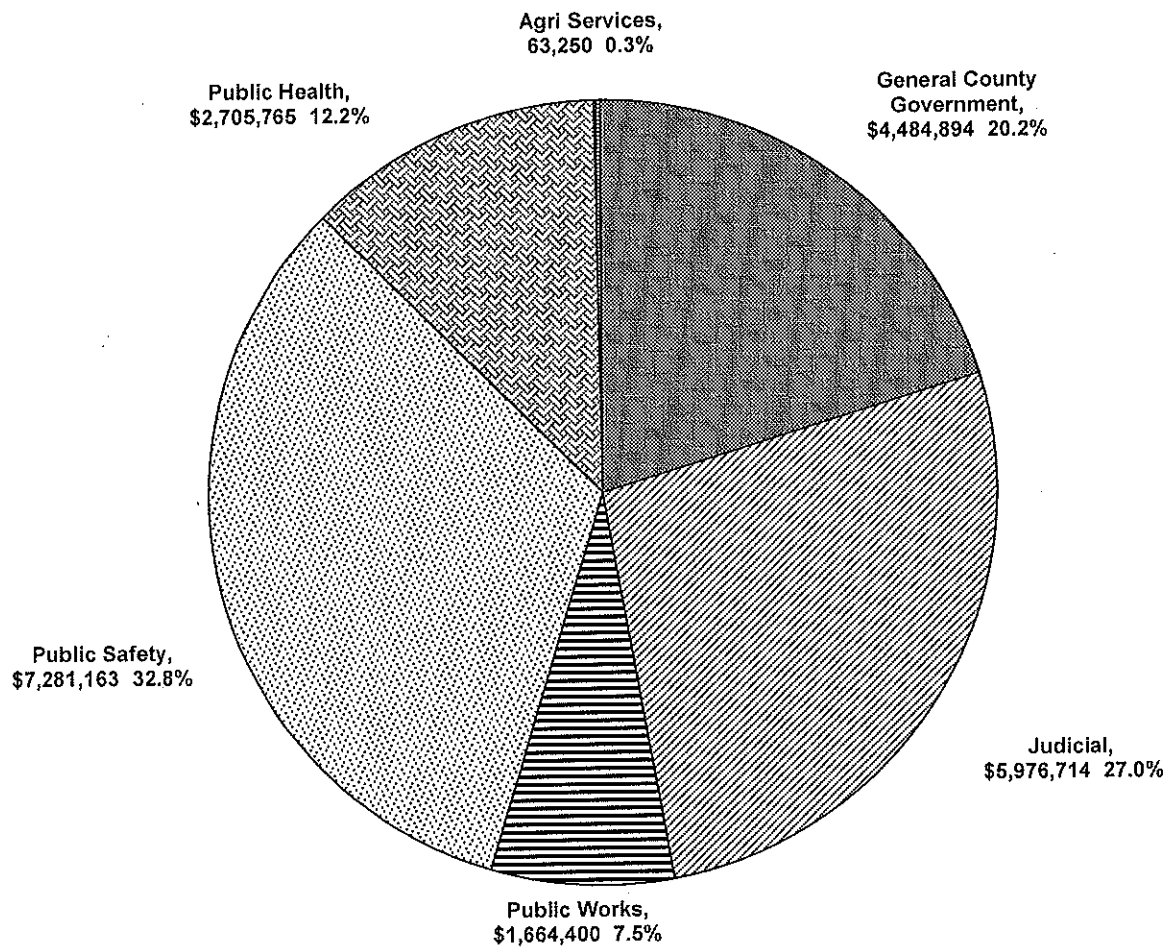
Dental Care

Unemployment

Employee Assistance

Employee Drug Testing

DOUGHERTY COUNTY, GEORGIA PERSONAL COSTS GENERAL FUND SALARIES



Total Salary Expenditures \$ 22,176,186

% Salaries To Total Budget 46.5%

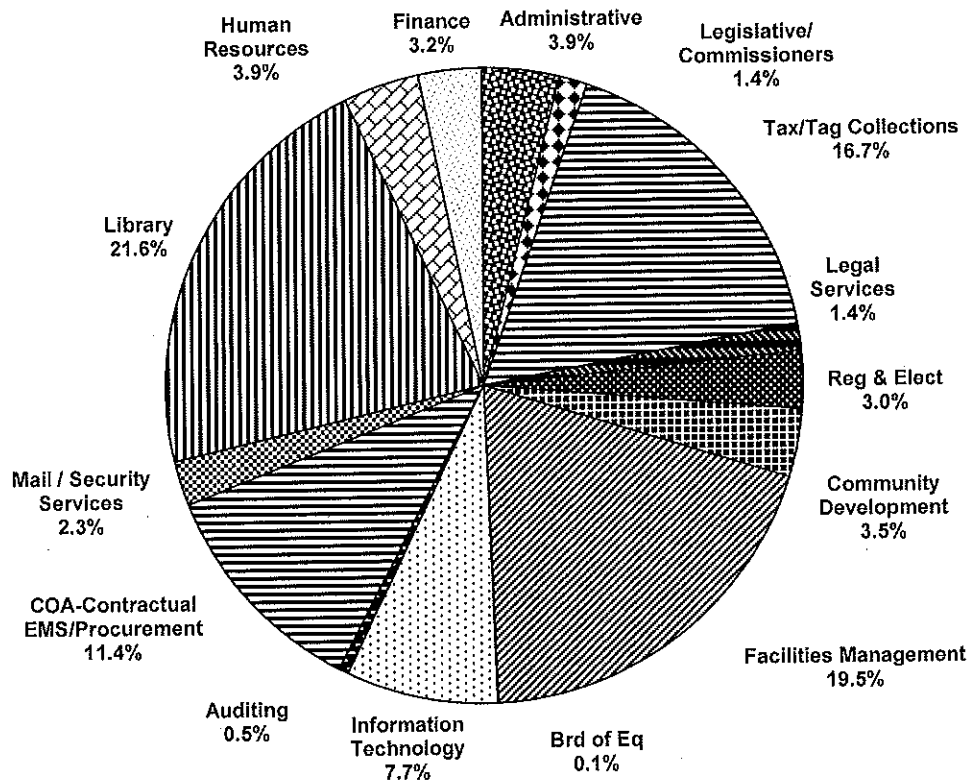
DOUGHERTY COUNTY SUMMARY OF DEPARTMENTAL POSITIONS

<u>DEPARTMENT</u>	<u>CLSF</u>	<u>PART-TIME</u>	<u>ELECTED</u>	<u>STATE</u>	<u>BOARD</u>	<u>TOTAL</u>
ADMINISTRATION	4	1				5
LEGISLATIVE			7			7
TAX/TAG	30	2			5	37
REGIS/ELEC	3				5	8
FAC MGMT-Maint & Renov	13					13
FAC MGMT-Records & Arch	1					1
FAC MGMT-Custodial	13					13
MAIL/SECURITY	7					7
LIBRARY	32	12		3		47
HUMAN RESOURCES	8					8
FINANCE	7					7
BOARD OF EQUALIZATION					6	6
PROBATE COURT	5	1	1			7
CLERK OF COURT OFC	13	3	1			17
SUPERIOR COURT	1		3	1		5
STATE COURT	3		1			4
MAGISTRATE COURT	12					12
JUVENILE COURT	16					16
SHERIFF'S OFFICE	51	12	1			64
DISTRICT ATTORNEY	30	1	1	8		40
VICTIM ASSISTANCE	3			1		4
PUBLIC DEFENDER	3			3		6
CORONER	1	1	1			3
PUBLIC WORKS	29					29
ENGINEERING	4					4
VEHICLE MAINT	5	1				6
ENVIRONMENTAL CTRL	8					8
PARK MAINTENANCE	6	1				7
ADDU	13					13
JAIL	204	25				229
EMERG. MEDICAL SERV	57	30				87
COUNTY EXTENSION				5		5
TOTAL GENERAL FUND	582	90	16	21	16	725
SOLID WASTE	17					17
COUNTY POLICE	49					49
ANIMAL CONTROL	1	1				2
GRAND TOTAL	649	90	16	21	16	793

GENERAL COUNTY GOVERNMENT

Administrative.....	\$ 487,743
Legislative/Commissioners.....	179,020
Tax/Tag Collections.....	2,084,776
Legal Services.....	171,850
Registration & Elections.....	369,385
Community Development.....	434,160
Facilities Management.....	2,434,839
Information Technology.....	966,956
Auditing.....	62,000
Mail / Security Services.....	284,135
COA - Contractual EMS/Procurement.....	1,421,806
Library.....	2,698,922
Human Resources.....	483,586
Finance	404,610
Board of Equalization.....	6,850

\$ 12,490,638



% To Total Budget **26.2%**

ADMINISTRATIVE

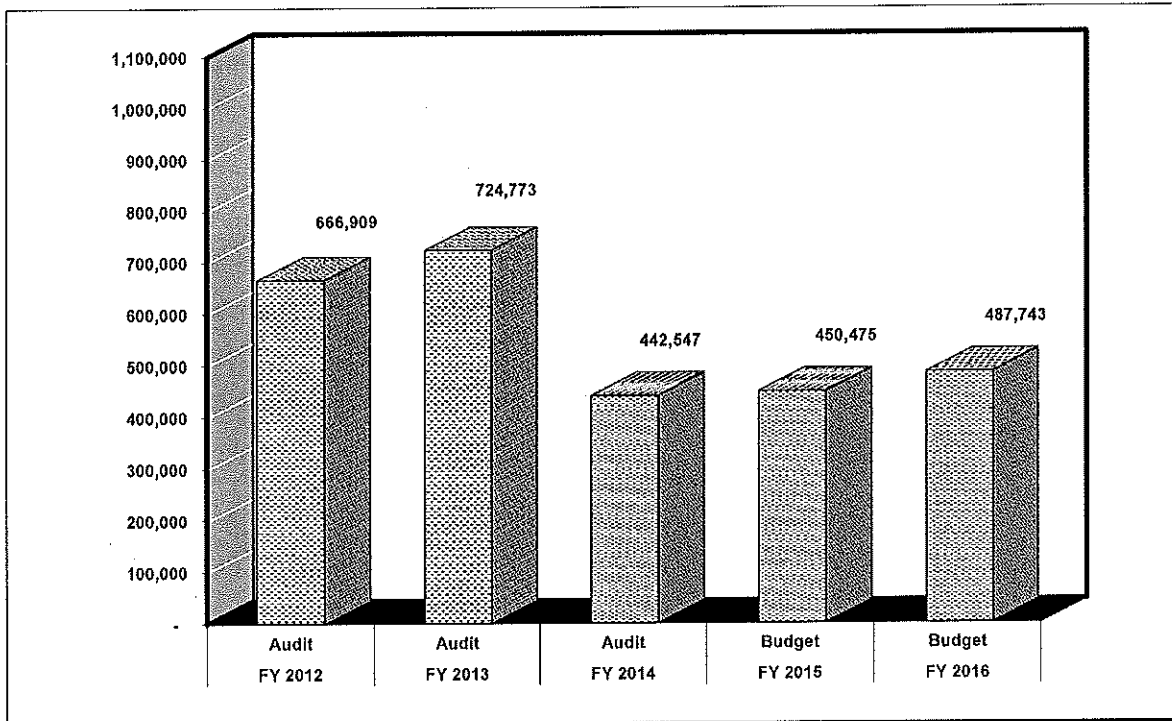
DEPARTMENTAL FUNCTION:

The County Administrator is the chief administrative officer of Dougherty County, and the administrative head of County government. The County Administrator is appointed by the Board of Commissioners and is responsible to the Board for proper and efficient administration of the daily operations of the County.

The Assistant County Administrator performs administrative duties in assisting the County Administrator in various functions and activities. This position oversees the Landfill Operations, along with the Mail Room/Information Services for the Government Center and Central Square Office Building. The position works under the direction of and is responsible to the County Administrator.

The County Clerk is also appointed by the County Administrator and provides administrative duties in support of the County Administrator and Board of Commissioners. This position supervises personnel within County Administration and County Procurement.

ADMINISTRATIVE 5 - Year Expenditures

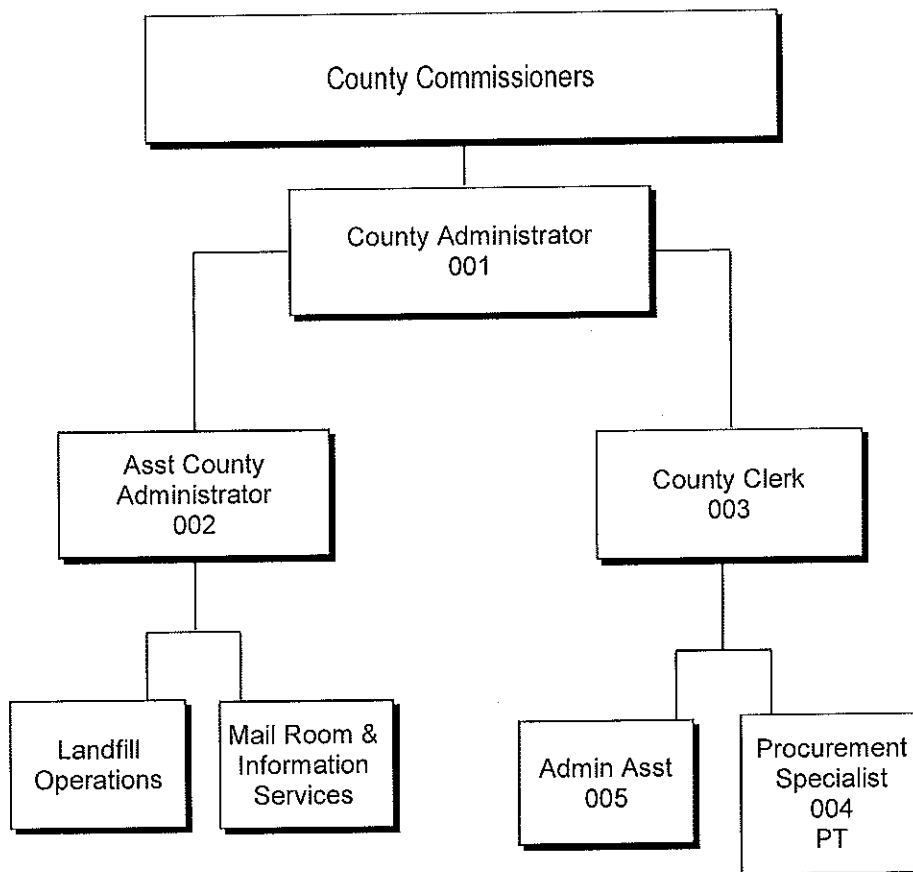


* Legislative/Commissioners removed and budgeted separately in FY 2014.

% To Total Budget

FY 2016	1.0%
FY 2015	1.0%
FY 2014	1.1%
FY 2013	1.5%
FY 2012	1.4%

ADMINISTRATIVE 1011



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	County Administrator	A
1	Asst. County Administrator	132
1	County Clerk	128
1	Procurement Specialist, PT	116
1	Administrative Assistant	112

5	TOTAL BUDGETED POSITIONS
---	--------------------------

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$450,475	\$487,743

FIXED ASSET PURCHASES

TOOLS & EQUIPMENT:	
Scanner	\$ 500
COMPUTER EQUIPMENT:	
Minitor, repl	\$ 800

ADMINISTRATIVE - 1011

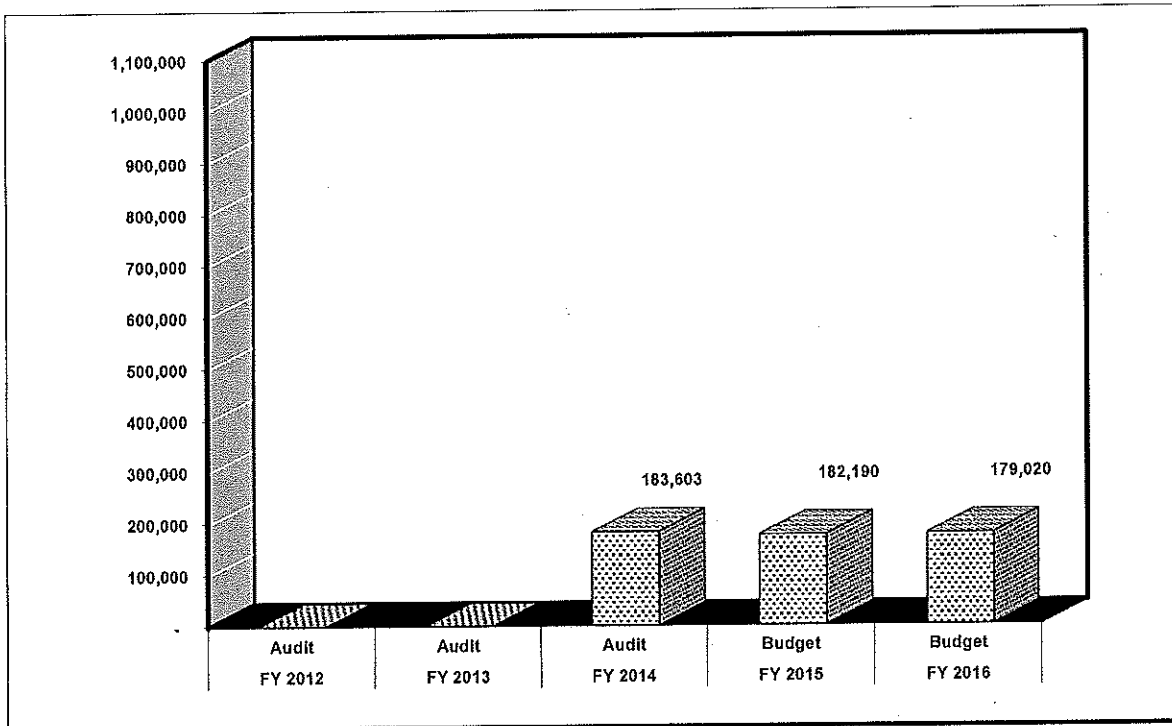
7101	Salaries	\$	339,068
7150	Benefits		126,235
7205	Technical & Professional		100
7208	Copier Lease		5,000
7210	Postage		1,300
7211	Supplies		4,100
7214	Communications		2,700
7215.01	Maintenance-Equipment		350
7217	Dues, Fees, Books & Periodicals		1,140
7218.01	Travel		4,350
7219.01	Education & Training		2,100
7353	Tools & Equipment		500
7355	Computer Equipment		800
	Total Administrative	\$	487,743

BLANK PAGE

LEGISLATIVE/COMMISSIONERS**DEPARTMENTAL FUNCTION:**

The Board of Commissioners of Dougherty County consists of seven elected officials who, with the exception of the Chairman, represent six geographical districts. The Chairman is elected at-large and represents the entire County. The Board is responsible for devising and establishing policies for the County government designed to benefit the citizens of Dougherty County. These policies are then implemented by departmental personnel. The Board establishes immediate and long-range goals and projects to improve the quality of life for all residents of the County.

LEGISLATIVE/COMMISSIONERS 5 - Year Expenditures

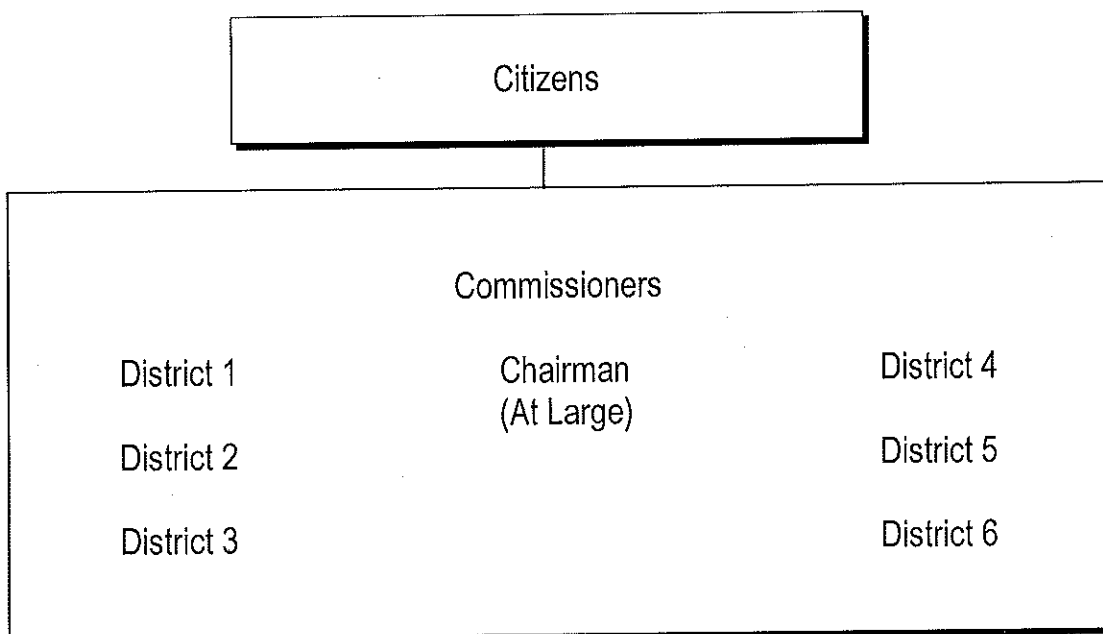


*The Legislative/Commissioners Budget was previously a part of the Administrative Dept.

% To Total Budget

FY 2016	0.4%
FY 2015	0.4%
FY 2014	0.4%
FY 2013	0.0%
FY 2012	0.0%

LEGISLATIVE/COMMISSIONERS
1011A



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	County Commission Chairman	E
6	County Commissioners	E
<hr/> 7	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$177,190	\$179,020

FIXED ASSET PURCHASES

None Requested

LEGISLATIVE/COMMISSIONERS - 1011A

7101	Salaries	\$	94,915
7150	Benefits		44,755
7211.01	Supplies - General		300
7211.0101	Supplies - Board Recognitions		750
7211.03	Supplies - Printing & Binding		300
7211.25	Supplies - Food		1,500
7217	Dues, Fees, Books & Periodicals		500
7218.02	Travel		19,000
7219.02	Education & Training		13,000
7220	Advertising		<u>4,000</u>
	Total Legislative/Commissioners	\$	179,020

BLANK PAGE

TAX DEPARTMENT

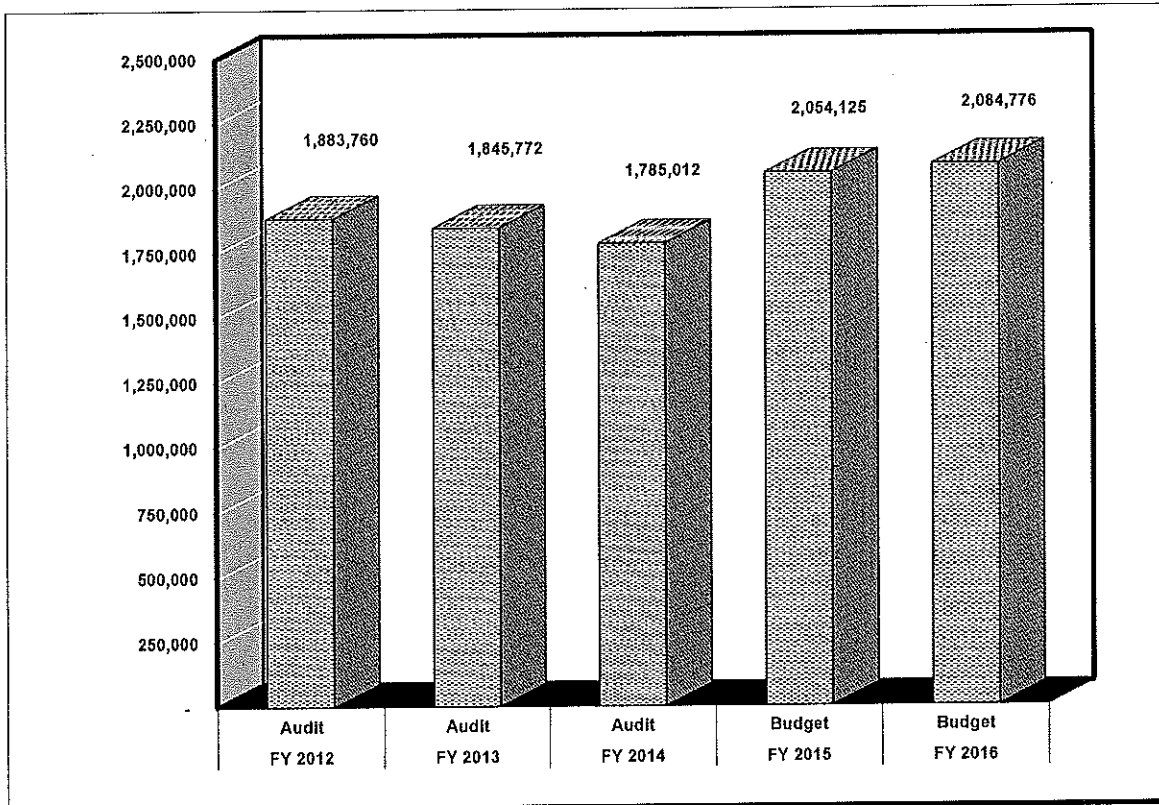
DEPARTMENTAL FUNCTION:

The Tax Department is headed by an appointed Tax Director, and is responsible for receiving and processing all property tax returns for the citizens of Dougherty County. The department is responsible for collecting all ad valorem taxes due Dougherty County, the City of Albany, the Board of Education and the State of Georgia. This includes real estate, automobile, personal property, mobile homes, and timber tax. The office must maintain all records in a manner acceptable to the State Revenue Department and annual audits by the County and City.

The Tax Director's office serves as tag agent for the State Department of Motor Vehicle Safety. The office administers and enforces all regulations mandated by the State in processing of applications for Title and/or registration of motor vehicles.

The Tax Assessor's office works in conjunction with the Tax Department and has the responsibility of listing and appraising all property in Dougherty County. The office maintains ownership and map records of all real estate and maintains personal property information for all businesses in the County.

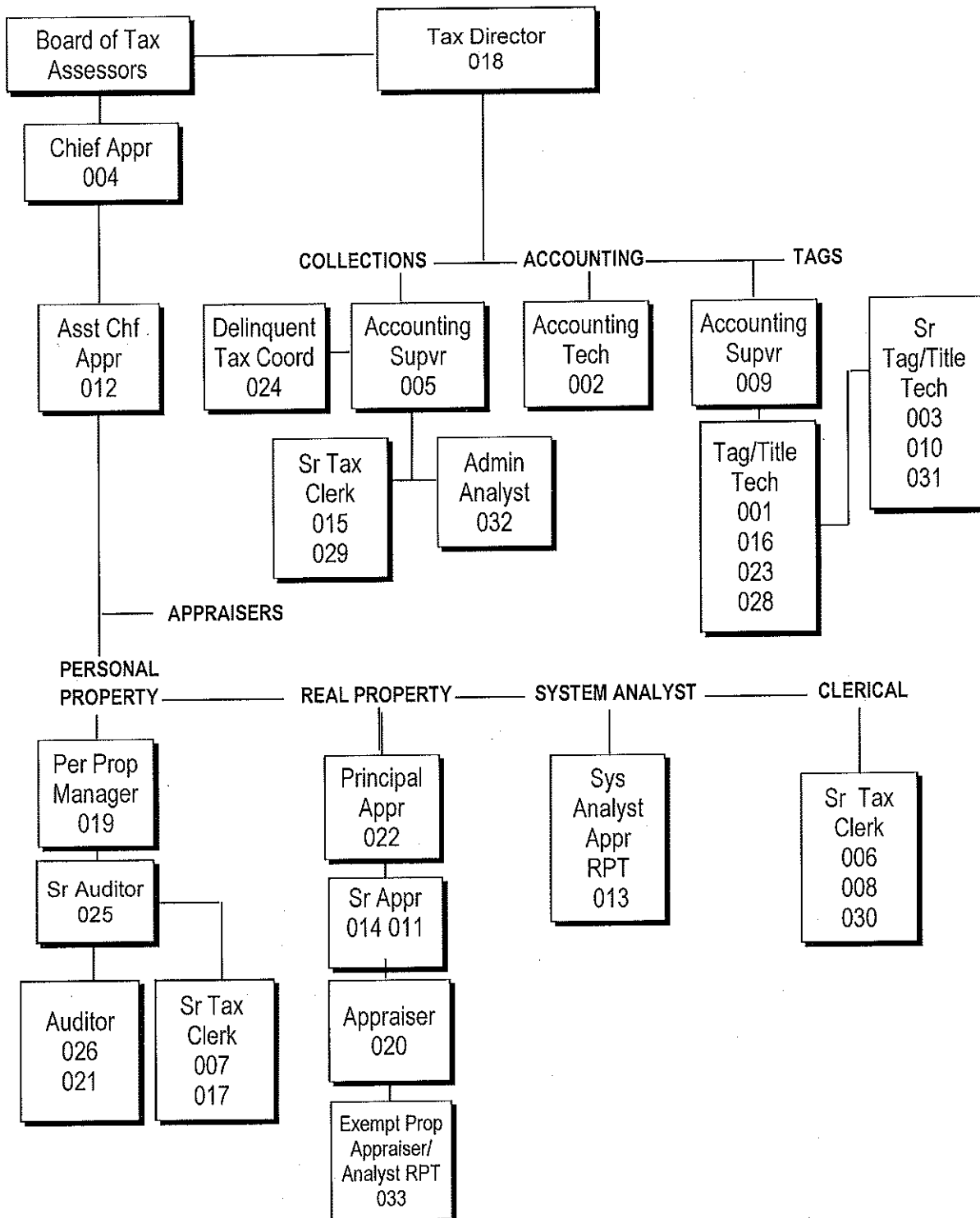
TAX - TAGS 5 - Year Expenditures



% To Total Budget

FY 2016	4.4%
FY 2015	4.6%
FY 2014	4.6%
FY 2013	4.2%
FY 2012	4.3%

TAX - TAG 1012



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Tax Director	130
1	Chief Appraiser	129
1	Assistant Chief Appraiser	118
1	Personal Property Manager	118
1	Administrative Analyst	118
1	Principal Appraiser	116
1	Senior Auditor	116
2	Accounting Supervisor	116
2	Senior Appraiser	115
1	Delinquent Tax Coordinator	114
1	Accounting Technician	113
2	Auditor	112
3	Senior Tag/Title Technician	112
1	Appraiser	111
7	Senior Tax Clerk	110
4	Tag/Title Technician	110
1	System Analyst/Appraiser, Reg PT	118
1	Exempt Properties Appraiser, PT	111
<u>32</u>	TOTAL BUDGETED POSITIONS	

Board of Tax Assessors

1	Chairman
4	Tax Assessors

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$2,054,125	\$2,084,776

FIXED ASSET PURCHASES**FURNITURE & FIXTURES**

Stanchions & Signs (16)

\$ 1,725

TAX - TAG DEPARTMENT - 1012

7101	Salaries	\$	1,069,143
7150	Benefits		455,573
7204.02	Compensation - Tax Assessors		11,100
7205	Contractual Services		177,150
7206	FIFA's		196,500
7210	Postage		76,000
7211	Supplies		42,900
7212	Gas & Oil		3,200
7214	Communications		2,500
7215	Maintenance		33,300
7217	Dues, Fees, Books & Periodicals		2,385
7218	Travel		11,000
7219	Education & Training		2,100
7244	Bond		200
7352	Furniture & Fixtures		<u>1,725</u>
Total Tax - Tag Department		\$	2,084,776

BLANK PAGE

LEGAL & PROFESSIONAL SERVICES

DEPARTMENTAL FUNCTION:

Under the division of legal services fall the expenses for the County Attorney, Labor Attorney, outside legal council as needed, and codification services.

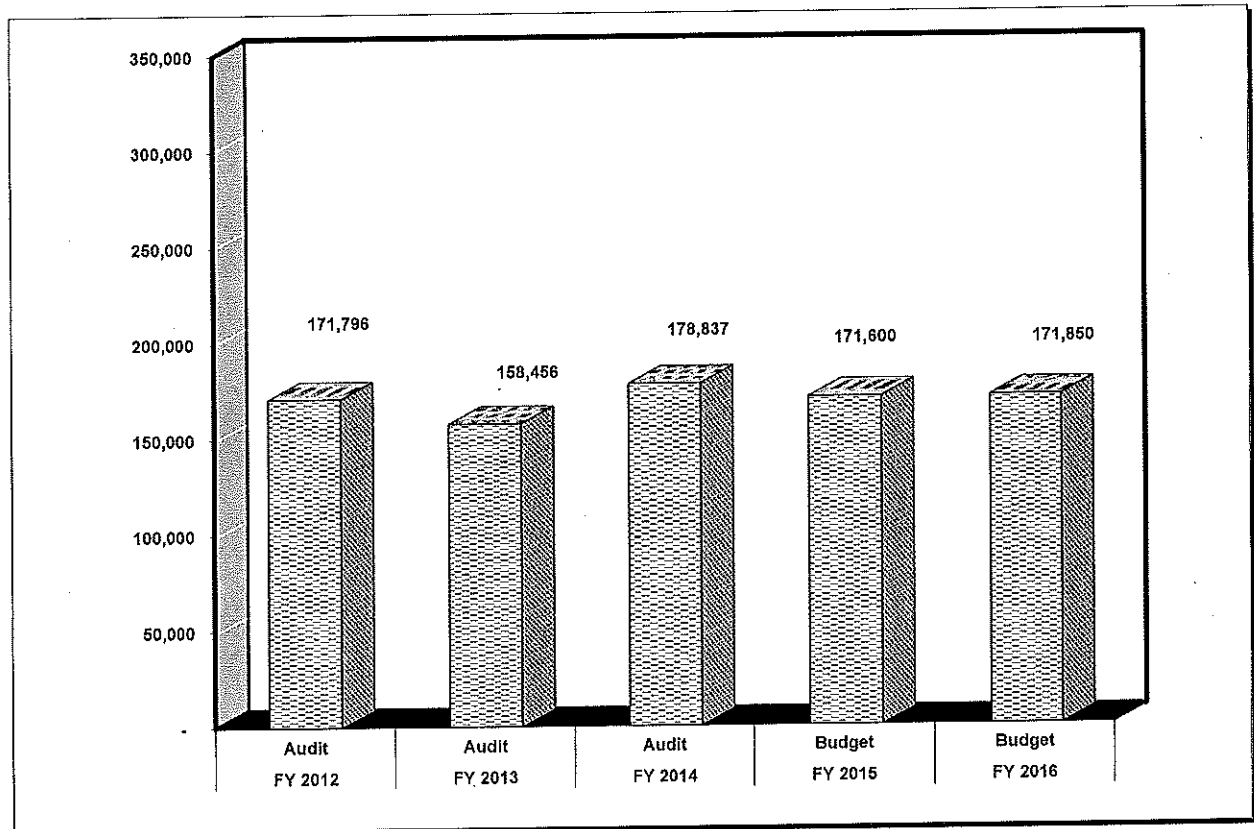
The County Attorney is responsible to the Board of Commissioners for the administration of all civil, legal, and quasi-legal matters, review of legal documents, legal opinions, and the drafting of any ordinances and resolutions. Additionally, the County Attorney acts as legal representative of the County in cases of litigation brought by or against the County.

The Labor Attorney is responsible for advising the County in legal matters involving employees, labor relations and EEO hearings. The majority of the labor attorney's work is coordinated through the Personnel Department.

Dougherty County has an ongoing contract for codification of resolutions.

Other professional services also recorded in this division include actuary services, cost study consultants, insurance brokers, risk management consultants, and other services as needed.

LEGAL & PROFESSIONAL SERVICES 5 - Year Expenditures



% To Total Budget

FY 2016	0.4%
FY 2015	0.4%
FY 2014	0.4%
FY 2013	0.4%
FY 2012	0.4%

LEGAL & PROFESSIONAL SERVICES - 1013

7205.01	Clerk of Court Recording Fees	\$	100
7405.01	County Attorney		120,000
7405.0101	County Attorney - Reimb Expenses		1,000
7405.03	Outside Atty/Prof Service		50,000
7439	Codific - Indexing		<u>750</u>
Total Legal Services		\$	171,850

BUDGET COMPARISONS

Operational Budget:

FY 2015
\$171,600FY 2016
\$171,850

BLANK PAGE

REGISTRATION AND ELECTIONS

DEPARTMENTAL FUNCTION:

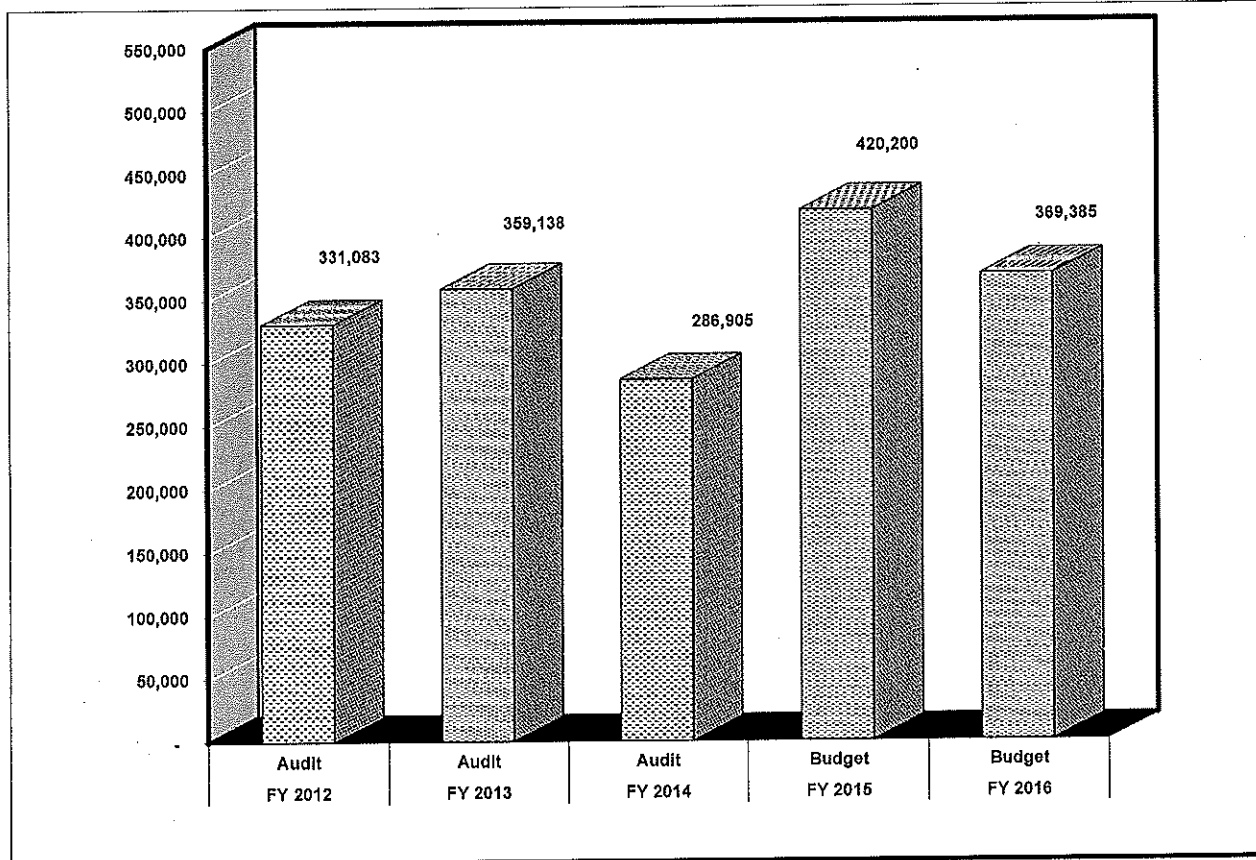
The Registration and Elections Department provides opportunities for all eligible citizens of Albany and Dougherty County to register and vote. Files of original registration cards are maintained, and all data is entered on the State Voter Registration File. This constitutes an official voter registration list for the City of Albany and Dougherty County, with constant updates by addition and deletion of names to the list. Voter address changes are processed, and new voting information cards are mailed to the voter who registers or makes changes. Cards are removed from active to inactive files whenever a voter is deceased, convicted of a felony, or moves out of the County.

The Board of Registration and Elections holds monthly meetings, where policy is set, registration information is given, and elections are planned. These meetings are open to the public, and advertised as such.

The Department also prepares the equipment and supplies for 28 polling places, and handles the training of approximately 200 poll workers required for every election. Vote tabulation, certification and reporting of election results to the office of the Secretary of State is also required of this Department.

Beginning January 2014 County candidates and elected officials will be required to file all campaign Disclosure Reports and Financial Disclosure Statements directly to the Dougherty County Board of Registrations and Elections office.

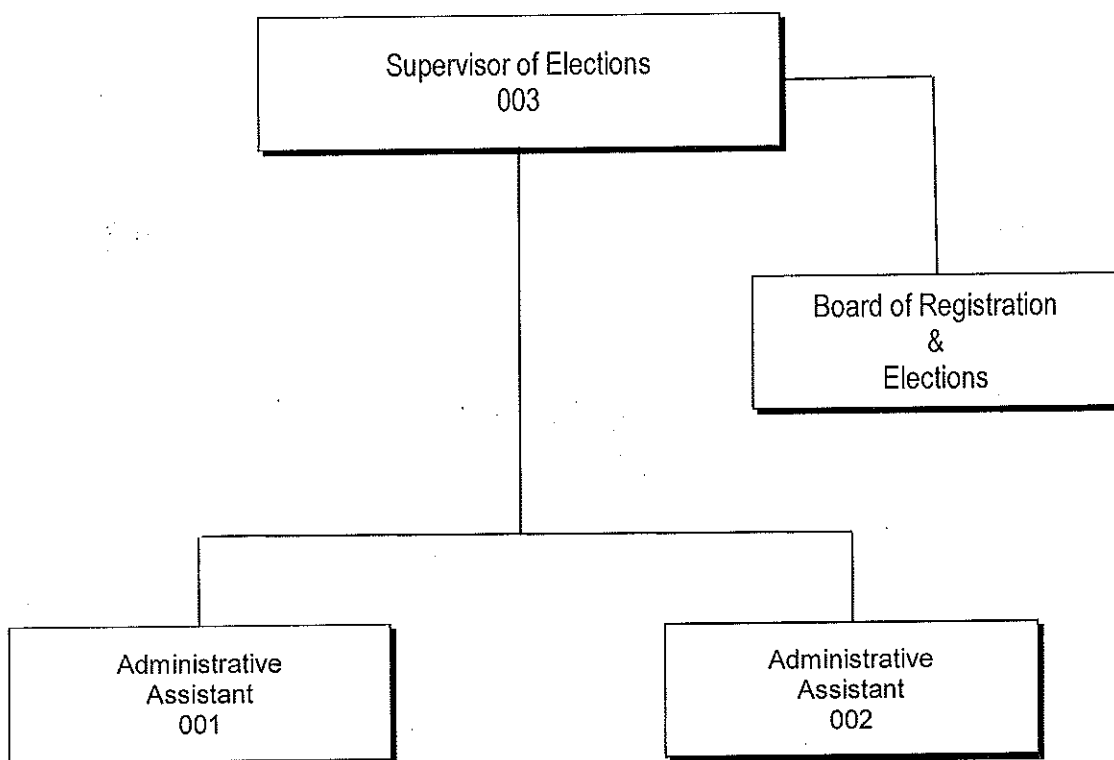
REGISTRATION & ELECTIONS 5 - Year Expenditures



% To Total Budget

FY 2016	0.8%
FY 2015	0.9%
FY 2014	0.6%
FY 2013	0.8%
FY 2012	0.8%

REGISTRATION & ELECTIONS 1014



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Supervisor of Elections	128
2	Administrative Assistant	112
<hr/> 3	TOTAL BUDGETED POSITIONS	
5	Board of Registration & Elections	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$420,200	\$369,385

FIXED ASSET PURCHASES

COMPUTER EQUIPMENT:
Computer, rpl

\$ 700

REGISTRATION & ELECTIONS - 1014

7101	Salaries	\$	117,000
7102.002	Salaries - Part-time		25,500
7150	Benefits		36,140
7204.04	Compensation - Board of Registration & Elections		12,600
7204.05	Compensation - Poll Workers		65,000
7205.01	Technical & Professional		25,000
7205.99	Medical & Drug Testing		100
7210	Postage		10,000
7211.01	Supplies - Office		2,500
7211.02	Supplies - Election		30,200
7211.03	Printing & Binding		500
7211.14	Supplies - Small Equipment		250
7214	Communications		530
7215	Maintenance		32,000
7217	Dues, Fees, Books & Periodicals		365
7218	Travel		3,200
7219	Education & Training		2,800
7220	Advertising		5,000
7355	Computer Equip		700
	Total Registration & Elections	\$	369,385

BLANK PAGE

COMMUNITY DEVELOPMENT

DEPARTMENTAL FUNCTION:

Community Development is composed of eight separate functions:

1. *Southwest Georgia Regional Development Center* established by the State Legislature to provide technical assistance to the local governments in fourteen counties, including Dougherty. The cost to each county is based on population. The local Center is located in Camilla.

2. *Economic Development Commission* established by Dougherty County, the City of Albany and the Chamber of Commerce to promote economic development through the recruitment of new businesses and expansion of existing businesses. Each organization appoints three members to the Commission and provides for a share of the funding.

3. *Humane Society Utilities*. The County constructed an animal shelter from SPLOST IV funds. As continual support, the County pays utility costs on the building.

4. *311 Call Center*. The 311 Call Center opened in September, 2009 as a joint service with the City of Albany and Water, Gas & Light Commission. The 311 Call Center gives citizens a central location to receive answers for general questions concerning their local government. Citizens may call 311 or access the Call Center through the City of Albany/Dougherty County website.

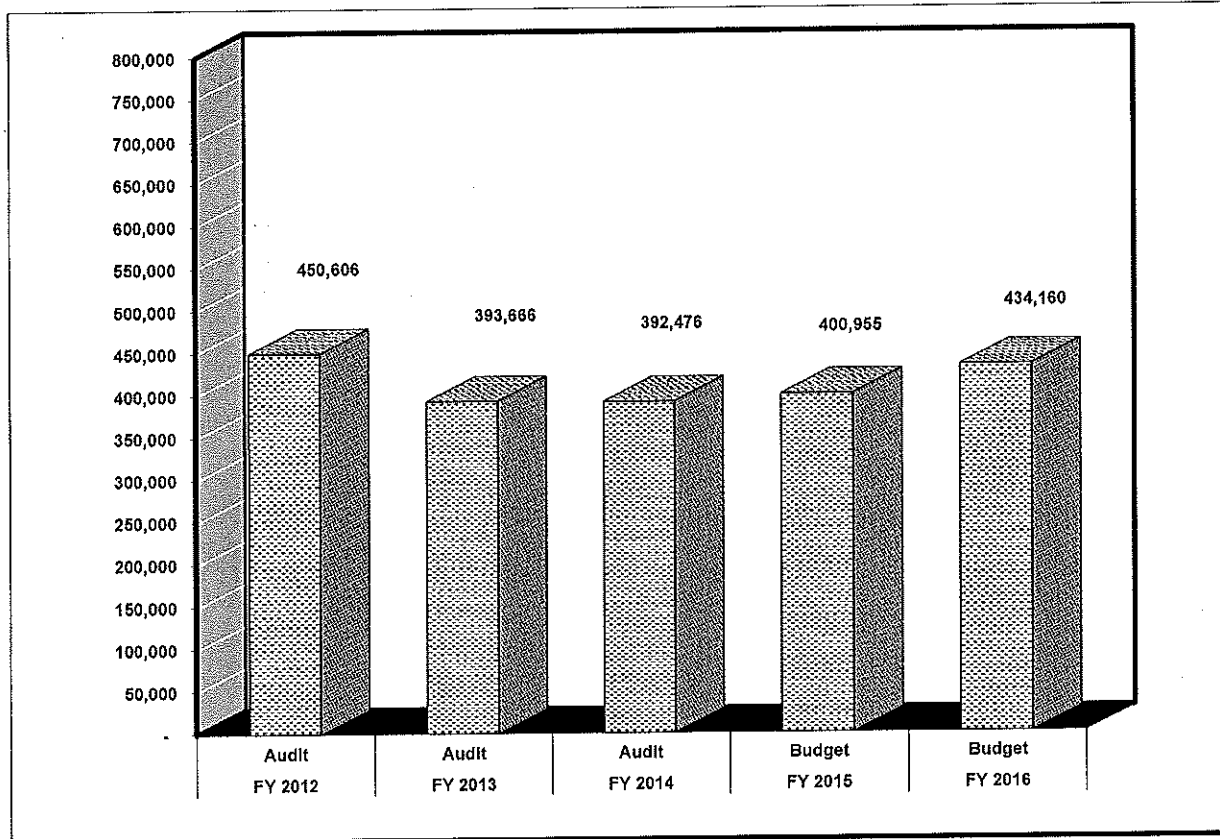
5. *ACCG*. Association of County Commissioners of Georgia – Annual dues for the entire County.

6. *NACO*. National Association of Counties – Annual dues for the entire County.

7. *Golden Triangle RC&D Council* – The Council is made up of volunteers and local leaders that identify problems, develop strategies and implement beneficial projects in 12 Southwest Georgia counties. The Council is a not-for-profit organization that was created to help groups and individuals with its main office in Blakely, Georgia. RC&D Mission Statement: "To assist the residents of the Golden Triangle RC&D area in achieving sustainable development while enhancing human and natural resources".

8. *Blood Alcohol Test – GSP Lily Pad* – Dougherty County is mandated to pay for Blood Alcohol Tests when a Georgia State Patrol Officer orders the test after a traffic violation or other incident.

COMMUNITY DEVELOPMENT 5 - Year Expenditures



% To Total Budget

FY 2016	0.9%
FY 2015	0.9%
FY 2014	0.9%
FY 2013	1.0%
FY 2012	1.0%

COMMUNITY DEVELOPMENT - 1015

7325	Land Bank Authority	\$	30,000
7541.02	SW Georgia Regional Development Center		57,350
7541.03	Economic Development Commission		250,000
7549	Humane Society-Utilities		20,000
7551	GCAPS		7,500
7553	311 Call Center		40,910
7554	Assn of County Commissioners of GA		9,500
7555	National Assn of Counties		2,100
7556	Golden Triangle RC&D Council		250
7557	Blood Alcohol Test - GSP Lily Pad		2,000
7558	GMEI Utility - Lease Pool		250
7559	Stormwater WG&L		1,300
7560	Consultant Personnel Policy		<u>13,000</u>

Total Community Development \$ 434,160

BUDGET COMPARISONS

Operational Budget:

FY 2015
\$400,955

FY 2016
\$434,160

BLANK PAGE

FACILITIES MANAGEMENT

DEPARTMENTAL FUNCTION:

The Department is responsible for the "Life Cycle" management of all county owned real property. To accomplish this task, the department conducts the Life/Safety program, Facilities Planning (both short and long range), Preventive and Corrective Maintenance, Space Needs Assessment and Design and Renovation of all county owned real property.

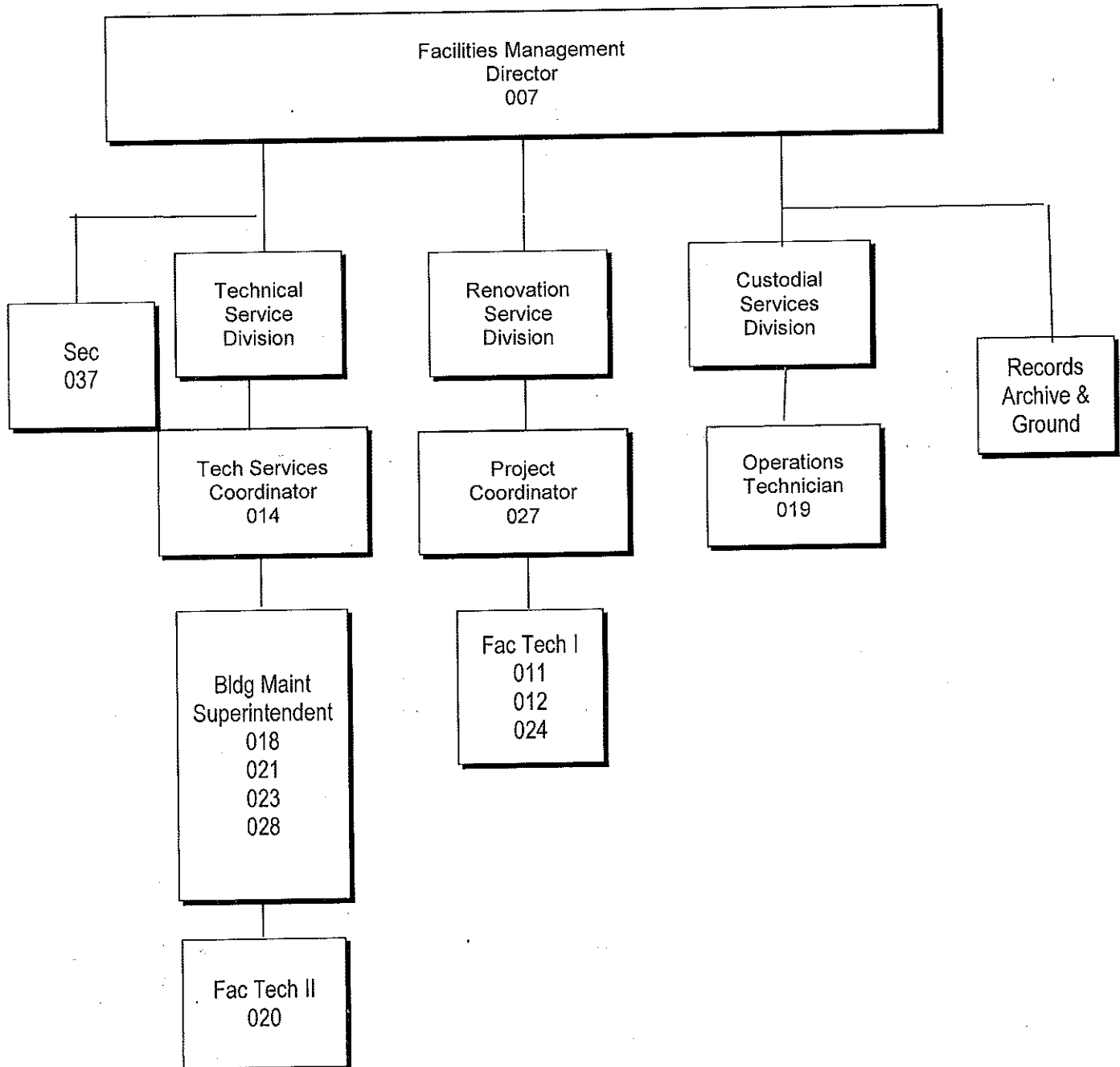
The Department consists of three divisions- Facilities Maintenance and Renovations Division, Records and Archives Division, and Custodial Services Division. Housed within the Department are technicians and artisans with expertise in General Repair, Plumbing, Heating/Ventilation & Air Conditioning, and Electrical Installation and Repair. The Department monitors various contracts, which include elevator preventive / corrective maintenance, chiller preventive / corrective maintenance, and conducts the Energy Conservation Program.

The Records and Archives Division of the Facilities Management Department is responsible for the pick up, safe transportation, security and storage of Dougherty County's archived records, in accordance with the State of Georgia's Archives and Records Board. These records are managed and stored to ensure the security and time management requirements for the destruction dates as mandated by State Law for record retention after the appropriate time restraints. This division is also responsible for the grounds maintenance for the Dougherty County Judicial Building and Central Square Office Complex.

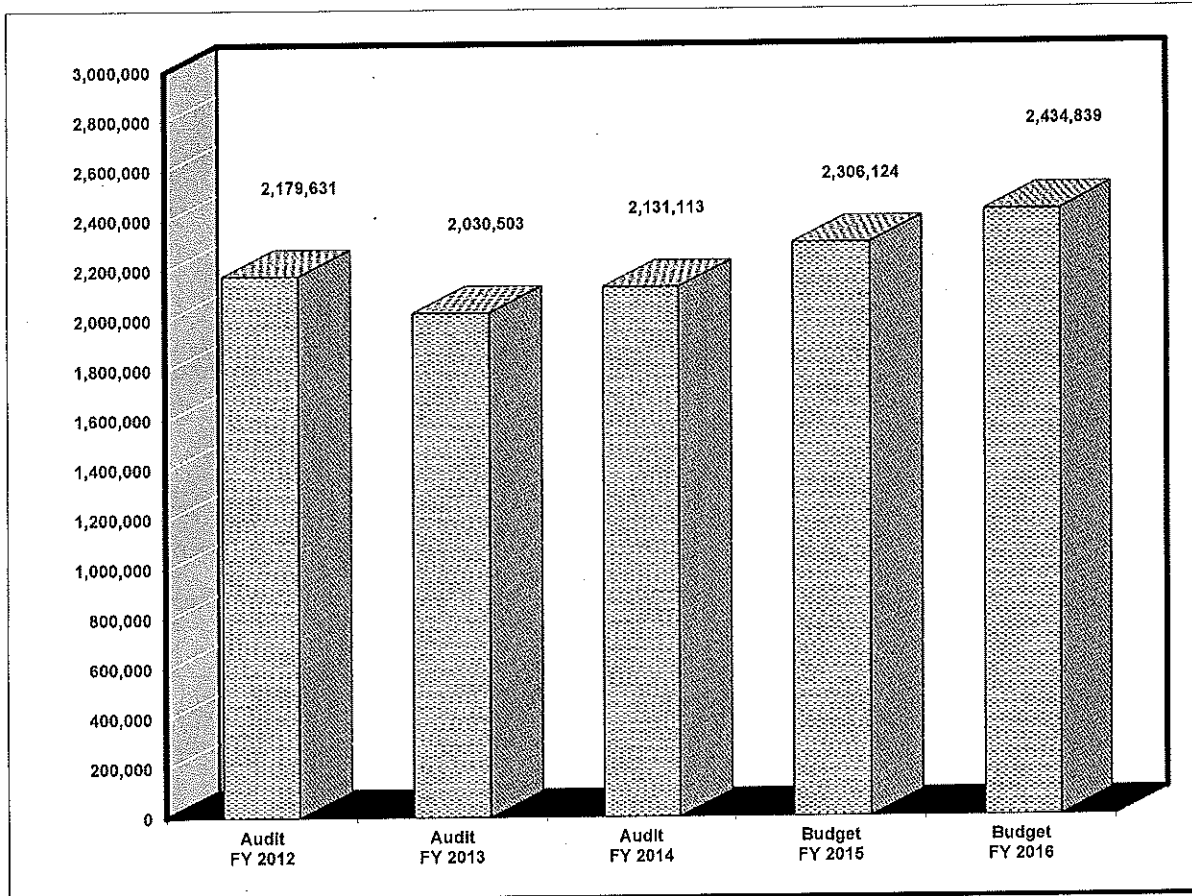
Under the direction of the Facilities Management Director, the Custodial Services Division with twelve classified positions are responsible for providing the necessary resources to maintain the County's many and varied facilities in a first class manner. Currently, the Division services thirteen facilities representing 399,147 square feet. This is 33,262 square feet per custodian per an eight hour shift. The Division services two additional facilities with 180,700 square feet on an as needed basis. The Custodial Service Division services the Riverfront Park Restroom seven days a week and provides support for Special Events. The Division also assists the Voter Registration and Elections Department with voting equipment delivery, set-up, take-down and storage.

FACILITIES MANAGEMENT - MAINTENANCE

1016



FACILITIES MANAGEMENT 5 - Year Expenditures



% To Total Budget

FY 2016 5.1%
FY 2015 5.0%
FY 2014 5.1%
FY 2013 5.0%
FY 2012 4.9%

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Facilities Management Director	128
1	Project Coordinator	117
1	Technical Services Coordinator	117
1	Operations Technician	116
4	Building Maintenance Superintendent	115
1	Facilities Technician II	113
3	Facilities Technician I	110
1	Secretary	105
<hr/> 13	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 1,799,200	\$ 1,873,220

FIXED ASSET PURCHASES

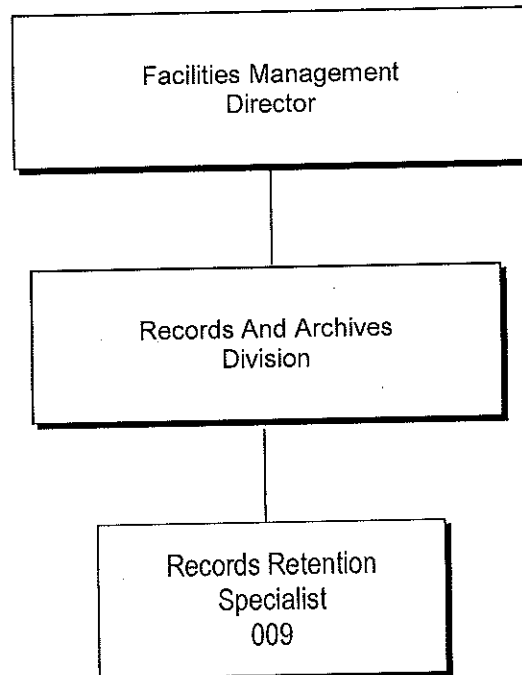
TOOLS & EQUIPMENT	
Assorted hand tools & equipment	\$ 500
COMPUTER EQUIPMENT:	
Computer, rpl (4)	\$ 1,400
CAPITAL IMPROVEMENT PROGRAM:	
EMS/Fire Stations - Electric Bay Doors, rpl	\$ 8,400
Festival Springs Fountain	10,000
Vehicle, rpl (1)	28,000
Riverfront Resource Ctr/Candy Rm HVAC, rpl	25,000
Turtle Park Equipment	10,000
	<hr/> \$ 81,400

FACILITIES MANAGEMENT - 1016

7101	Salaries	\$	460,170
7150	Benefits		201,495
7205	Medical & Drug Testing		100
7210	Postage		25
7211.01	Supplies - Office		3,000
7211.14	Supplies - Small Equipment		5,000
7211.16	Supplies - Riverfront Park & Parking Deck		20,000
7212	Gas & Oil		14,000
7213	Utilities - All Buildings		588,000
7214	Communications		9,800
7215.02	Maintenance-Vehicle		4,000
7215.05	Maintenance-Facility		149,700
7215.06	Maintenance-Materials		85,000
7215.08	Maintenance-Contracts		326,780
7217	Dues, Fees, Books & Periodicals		850
7219	Education & Training		600
7224	Uniforms		2,800
7353	Tools & Equipment		500
7355	Computer Equipment		<u>1,400</u>
Total Facilities Management		\$	1,873,220

BLANK PAGE

FACILITIES MANAGEMENT - RECORDS & ARCHIVES 1016A



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Records Retention Specialist	107
<u>1</u>	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 59,880	\$ 56,662

FIXED ASSET PURCHASES

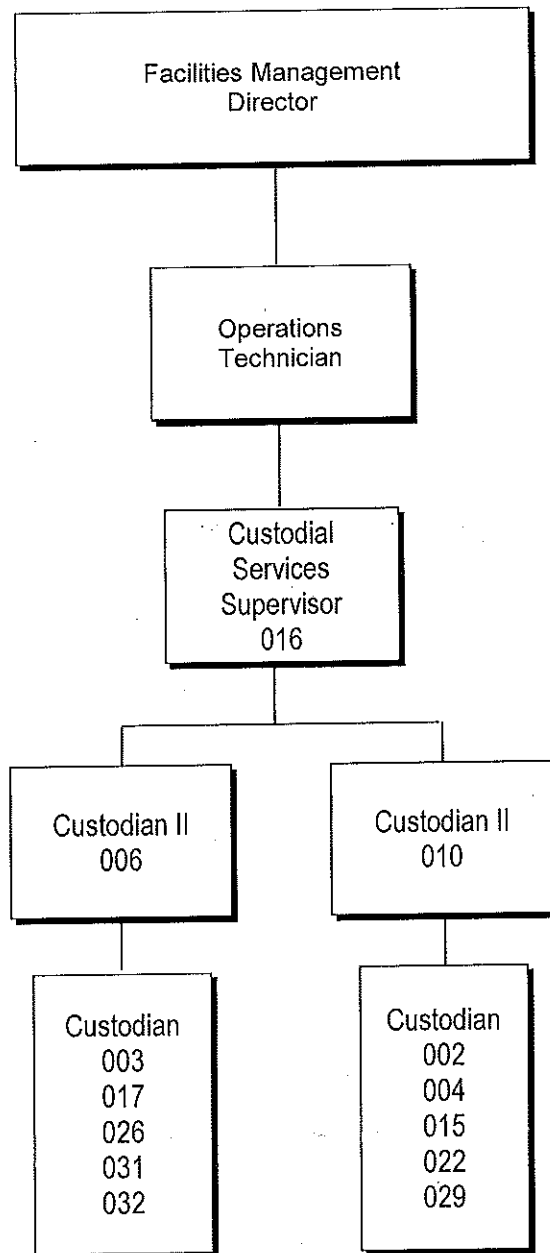
TOOLS & EQUIPMENT:	
Genie Material Lifter	\$ 3,000
COMPUTER EQUIPMENT:	
Computer, rpl (2)	\$ 1,200

FACILITIES MANAGEMENT - 1016A

7101	Salaries	\$	21,417
7150	Benefits		9,430
7206	Purchased Svc - Record Retention		11,000
7211.05	Supplies - Grounds		7,500
7211.14	Supplies - Small Equipment		200
7211.15	Supplies - Archives		2,000
7217	Dues, Fees, Books & Periodicals		20
7218	Travel		250
7219	Education & Training		150
7224	Uniforms		495
7353	Tools & Equipment		3,000
7355	Computer Equipment		<u>1,200</u>
Total Fac Mgmt - Records & Archives		\$	56,662

BLANK PAGE

FACILITIES MANAGEMENT - CUSTODIAL SERVICES 1016B



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Custodial Services Supervisor	110
2	Custodian II	104
10	Custodian	102
<hr/> 13	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 447,044	\$ 504,957

FIXED ASSET PURCHASES

TOOLS & EQUIPMENT:	
Priority as needed	\$ 1,500
COMPUTER EQUIPMENT:	
Computer, rpl (2)	\$ 700

FACILITIES MANAGEMENT - 1016B

7101	Salaries	\$	264,277
7150	Benefits		151,370
7211.04	Supplies - Janitorial		63,000
7211.14	Supplies - Small Equipment		2,400
7212	Gas & Oil		3,400
7214	Communications		60
7215.01	Maintenance-Equipment		100
7215.02	Maintenance-Vehicle		250
7215.08	Maintenance - Contracts		15,000
7219	Education & Training		500
7224	Uniforms		2,400
7353	Tools & Equipment		1,500
7355	Computer Equipment		<u>700</u>
Total Fac Mgmt - Custodial Services		\$	504,957

BLANK PAGE

INFORMATION TECHNOLOGY

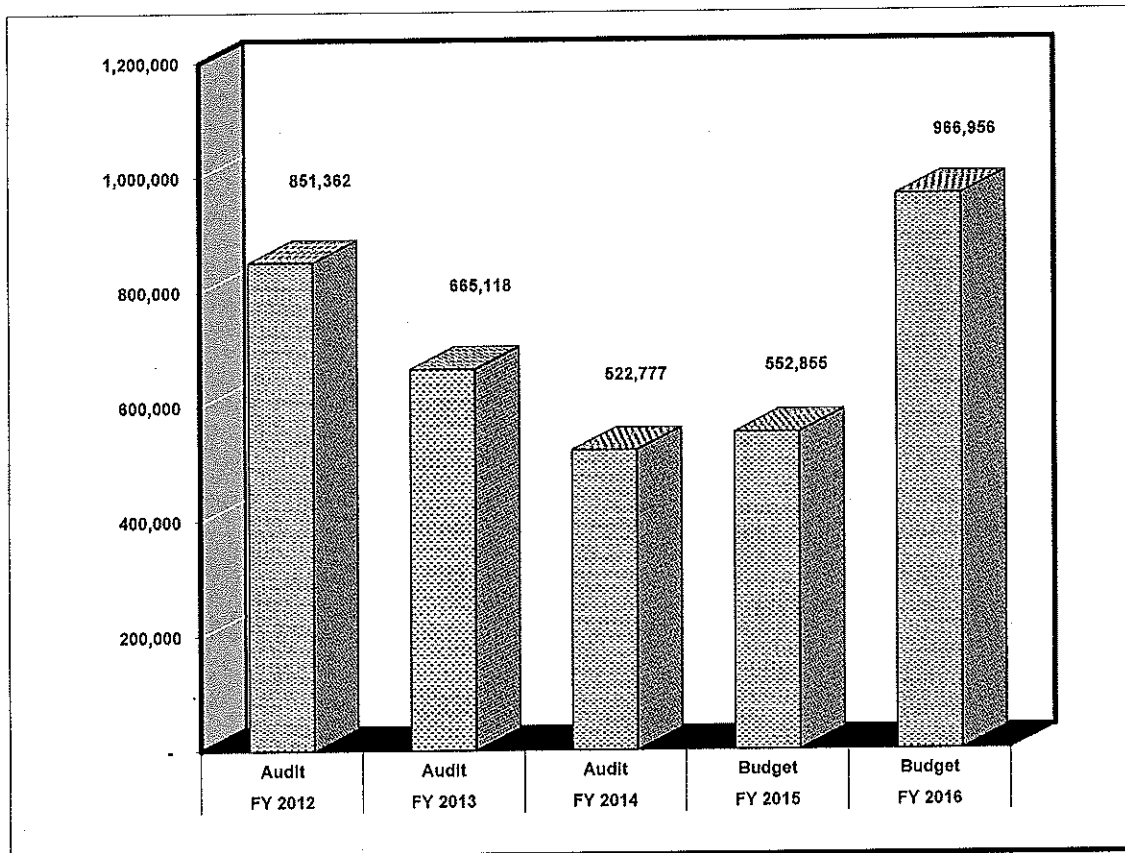
DEPARTMENTAL FUNCTION:

Information Technology services are contracted with the City of Albany and has two main functions.

The Information Technology Department operates, administers, and maintains the information systems and software applications utilized by the City and County. The Department is responsible for evaluating hardware and software, making recommendations for meeting specific County needs and developing in house software for special needs.

The Information Technology Department is responsible for the telephone communications system that services the City and County. The Department maintains all telephone equipment, voice and data networks, monitors services and assists with special communication requests.

INFORMATION TECHNOLOGY 5 - Year Expenditures



% To Total Budget

FY 2016 2.0%
FY 2015 1.2%
FY 2014 1.7%
FY 2013 1.8%
FY 2012 2.0%

INFORMATION TECHNOLOGY - 1017

7537	Contracted Services - City of Albany	\$	<u>966,956</u>
	Total Information Technology	\$	966,956

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 552,855	\$ 966,956

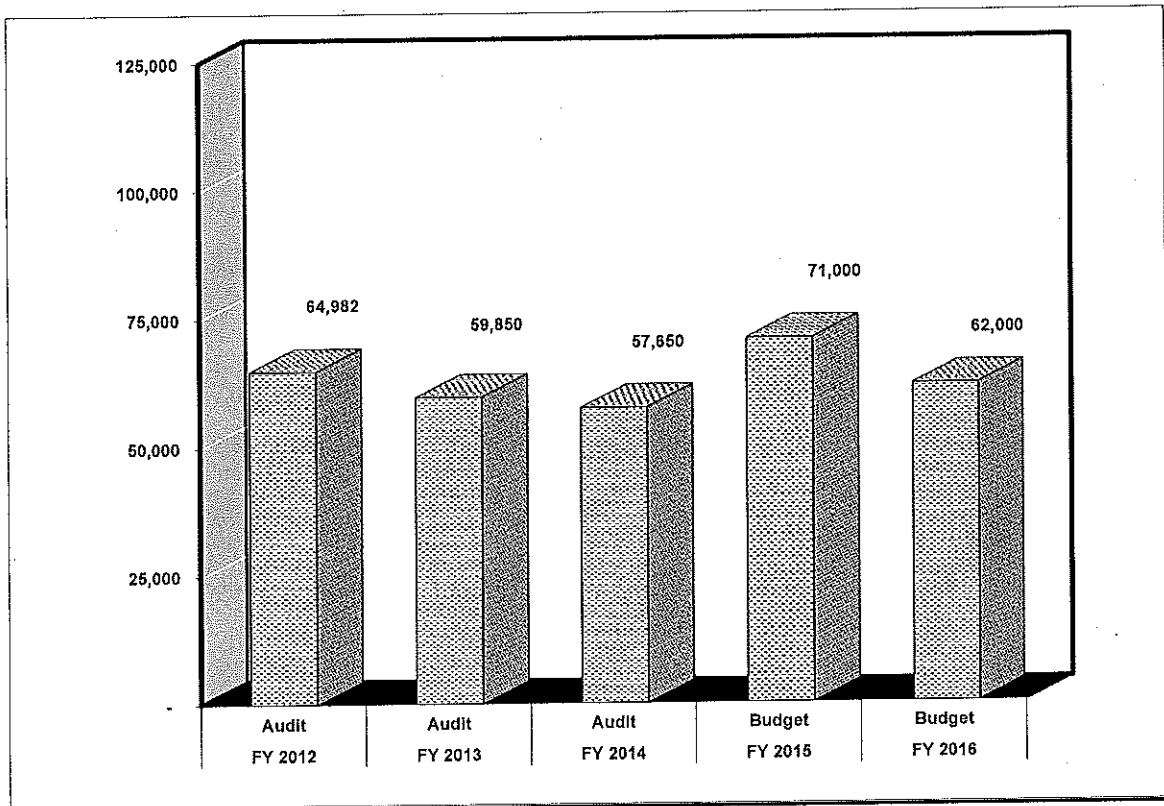
BLANK PAGE

AUDITING

DEPARTMENTAL FUNCTION:

An independent audit is performed annually by an outside auditing firm. The primary objective of this audit is to provide to the Executive level of County government an independent and objective review of the operations of all County-related activities. Also, this is a requirement under State law.

AUDITING 5 - Year Expenditures



% To Total Budget

FY 2016 0.1%
FY 2015 0.2%
FY 2014 0.2%
FY 2013 0.1%
FY 2012 0.1%

AUDITING - 1018

7405.06	Professional Services - Auditing	\$	<u>62,000</u>
	Total Auditing	\$	62,000

BUDGET COMPARISONS

		FY 2015	FY 2016
Operational Budget	\$	71,000	\$ 62,000

BLANK PAGE

MAIL - SECURITY SERVICES

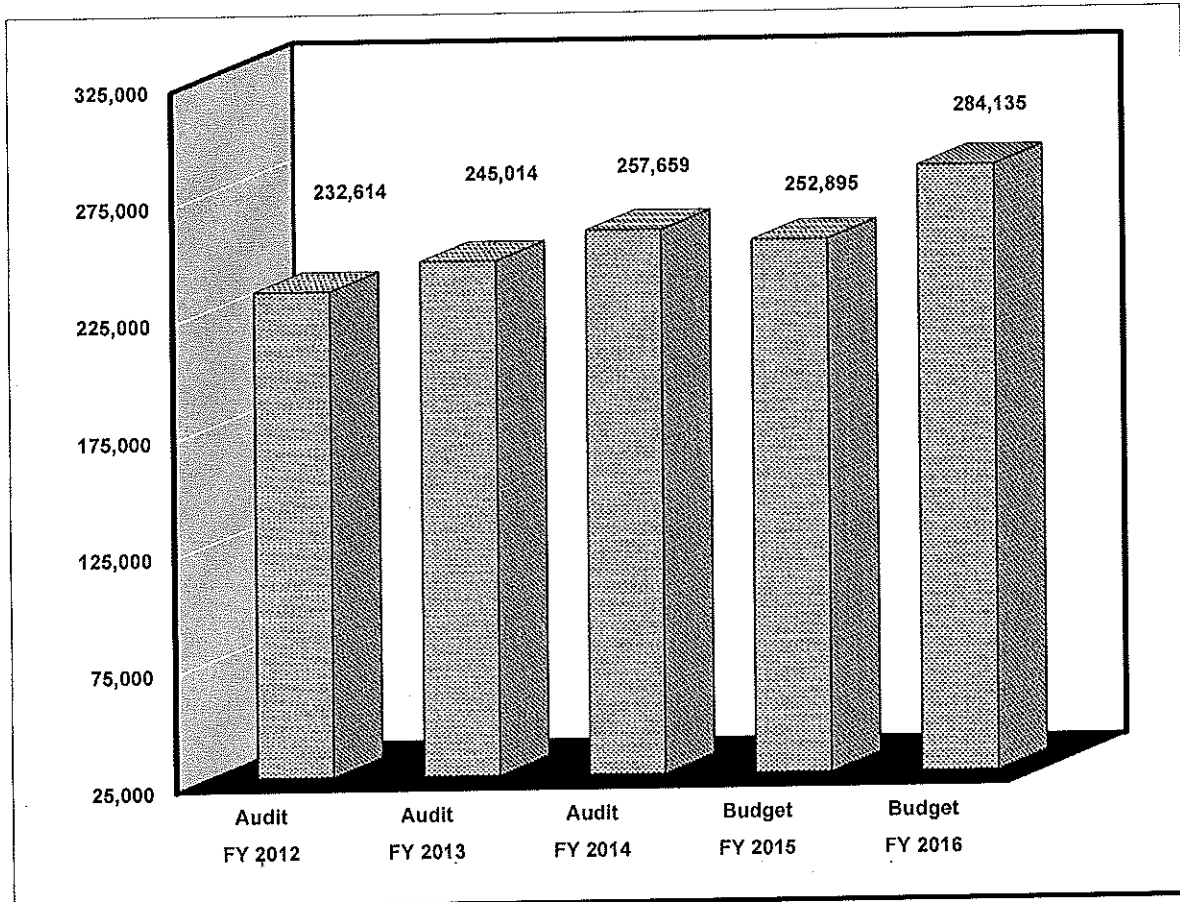
DEPARTMENTAL FUNCTION:

Mail/Security Department has four areas of responsibility: 1) mail service 2) building security 3) information services and 4) armored car services. These four areas are shared services with the City of Albany.

Mail Service is operated by the County, and provides mail service for both City and County. This area is responsible for picking up and delivering all incoming and outgoing mail, as well as delivery of all bank deposits.

Building Security and Information Services includes two (2) full-time and three (3) part-time employees to maintain information/security desk at the Governmental Center, as well as security checkpoints at the Judicial Building. The Sheriff's Office is responsible for security of the Judicial Building.

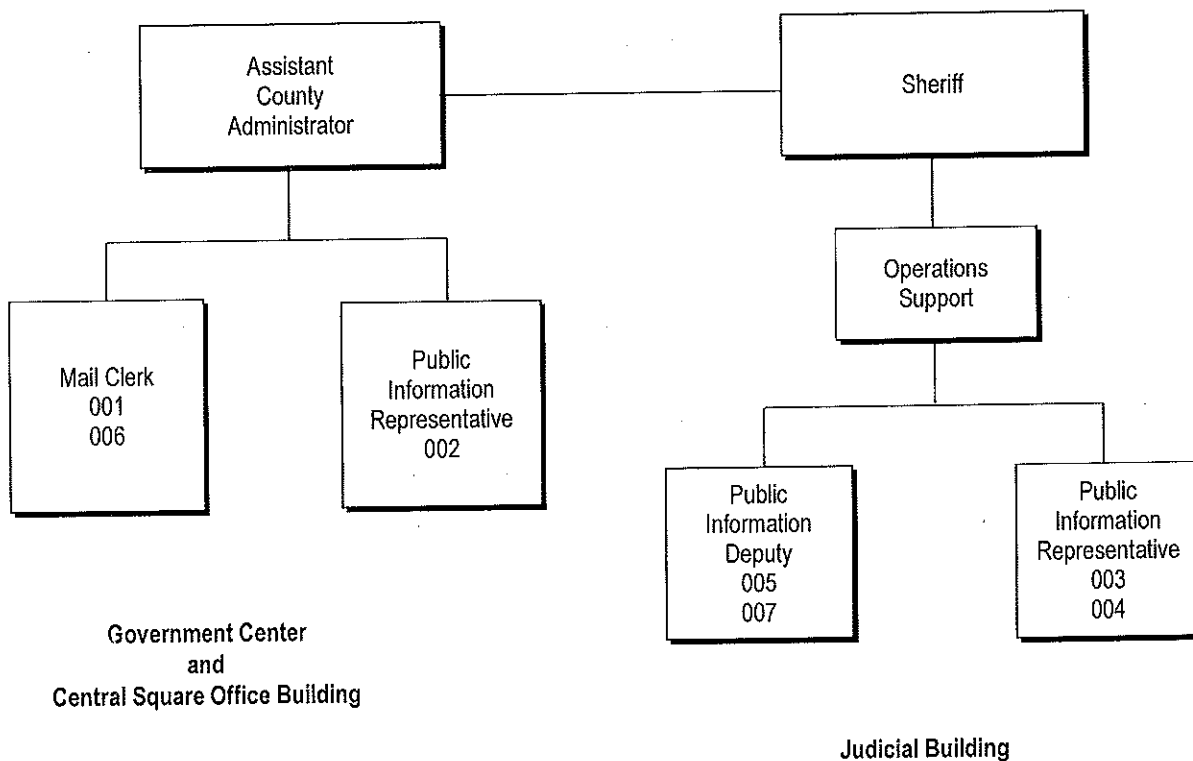
MAIL/SECURITY SERVICES 5 - Year Expenditures



% To Total Budget

FY 2016 0.6%
FY 2015 0.6%
FY 2014 0.6%
FY 2013 0.5%
FY 2012 0.5%

MAIL - SECURITY SERVICES 1019



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
2	Public Information Deputy	113
1	Mail Clerk, Reg	106
1	Mail Clerk, Reg/PT	106
1	Public Information Representative, Reg	103
2	Public Information Representative, Reg/PT	103
<hr/> 7	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 251,695	\$ 284,135

FIXED ASSET PURCHASES

None Requested

MAIL - SECURITY SERVICES - 1019

7101	Salaries - Mail Room & Security	\$	172,550
7150	Benefits - Mail Room & Security		67,385
7205.01	Courier Service		13,000
7211.06	Supplies - Mail Room		2,500
7211.07	Supplies - Security		800
7212	Gas & Oil		1,800
7214	Communications		400
7215.01	Maint - Equip - Mail Room		5,100
7215.02	Maint - Vehicle - Mail Room		250
7215.03	Maint - Equip - Security		19,075
7224.01	Uniforms - Security		1,175
7224.02	Uniforms - Mail Room		<u>100</u>
Total Mail - Security Services		\$	284,135

BLANK PAGE

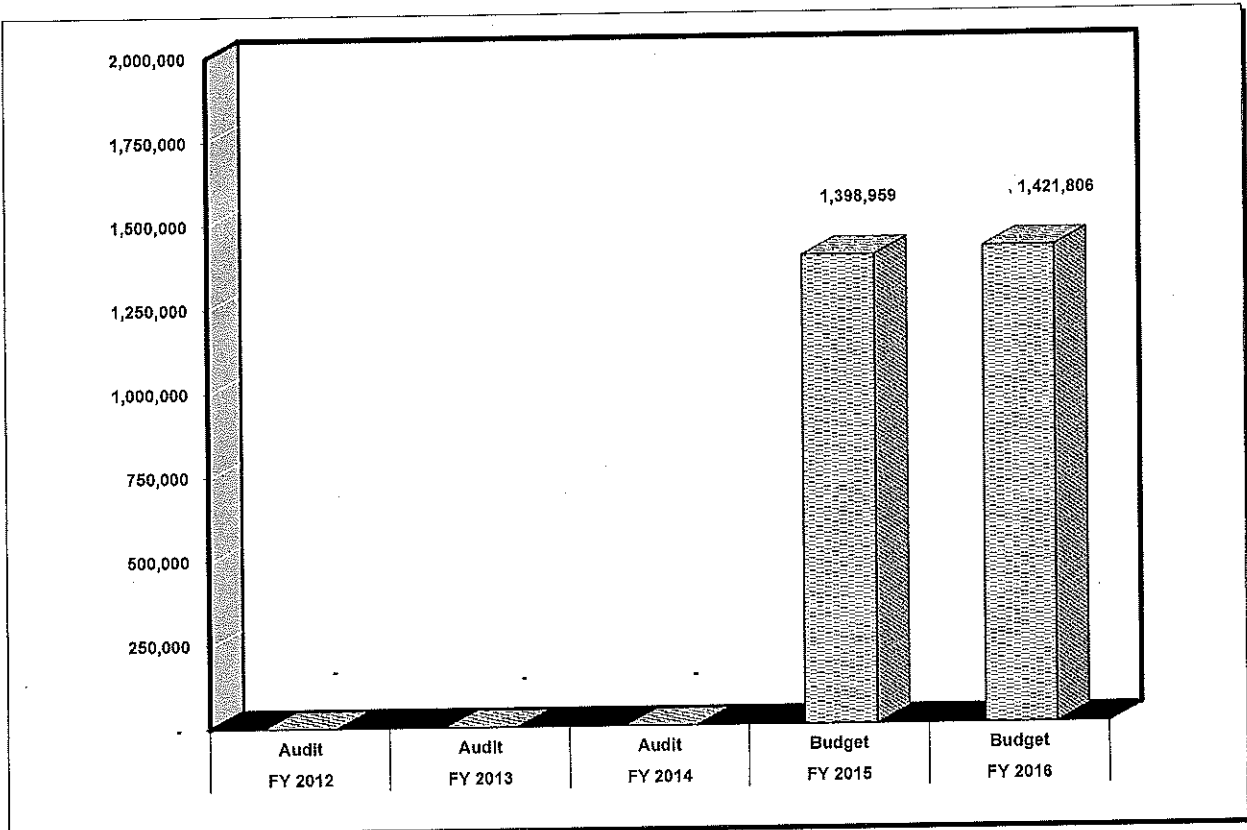
EMS / PROCUREMENT CONTRACT SERVICES**DEPARTMENTAL FUNCTION:**

This cost center was created and added in Fiscal Year 2015 to account for intergovernmental expenses where the services are performed by City of Albany and reimbursed by Dougherty County. This contractual agreement is linked to HB-489, Service Delivery Strategy between City of Albany and Dougherty County.

A full-time position was removed from Dougherty County Procurement and the duties of the position are performed by City of Albany Central Services Department.

City of Albany Fire Department assists Dougherty County EMS throughout the year. Dougherty County reimburses City of Albany Fire Department for their assistance based on the number of calls annually.

EMS / PROCUREMENT CONTRACT SERVICES 5 - Year Expenditures



% To Total Budget

FY 2016	3.0%
FY 2015	3.0%
FY 2014	0.0%
FY 2013	0.0%
FY 2012	0.0%

EMS / PROCUREMENT CONTRACT SERVICES - 1020

7541.04	COA - Procurement	\$	55,000
7541.05	COA - EMS		1,366,806

Total EMS / Procurement Contract Services	\$	1,421,806
---	----	-----------

BUDGET COMPARISONS

Operational Budget:

FY 2015	FY 2016
\$1,398,959	\$1,421,806

BLANK PAGE

LIBRARY

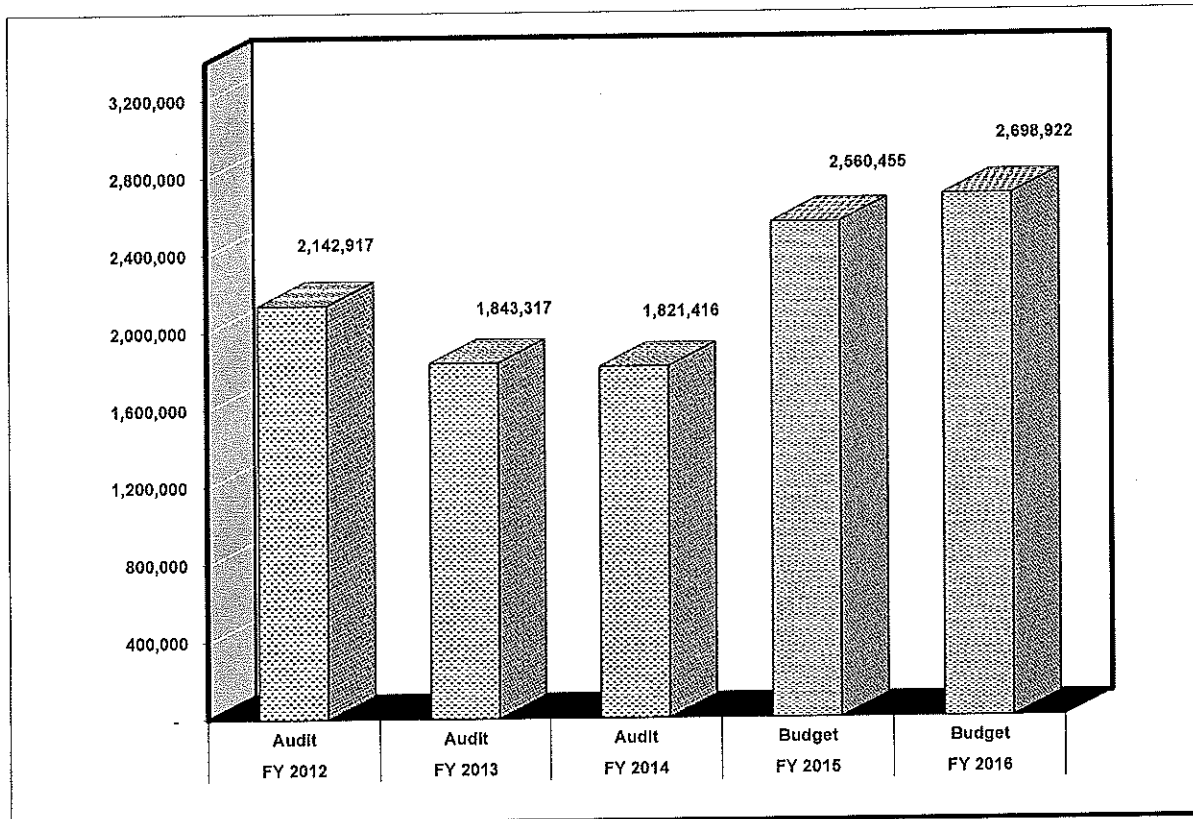
DEPARTMENT FUNCTION:

The Dougherty County Public Library is governed by a Board of Trustees appointed by the Dougherty County Commission as set forth by Chapter 5, Title 20 O.C.G.A., and other Georgia statutes. The Library selects, assembles and administers an organized collection of over 325,000 educational and recreational materials making them available and accessible to the residents of Dougherty County through a system of four locations. The Library serves the community as a center of reliable information and a place where inquiring minds may encounter original, unorthodox or critical ideas in our society. Educational opportunities and encouragement enable individuals to continue and supplement their formal education. Varied programs and services responsive to the community further enhance the quality of life in Dougherty County.

Library locations, addresses, and hours of operation follow:

Central Library	300 Pine Avenue	-	420-3200
Monday – Wednesday	10:00 A.M. - 8:00 P.M.		
Thursday – Friday	10:00 A.M. - 6:00 P.M.		
Saturday	10:00 A.M. - 5:00 P.M.		
Sunday	2:00 P.M. - 6:00 P.M.		
Northwest Branch	2507 Dawson Road	-	420-3270
Monday	10:00 A.M. - 8:00 P.M.		
Tuesday – Wednesday	10:00 A.M. - 6:00 P.M.		
Thursday	10:00 A.M. - 8:00 P.M.		
Friday	10:00 A.M. - 2:00 P.M.		
Saturday	10:00 A.M. - 6:00 P.M.		
Sunday	CLOSED		
Tallulah Massey Branch	2004 Stratford Drive	-	420-3250
Monday – Friday	10:00 A.M. - 6:00 P.M.		
Saturday	10:00 A.M. - 5:00 P.M.		
Sunday	CLOSED		
Westtown Branch	2124 Waddell Avenue	-	420-3280
Monday – Wednesday	10:00 A.M. - 6:00 P.M.		
Thursday	3:00 P.M. - 6:00 P.M.		
Saturday	10:00 A.M. - 2:00 P.M.		
Friday – Sunday	CLOSED		

LIBRARY 5 - Year Expenditures

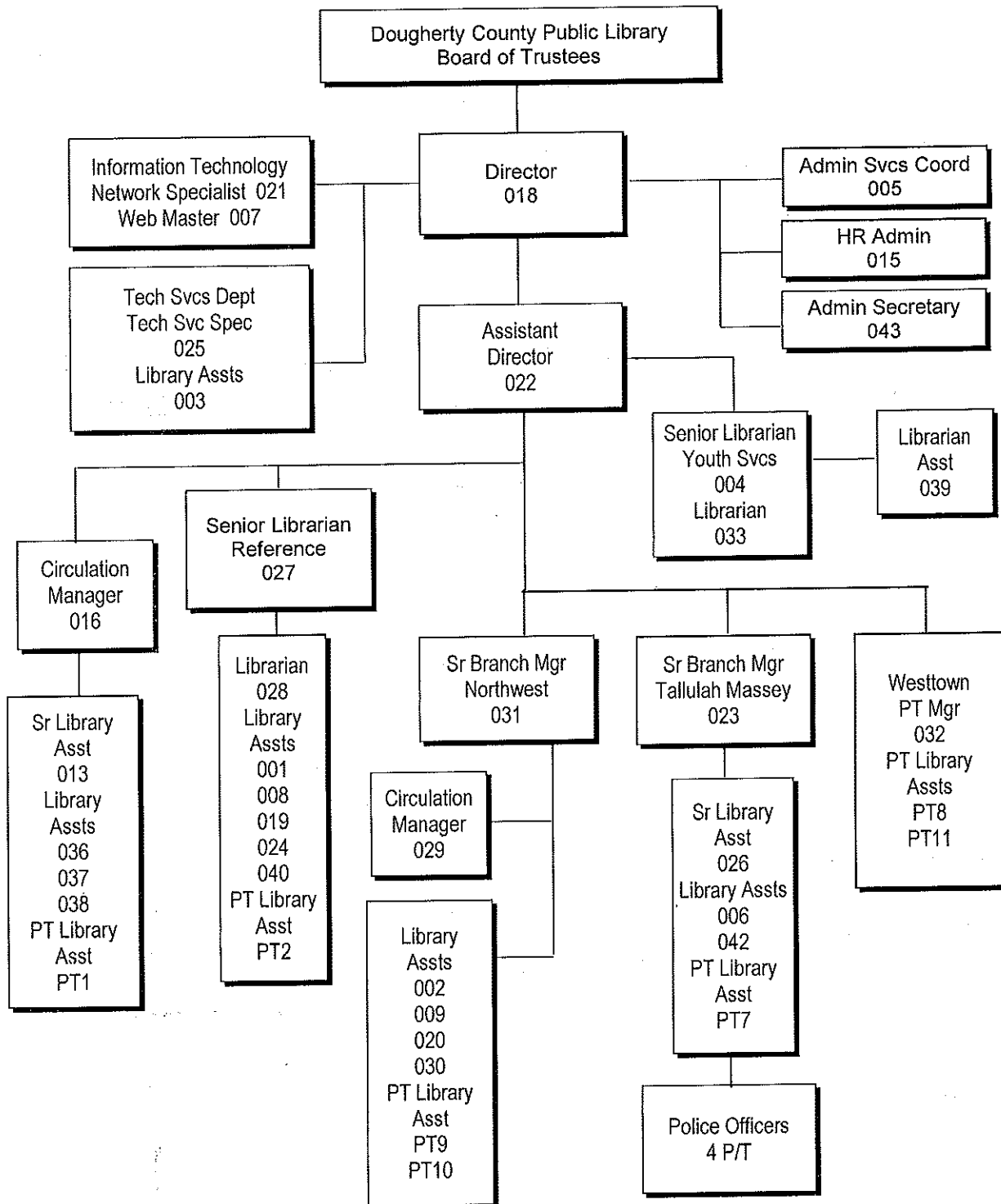


% To Total Budget

FY 2016 5.7%
FY 2015 5.5%
FY 2014 5.1%
FY 2013 4.7%
FY 2012 4.8%

LIBRARY

1021



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Library Director	129
1	Assistant Library Director	125
2	Senior Branch Manager	123
2	Senior Librarian	123
2	Librarian	121
1	Network Specialist	121
1	Administrative Services Coordinator	118
2	Circulation Manager	115
1	Technical Services Specialist	115
1	Web Master	115
1	Human Resources Administrator	114
1	Administrative Assistant	112
2	Senior Library Assistant	109
17	Library Assistants	105
6	Police Officers, Part Time	120
1	Manager, Part Time	115
10	Library Assistants, Part Time	105

 52

TOTAL BUDGETED POSITIONS

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$2,560,455	\$2,698,922

FIXED ASSET PURCHASES

CAPITAL IMPROVEMENT PROGRAM:
Computers, rpl

\$ 25,000

LIBRARY - 1021

7101	Salaries - Local	\$ 1,112,258
7102	Salaries - Part Time	163,000
7150	Benefits	142,580
7205.03	Technical & Professional	3,500
7205.05	Courier Service	11,000
7205.06	Board Attorney/Consultant	2,500
7209	State Benefits	514,240
7210	Postage	1,000
7211	Supplies	9,600
7212	Gas & Oil	600
7213	Utilities	211,000
7214	Communications	26,000
7215.02	Maintenance - Vehicles	1,000
7215.03	Maintenance - Equipment	12,000
7215.06	Maintenance - Buildings	1,000
7215.08	Maintenance - Contracts	26,000
7217	Dues, Fees, Books & Periodicals	1,000
7218	Travel	3,500
7227.01	Materials - Print	325,000
7353.04	Equipment - Lease	<u>20,844</u>
	Total Library	\$ 2,587,622

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Manager, Part Time	115
3	Library Assistants, Part Time	105
<hr/> 3	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$0	\$111,000

FIXED ASSET PURCHASES

None Requested

Dept 1021B - Southside Library was established in order to re-open the Library.

LIBRARY - 1021B

7101	Salaries	43,200
7150	Benefits	6,100
7205.02	Moving Expenses	1,000
7205.05	Courier Service	1,500
7209.06	Teacher Retirement	4,900
7211	Supplies	4,000
7213	Utilities	0
7214	Communications	2,000
7215.03	Maintenance - Equipment	3,500
7215.06	Maintenance - Buildings	1,500
7215.08	Maintenance - Contracts	9,800
7227.01	Materials - Print	29,000
7353.04	Equipment - Lease	<u>4,500</u>
Total Library		\$ 111,000

BLANK PAGE

HUMAN RESOURCES

DEPARTMENT FUNCTION:

The Dougherty County Human Resources Department delivers a full range of personnel services for approximately 700 employees as well as handles all applicant services for individuals seeking employment opportunities with the County.

Staffing/Recruitment – This function provides for internal as well as external management of job vacancy information. HR utilized a Human Resources Management System (HRMS) with integrated software solutions for automating and managing the Staffing and Recruitment function. In instances of hard-to-fill categories, there are specialized recruitment activities designed specifically for the needs of the department where a vacancy exists. Now utilizing social media such as Facebook, included in the job information/recruitment function are the equal employment opportunity provisions.

Classification/Compensation – This function provides for an equitable system of compensation where each job is evaluated on the basis of external as well as internal worth. To promote greater objectivity in this process, the department utilizes the services of human resources organizations, such as classification and pay studies, and various consultants.

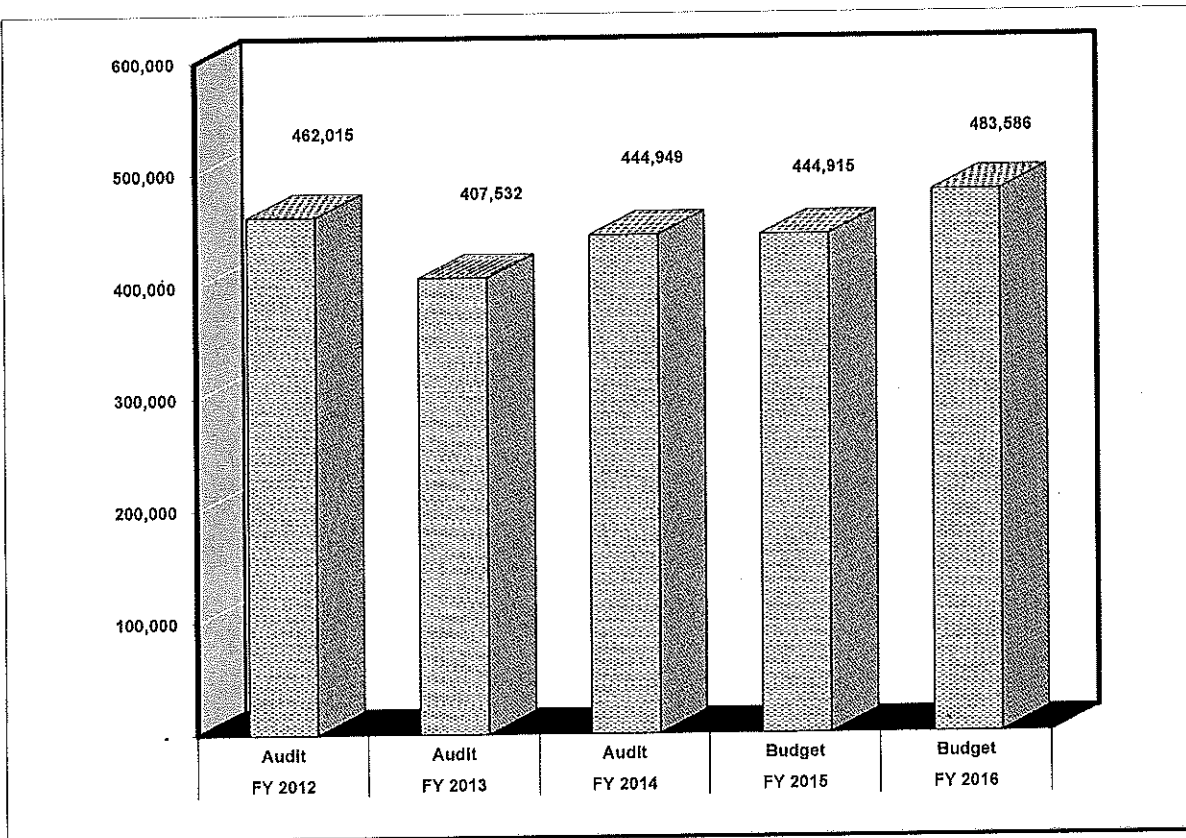
Benefits Information/Administration – This function provides for an up-to-date review and processing of the benefits offered through County employment. The HRMS Benefit Management functionality provides for benefit set-up, administration, and enrollment for improved efficiency and accuracy. Through new employee orientation sessions and employee updates, employees are provided the opportunity to receive information on benefits that are directly available to them. Included in the benefits package are: Health, Life, AD&D Insurance (on a pre-tax basis), Retirement Plan, Deferred Compensation, Annual Leave, Unemployment Compensation, Sick Leave, Holidays, Long Term Disability, Merit Increases (if budget constraints allow), Cost of Living Increases (if budget constraints allow), Dental Plan, Vision Plan, FMLA, Workers' Compensation, Credit Union, Sick Leave Bank, Supplemental Insurance and Employee Assistance Program (EAP).

Employee Self-Service – This function provides employees access to their own benefits, personnel and paycheck information, and reduces routine administration. Employees and managers can view, create, and maintain their information using a web browser. This technology creates a communications portal that distributes key information about policies and benefits to the entire workforce.

Training/Development – This function allows for an opportunity for professional and personal development. Using in-house personnel and outside consultants, training offers a wide variety of developmental activities which are geared toward preparing County employees for the challenges of the future as well as maintaining skills in current positions. The development process advises employees and departments of areas where compliance with local, state, and federal laws and policy requirements can be improved. The intent is to increase efficiency in risk management, cost containment, and employee relations.

Employee/Employer Relations – This function deals with maintaining a productive and cohesive work environment by addressing the need for open and honest communication and assisting both supervisor and employee in facilitating a better understanding of workplace relationships. The overall goal is to foster a "team-work" attitude which allows for input at every level and appropriate recognition and reward for that input. The web based HR Quick Links assures immediate communication and access to current policies, practices, and HR forms and programs.

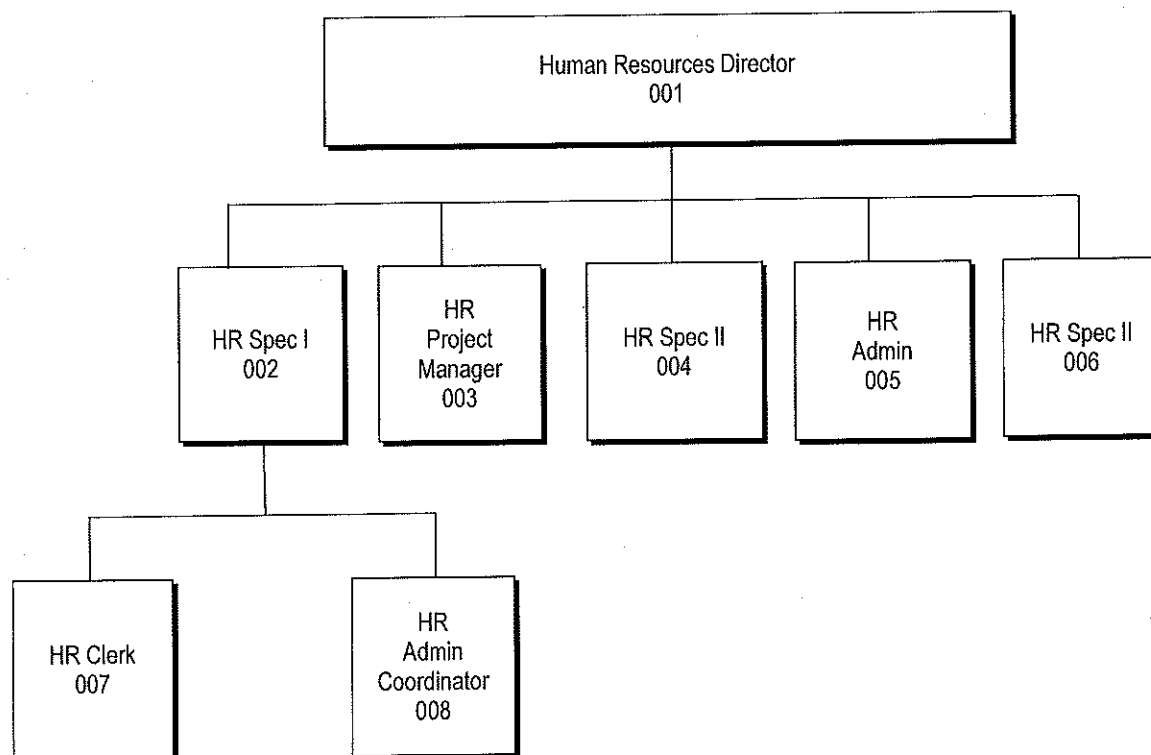
HUMAN RESOURCES 5 - Year Expenditures



% To Total Budget

FY 2016 1.0%
FY 2015 1.0%
FY 2014 1.0%
FY 2013 1.1%
FY 2012 1.1%

HUMAN RESOURCES 1022



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Human Resources Director	129
1	Human Resources Project Manager	123
2	Human Resources Specialist II	120
1	Human Resources Specialist I	117
1	Human Resources Administrator	114
1	Human Resources Admin Coordinator	113
1	Human Resources Clerk	105
<hr/> 8	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$444,915	\$483,586

FIXED ASSET PURCHASES

None Requested

HUMAN RESOURCES - 1022

7101	Salaries	\$	324,226
7150	Benefits		109,130
7205	Technical & Professional		10,000
7205.99	Medical & Drug Test		100
7210	Postage		1,300
7211	Supplies		6,300
7214	Communications		2,500
7215.01	Maintenance - Equipment		1,800
7217	Dues, Fees, Books & Periodicals		2,730
7218	Travel		1,000
7219	Education & Training		1,500
7220	Advertising		13,000
7231.01	Employee Special Events		<u>10,000</u>
Total Human Resources		\$	483,586

BLANK PAGE

FINANCE

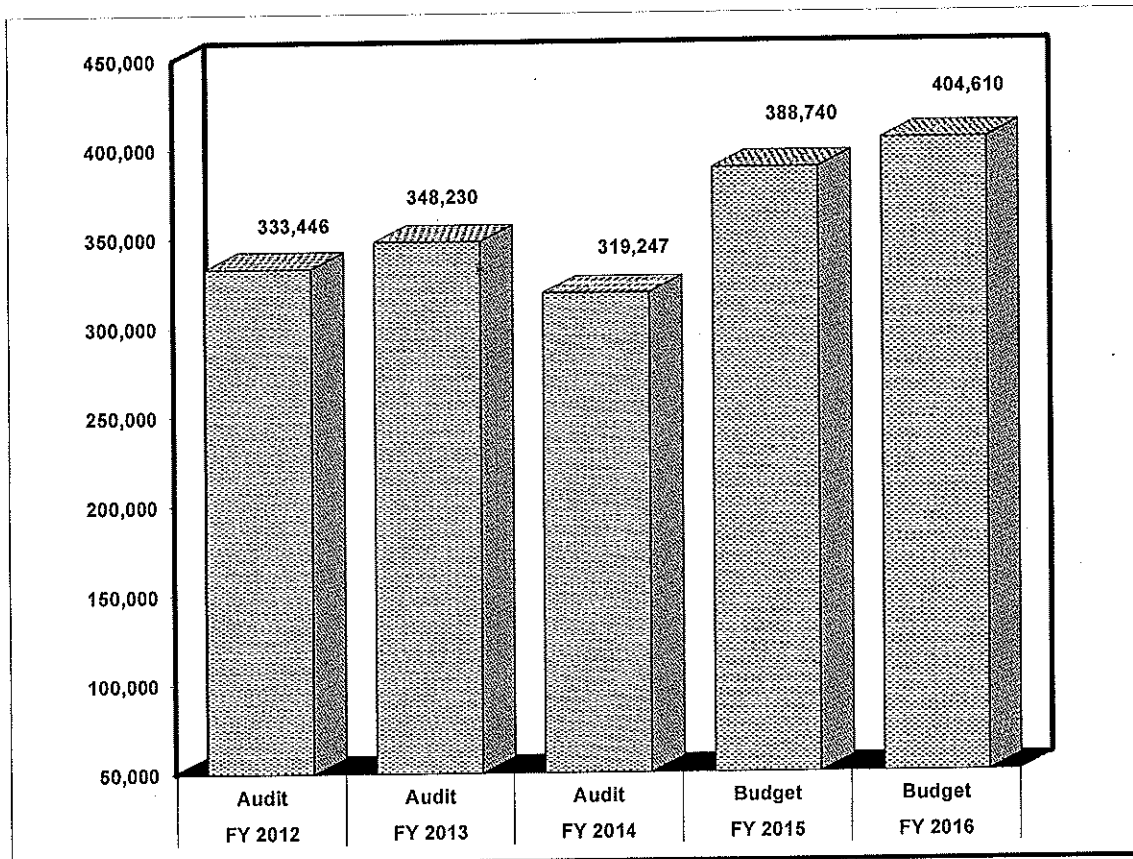
DEPARTMENT FUNCTION:

The Finance Department is responsible for all financial services required by the County government. Finance is responsible for providing accurate, relevant financial/operational information to all citizens of the County. It also serves the County Administrator, the Board of Commissioners and all County departments. The department operates under established management policies and adheres to generally accepted accounting principles.

The departmental operations include accounting for all disbursements of the County, paying wages to all County employees and collecting receipts from County agencies. The department, under direction of the County Administrator, is responsible for preparation and administration of the annual operating budget. This includes developing budget procedures, analyses of all departmental budget requests, monitoring revenue collection and departmental spending. This office coordinates annual audits performed by Independent Certified Public Accountants and periodic audits by Federal and State Auditors.

FINANCE

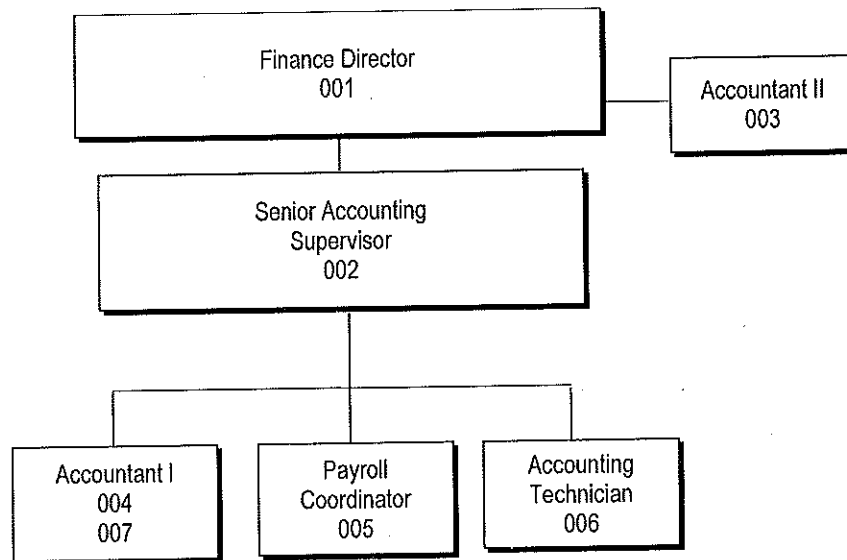
5 - Year Expenditures



% To Total Budget

FY 2016 0.8%
FY 2015 0.8%
FY 2014 0.8%
FY 2013 0.8%
FY 2012 0.8%

FINANCE
1024



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Finance Director	129
1	Senior Accounting Supervisor	122
1	Accountant II	116
2	Accountant I	114
1	Payroll Coordinator	113
1	Accounting Technician	113
<u>7</u>	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$388,740	\$404,610

FIXED ASSET PURCHASES

None Requested

FINANCE - 1024

7101	Salaries	\$	277,870
7150	Benefits		112,750
7205	Technical & Professional		100
7210	Postage		3,100
7211	Supplies		6,440
7214	Communications		960
7217	Dues, Fees, Books & Periodicals		640
7218	Travel		200
7219	Education & Training		500
7220	Advertising		<u>2,050</u>
	Total Finance	\$	404,610

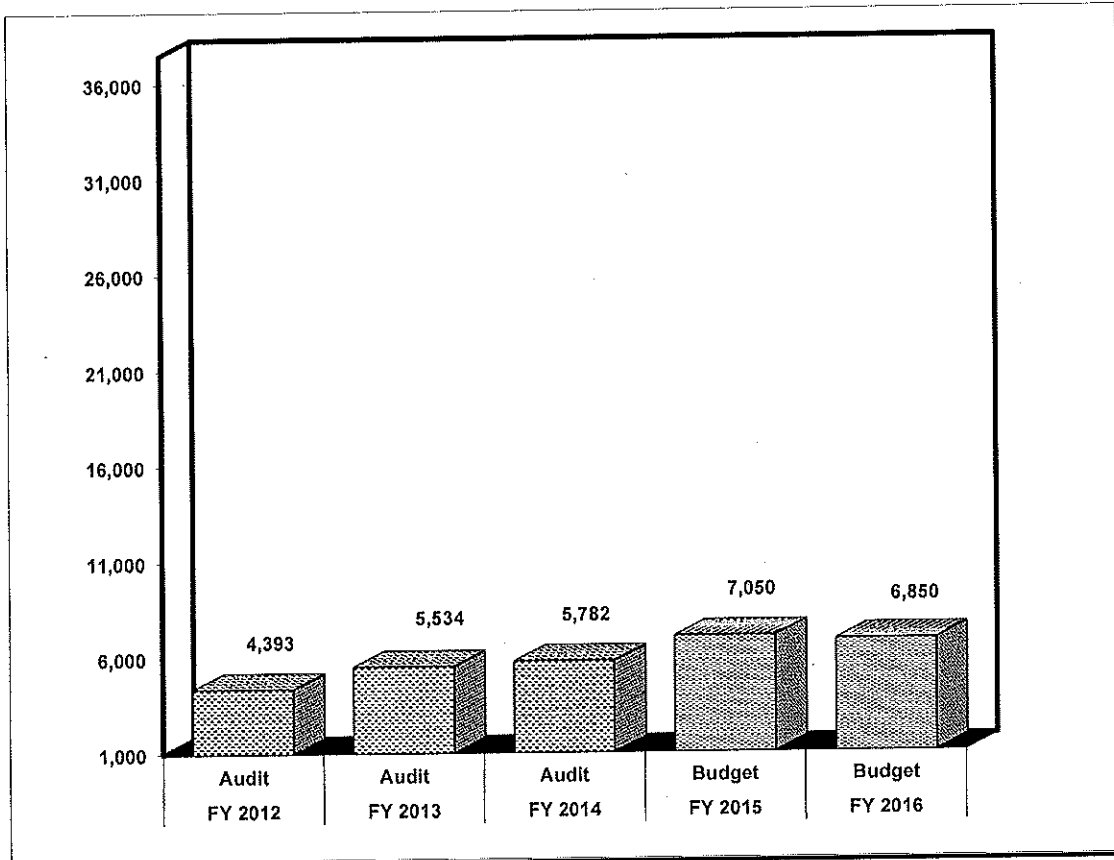
BLANK PAGE

BOARD OF EQUALIZATION

DEPARTMENT FUNCTION:

The Board of Equalization shall hear and determine all appeals from taxpayers on property value assessments made by the County Board of Tax Assessors. After proper notice by the Board of Tax Assessors of changes in the assessed value of property, the property owner may appeal to the Board of Equalization. The Official Code of Georgia (O.C.G.A.) provides specific powers and procedures to be used by the Board of Equalization. Each county in the State of Georgia appoints a Board of Equalization consisting of three (3) regular members and three (3) alternate members all meeting the qualifications as defined in the O.C.G.A. Members are appointed by the Grand Jury at the term of Court immediately proceeding November 1 of each year.

BOARD OF EQUALIZATION 5 - Year Expenditures



% To Total Budget

FY 2016 TR%
 FY 2015 TR%
 FY 2014 TR%
 FY 2013 TR%
 FY 2012 TR%

BOARD OF EQUALIZATION - 1025

7404.01	Compensation	\$	5,000
7210	Postage		1,300
7211	Supplies		100
7219	Education & Training		<u>450</u>

Total Board of Equalization	\$	6,850
-----------------------------	----	-------

BUDGET COMPARISONS

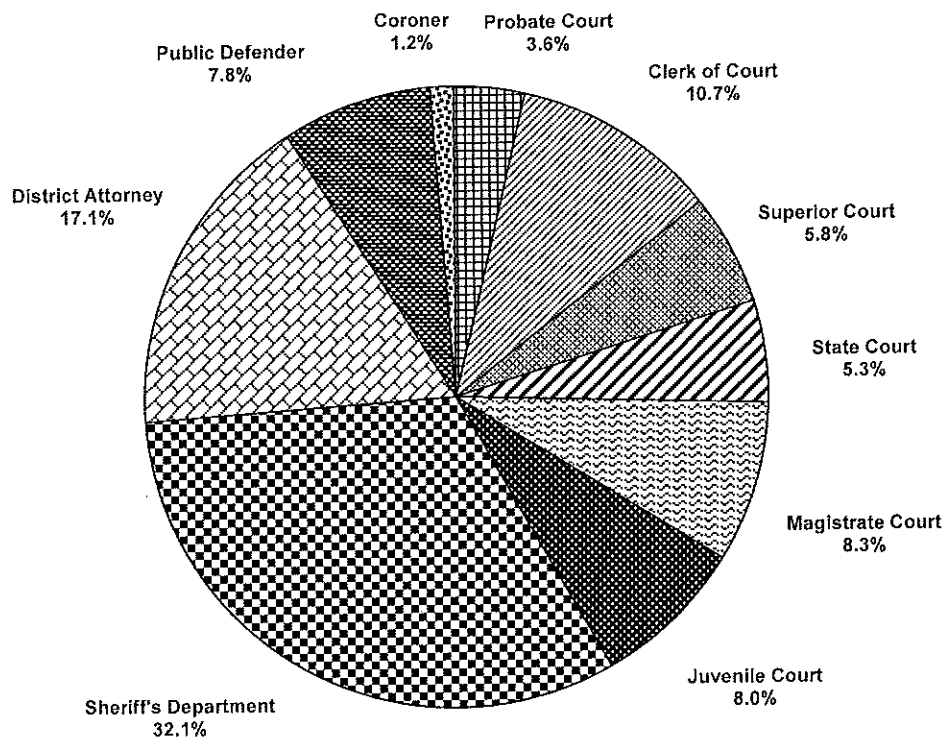
	FY 2015	FY 2016
Operational Budget	\$7,050	\$6,850

BLANK PAGE

JUDICIAL

Probate Court.....	\$ 392,745
Clerk of Court.....	1,154,689
Superior Court.....	623,755
State Court.....	573,240
Magistrate Court.....	898,410
Juvenile Court.....	862,165
Sheriff's Department.....	3,453,674
District Attorney.....	1,843,185
Public Defender.....	840,735
Coroner.....	132,920

\$ 10,775,518



% To Total Budget 22.6%

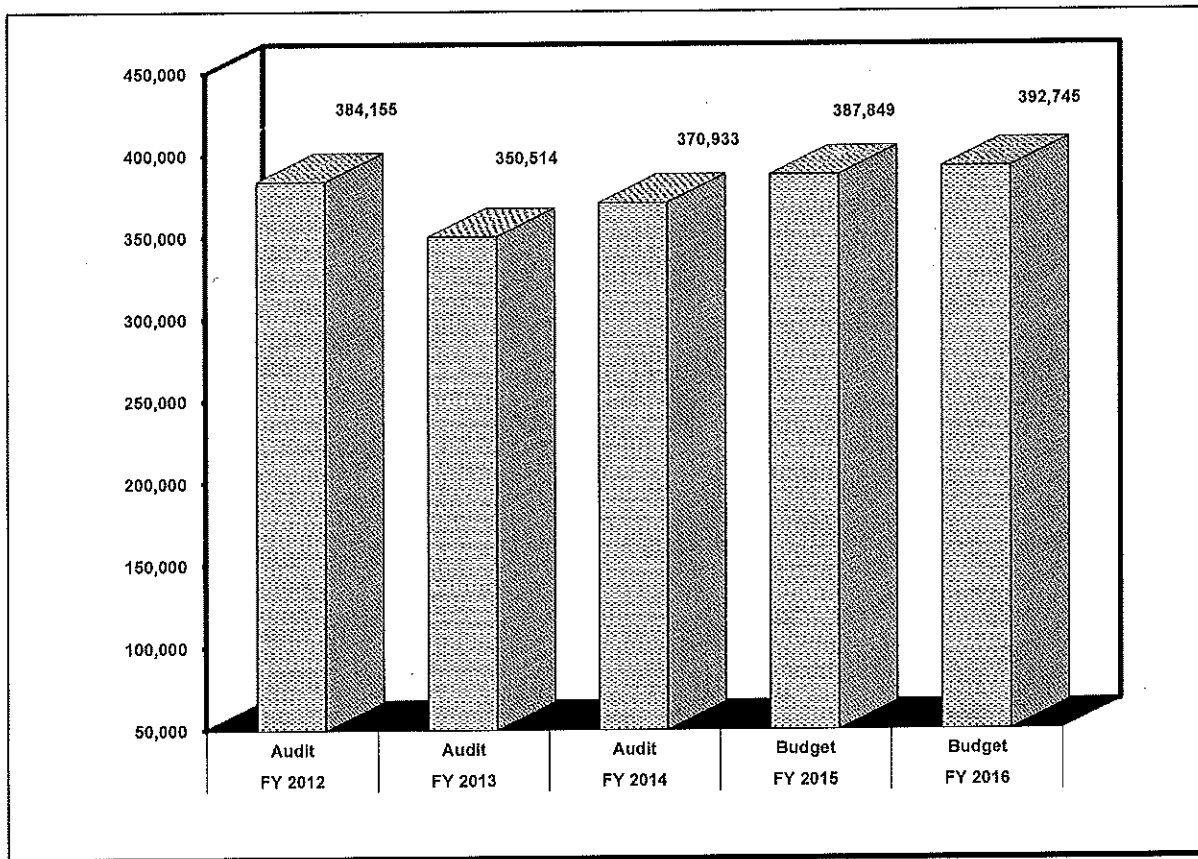
PROBATE COURT

DEPARTMENTAL FUNCTION:

Under Georgia law, the Probate Court is responsible for providing a large scope of services to the public. These services include probating wills, appointment of administrators, appointing guardians for minors and incapacitated adults, holding hearings to constrain the mentally ill and substance abusers, issuance of marriage licenses and officiating over marriages. The Court is authorized to hold jury trials in all cases involving contested issues relating to estates and guardianships.

The Probate Court has the responsibility for docketing, filing and microfilming all documents relating to the above legal matters. The Court also issues firearm permits and many lesser duties such as taking oaths of public officials, recording bonds and issuing certified copies of various records. The Probate Court maintains vital records (certificates of births and deaths) as well as issuing certified copies under a contractual arrangement with the State.

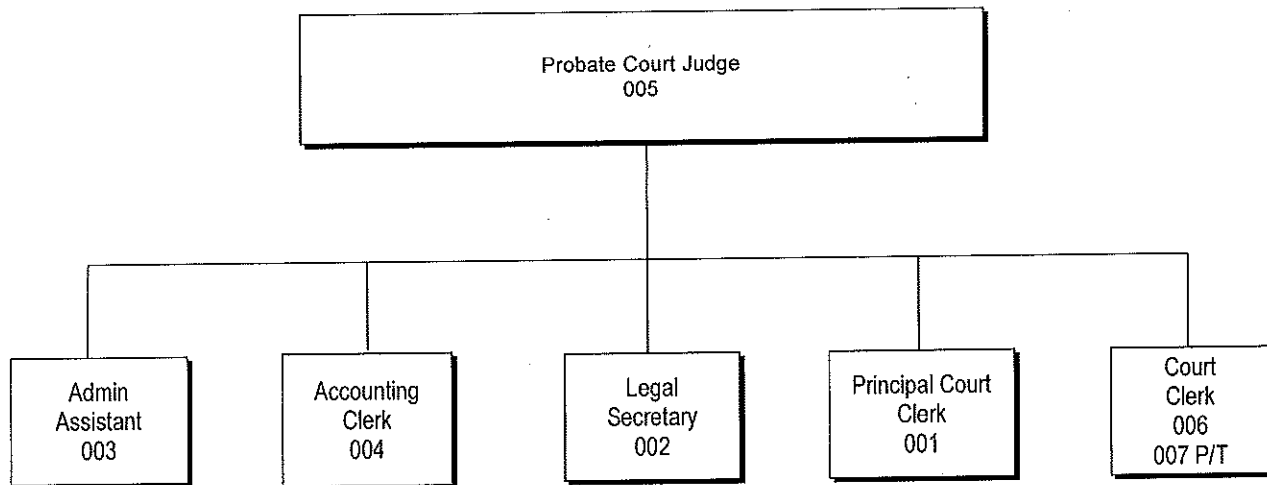
PROBATE COURT 5 - Year Expenditures



% To Total Budget

FY 2016 0.8%
FY 2015 0.8%
FY 2014 0.8%
FY 2013 0.8%
FY 2012 0.8%

PROBATE COURT
1031



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Judge, Probate Court	E
1	Principal Court Clerk	112
1	Legal Secretary	112
1	Administrative Assistant	112
1	Accounting Clerk	111
1	Court Clerk	108
1	Court Clerk, Part Time	108
<u>7</u>	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$387,849	\$392,745

FIXED ASSET PURCHASES**COMPUTER EQUIPMENT:**

Laminator, Swingline GBC, rpl

\$770

PROBATE COURT - 1031

7101	Salaries	\$	238,440
7102	Salaries - Part Time		10,500
7150	Benefits		97,025
7205.03	Acting Judge		500
7205.04	Vital Statistics		9,500
7205.05	Guardianship Cases		9,000
7205.06	Admin/Guardianship		2,500
7205.99	Medical & Drug Testing		100
7210	Postage		2,800
7211	Supplies		15,500
7214	Communications		600
7215	Maintenance		1,000
7216	Reduction Costs		500
7217	Dues, Fees, Books & Periodicals		1,800
7218	Travel		1,600
7219	Education & Training		410
7244	Bond		200
7353	Tools & Equipment		<u>770</u>
	Total Probate Court	\$	392,745

BLANK PAGE

CLERK OF COURT

DEPARTMENTAL FUNCTION:

The primary function of the Superior and State Court Clerk is to maintain accurate and complete records of all court proceedings including both civil and criminal. The Clerk is responsible for issuing and signing every summons, subpoena, writ, or execution under the authority of the Court and affixing seals thereto when necessary. The Clerk provides the necessary dockets for the various Courts of the County. Other responsibilities include recording discharges and scanning legal proceedings of the courts, administering all oaths required by Court, attending all court sessions, striking juries, and performing such other duties as are or may be required by law or as necessarily appertain to the office of Clerk of the Superior and State Courts.

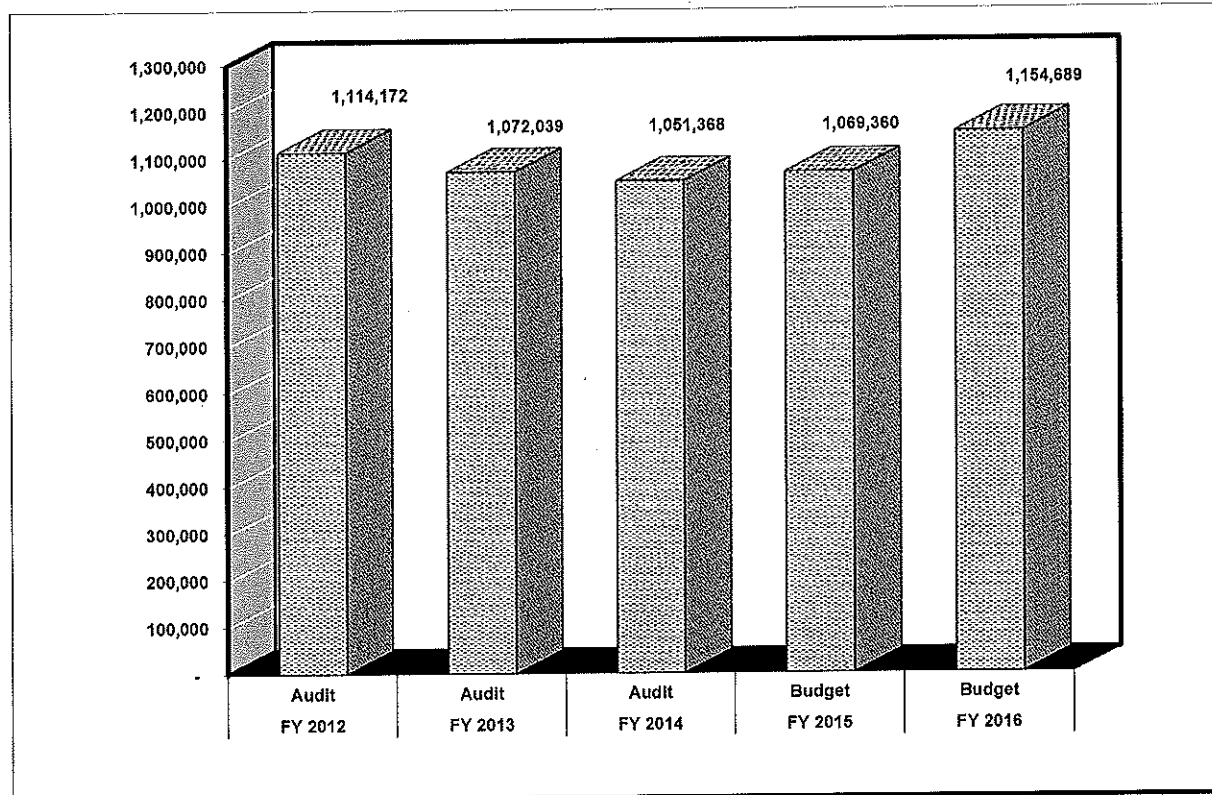
Another important function performed by the office is the recording of all deeds, mortgages, federal tax liens, plats, and other liens. Recording uniform commercial code filings, judgments, tax and assessment fi-fas are also responsibilities of the Clerk of Court.

During an average day, the Clerk's office will file and record up to 5,000 document pages. It is the responsibility of this office to maintain information as accurately and efficiently as possible.

The Georgia Assembly amended O.C.G.A. Section 15-6-61 transferring jury management responsibilities from Superior Court to the Clerk of Courts. These duties include maintaining and managing the jury pool of the County, summoning jurors, and managing juries during jury selection.

Effective January 1, 2011 per OCGA 48-5-311(D)(4), the Clerk of Superior Court was conveyed oversight and supervision of the Board of Equalization.

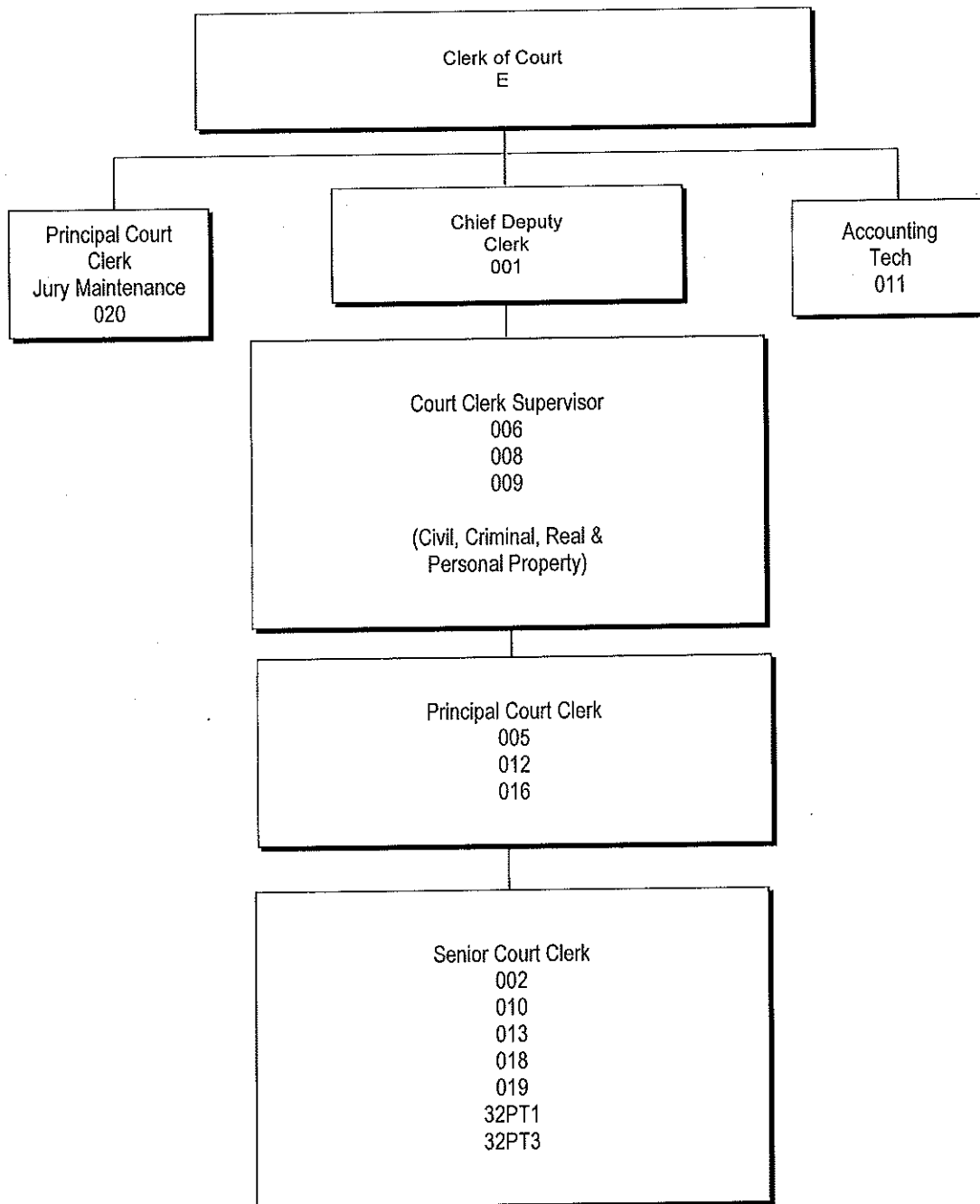
CLERK OF COURT 5 - Year Expenditures



% To Total Budget

FY 2016 2.4%
FY 2015 2.3%
FY 2014 2.4%
FY 2013 2.4%
FY 2012 2.4%

CLERK OF COURT 1032



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Clerk of Court	E
3	Court Clerk Supervisor	118
1	Accounting Technician	113
4	Principal Court Clerk	112
5	Senior Court Clerk	110
1	Chief Deputy Clerk, P/T	120
2	Senior Court Clerk, P/T	110
17	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$1,069,360	\$1,154,689

FIXED ASSET PURCHASES

TOOLS & EQUIPMENT	
NCR receipting printer	\$1,000
CAPITAL IMPROVEMENT PROGRAM:	
Plat Cabinet	\$10,350

CLERK OF COURT - 1032

7101	Salaries	\$	509,260
7102	Salaries - Part Time		47,224
7150	Benefits		210,985
7204.06	Compensation - Jurors		200,000
7204.08	Compensation - Grand Jury		18,000
7205	Contractual Services		99,650
7204	Copier Lease		6,720
7210	Postage		20,000
7211	Supplies		34,000
7214	Communications		1,400
7215	Maintenance		3,500
7217	Dues, Fees, Books & Periodicals		850
7218	Travel		1,300
7219	Education & Training		400
7220	Publication/Advertising		200
7244	Bond		200
7353	Tools & Equipment		<u>1,000</u>
	Total Clerk of Court	\$	1,154,689

BLANK PAGE

SUPERIOR COURT

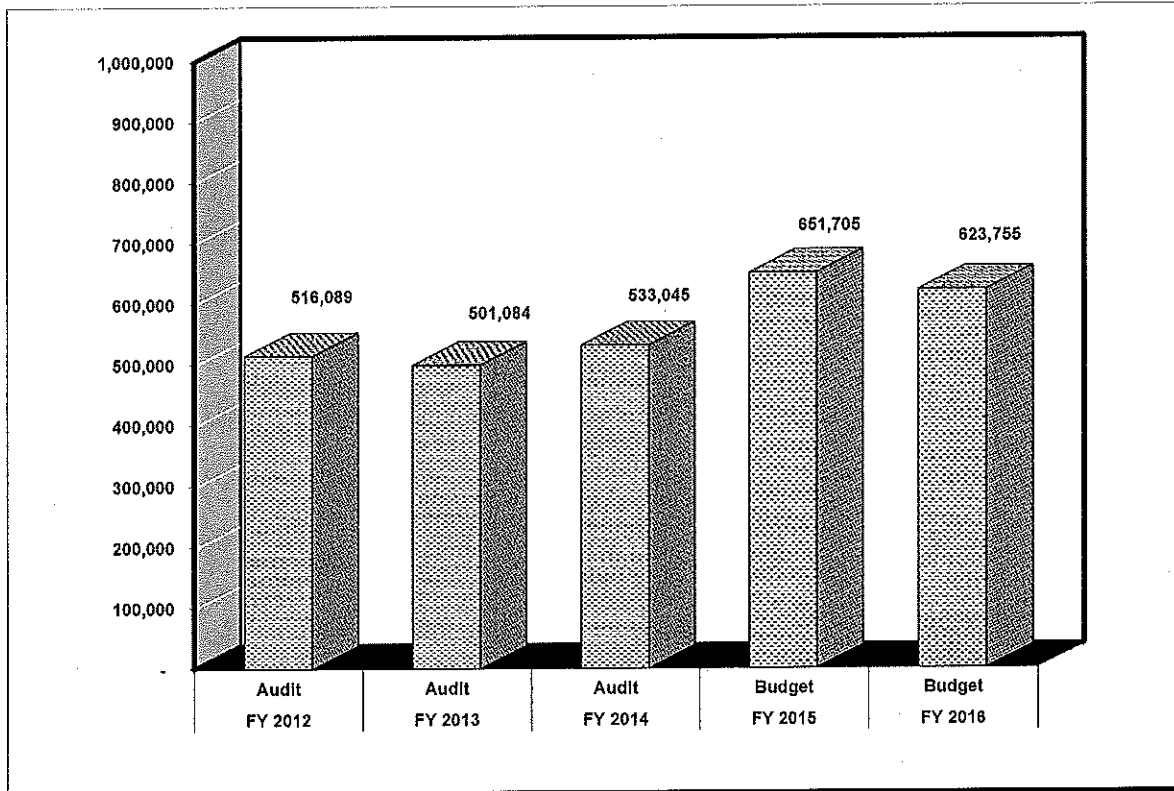
DEPARTMENTAL FUNCTION:

The Superior Court of Dougherty County is the highest level trial court in Dougherty County. It has exclusive jurisdiction in felony cases, cases respecting title to land, divorce cases and equity cases. The Court's daily functions involve holding hearings in cases pending before the Court, conducting bench as well as jury trials and handling the administrative aspects of the Court. Hearings must be scheduled at the request of the attorneys representing parties to law suits, court orders must be issued at the hearings, trial dates must be set, judgments must be entered and sentences must be imposed and executed as part of the ordinary business of the Court in handling its annual caseload of approximately 5,437 open felony cases with 3,892 cases disposed of, 3,419 filed civil cases opened and disposed of, 1,428 closed child support cases and over 1,500 probation revocation petitions.

Also included in the Court's responsibilities are the duties to oversee all of the other courts in the County, insure that indigents are provided with legal counsel in criminal proceedings, oversee the operation of the Dougherty County Law Library and provide juries with their necessities.

The Superior Court of Dougherty County also is host to the first Mental Health Court in Georgia. The program serves as one of five national learning sites for Mental Health Courts as designated by the U.S. Department of Justice Bureau of Justice Assistance and the Council of State Governments.

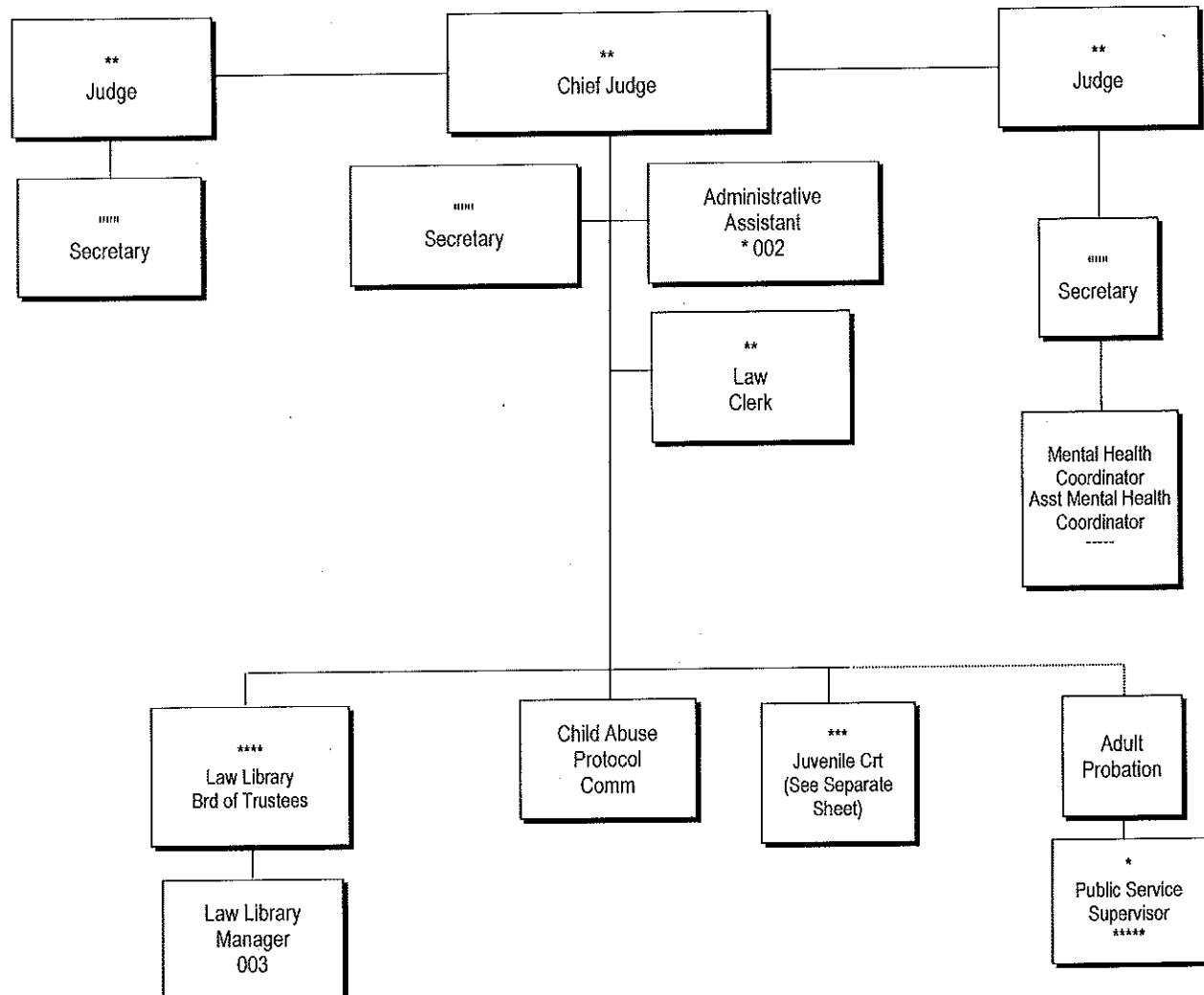
SUPERIOR COURT 5 - Year Expenditures



% To Total Budget

FY 2016 1.3%
FY 2015 1.4%
FY 2014 1.4%
FY 2013 1.6%
FY 2012 1.5%

SUPERIOR COURT 1033



* County Employee

** County Supplement

*** County Funds

**** Judge Lockette, Judge Salter, Judge Stephenson, Evonne Mull, Greg Edwards, Jimmy Brown, Kelly Boswell

***** Hicks, Williams, Shelton, Rowe, Weston, Manning, Wenzel

**** State Employee

----- Federal Grant

———— Direct Supervision
 ----- Indirect Supervision

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Chief Superior Court Judge	E
2	Superior Court Judge	E
1	Law Clerk - County Supplement	State
1	Administrative Assistant	112
<hr/> 5	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$651,705	\$623,755

FIXED ASSET PURCHASES**FURNITURE & FIXTURES:**

Chairs for Jury Assembly room (30)	\$5,000
------------------------------------	---------

SUPERIOR COURT - 1033

7101	Salaries - Regular Employees	\$	130,250
7101.002	Salaries - Public Service		20,200
7150	Benefits		24,745
7205.02	Compensation - Senior Judge		19,420
7205.03	Translator Services		12,000
7205.05	Court Reporting		273,000
7205.06	EHAP Reporting		8,000
7205.07	Research Consultant		36,000
7210	Postage		3,000
7211	Supplies		10,300
7212	Gas & Oil		700
7214	Communications		3,930
7215	Maintenance		4,410
7217	Dues, Fees, Books & Periodicals		5,500
7218	Travel		4,000
7219	Education & Training		2,500
7220	Advertising		800
7352	Furniture & Fixtures		5,000
7922	Death Penalty Contingency		<u>60,000</u>
	Total Superior Court	\$	623,755

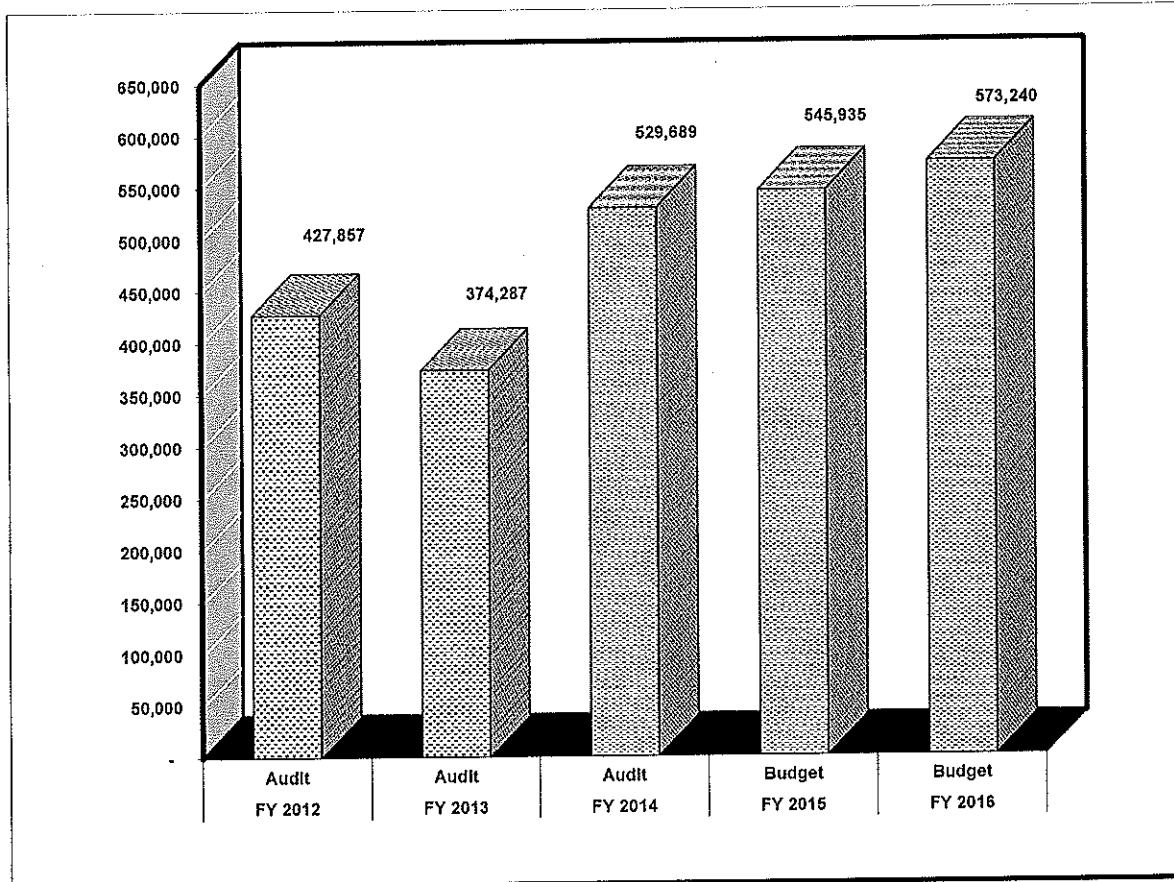
BLANK PAGE

STATE COURT

DEPARTMENTAL FUNCTION:

The function of the State Court is to provide a forum for the resolution of disputes between individuals or between the State and individuals. This Court has jurisdiction over misdemeanors (crimes punishable by twelve months incarceration or less) and civil cases (unlimited in dollar amount) concurrently with the Superior Court except cases involving divorce, titles to land and equity which are reserved exclusively to Superior Court.

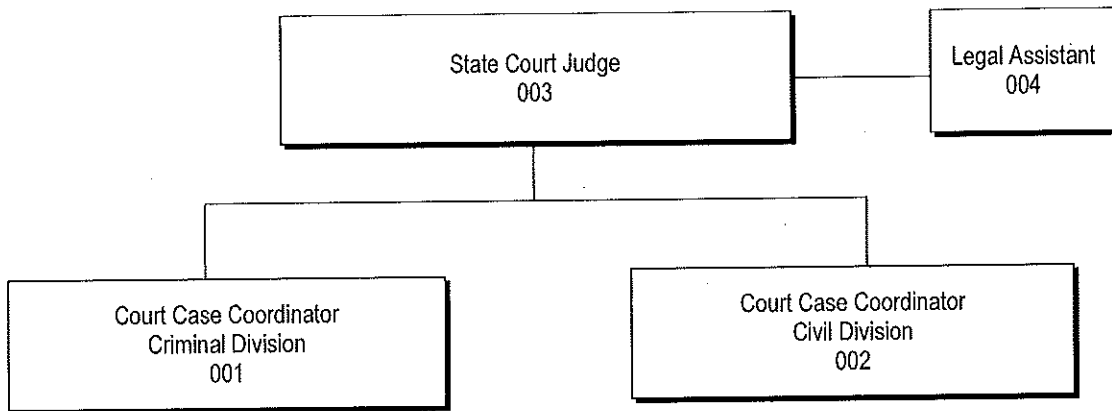
STATE COURT 5 - Year Expenditures



% To Total Budget

FY 2016 1.2%
FY 2015 1.2%
FY 2014 1.2%
FY 2013 1.0%
FY 2012 1.0%

**STATE COURT
1034**



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	State Court Judge	E
1	Legal Assistant	121
2	Court Case Coordinators	115
<hr/> 4	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$545,935	\$573,240

FIXED ASSET PURCHASES

TOOLS & EQUIPMENT:	
HP Laserjet Printers (4)	\$1,530
COMPUTER EQUIPMENT:	
Computers (4)	\$2,800

STATE COURT - 1034

7101	Salaries	\$	246,200
7150	Benefits		80,385
7205.03	Translator Services		1,300
7205.04	Court Appointed Attorneys		146,400
7205.05	Court Reporting		79,000
7205.99	Medical & Drug Testing		100
7210	Postage		3,500
7211	Supplies		3,800
7214	Communications		400
7215	Maintenance - Equipment		1,000
7217	Dues, Fees, Books & Periodicals		2,875
7218	Travel		2,500
7219	Education & Training		850
7220	Advertising		600
7353	Tools & Equipment		1,530
7355	Computer Equipment		<u>2,800</u>
	Total State Court	\$	573,240

BLANK PAGE

MAGISTRATE COURT

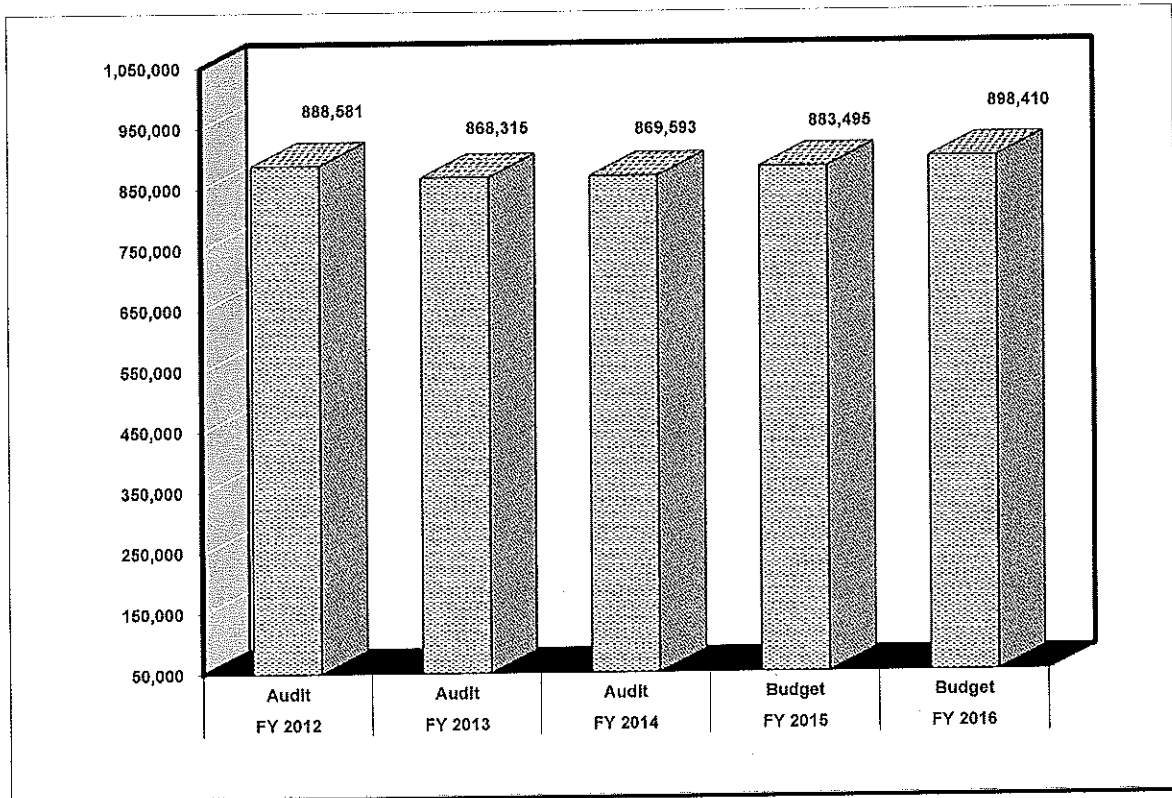
DEPARTMENTAL FUNCTION:

The Magistrate Court has jurisdiction to issue search warrants and arrest warrants for all criminal offenses. The Magistrate Court conducts hearings on citizen warrant applications. The Court conducts first appearance hearings for criminal defendants at the Jail every day of the week. Upon a felony defendant's request the Magistrate Court will conduct a committal hearing to determine if there was probable cause for his/her arrest. The Magistrate Court also issues citations for bad checks, good behavior warrants and County ordinance violations. The Court tries the County ordinance violations if the defendant does not request a Jury trial.

The Magistrate Court also has civil jurisdiction on cases up to \$15,000 if exclusive jurisdiction is not vested in the Superior Court. Garnishments may also be filed in the Magistrate Court. The Magistrate Court issues subpoenas to compel attendance of witnesses, conducts trials on statement of claims and dispossessory actions on behalf of landlord/tenant.

When requested, Magistrates serve as judges in other Courts and perform wedding ceremonies.

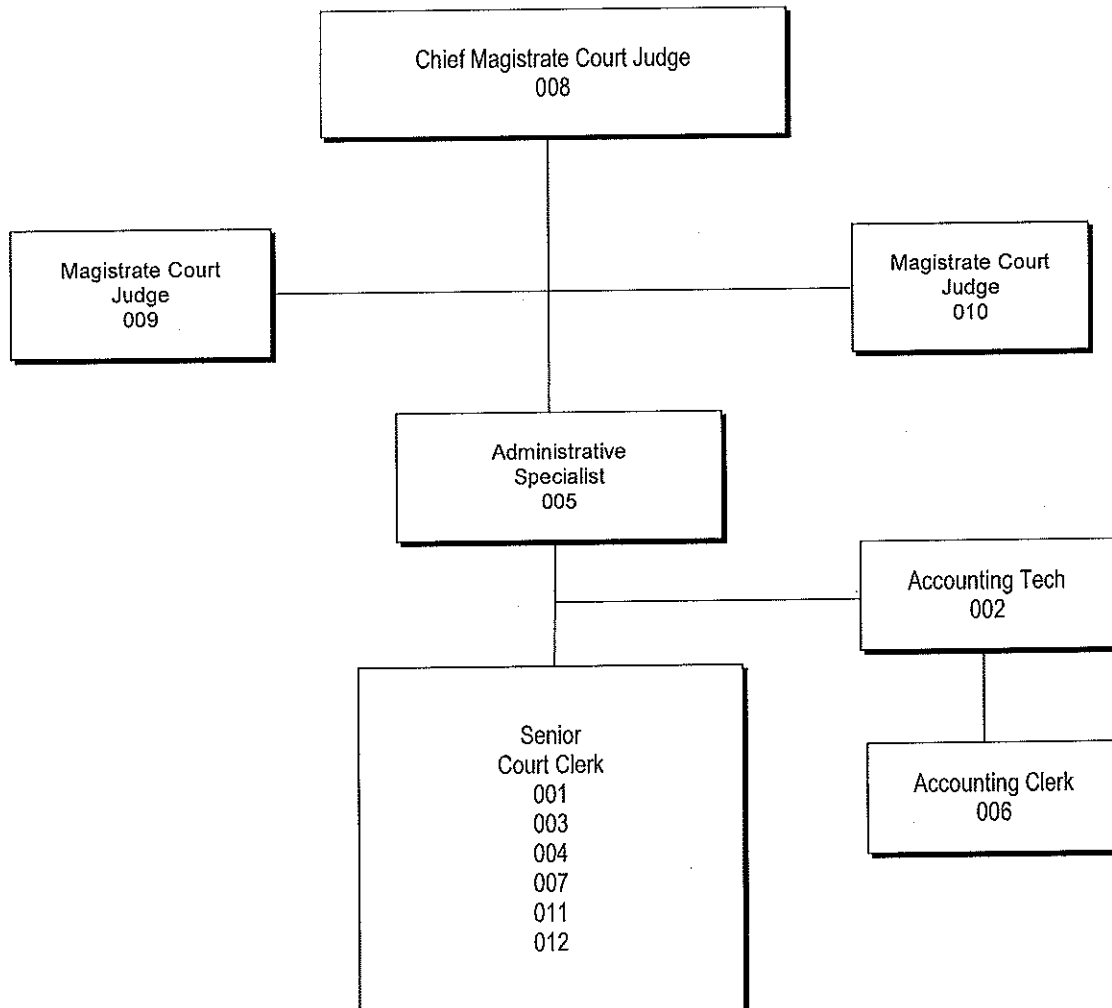
MAGISTRATE COURT 5 - Year Expenditures



% To Total Budget

FY 2016 1.9%
FY 2015 2.0%
FY 2014 2.0%
FY 2013 2.0%
FY 2012 2.0%

MAGISTRATE COURT 1035



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Chief Magistrate Judge	A
2	Magistrate Judges	A
1	Administrative Specialist	115
1	Accounting Technician	113
1	Accounting Clerk	111
6	Senior Court Clerks	110
<hr/> 12	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$883,495	\$898,410

FIXED ASSET PURCHASES

TOOLS & EQUIPMENT	
Rapidprint AR-E Time and Date Stamp (2)	\$1,470

MAGISTRATE COURT - 1035

7101	Salaries	\$	607,750
7150	Benefits		213,125
7205.03	Translator Services		500
7205.05	Court Reporting		2,500
7205.99	Medical & Drug Testing		265
7210	Postage		9,500
7211	Supplies		16,350
7214	Communications		2,700
7215	Maintenance		35,000
7217	Dues, Fees, Books & Periodicals		3,930
7218	Travel		4,000
7219	Education & Training		1,320
7353	Tools & Equipment		<u>1,470</u>
Total Magistrate Court		\$	898,410

BLANK PAGE

JUVENILE COURT

DEPARTMENTAL FUNCTION:

By law, the Juvenile Court was established to assist, protect, and restore, if possible, as secure law-abiding members of society those juveniles whose well being is threatened. Each child coming within the jurisdiction of the Court shall receive the care, guidance, and control that will be conducive to his welfare and the best interests of the State.

The Court has exclusive original jurisdiction over juvenile matters and is the sole Court for initiating action concerning any child less than 17 years of age:

- who is alleged to be delinquent (except in capital offenses and the seven deadly sins);
- who is alleged to have committed a juvenile traffic offense;

The Court has jurisdiction over juvenile matters concerning any child less than 18 years of age:

- who is alleged to be a child in need of services;
- who is alleged to be dependent;
- who is alleged to be in need of treatment or commitment as a mentally ill or retarded child.

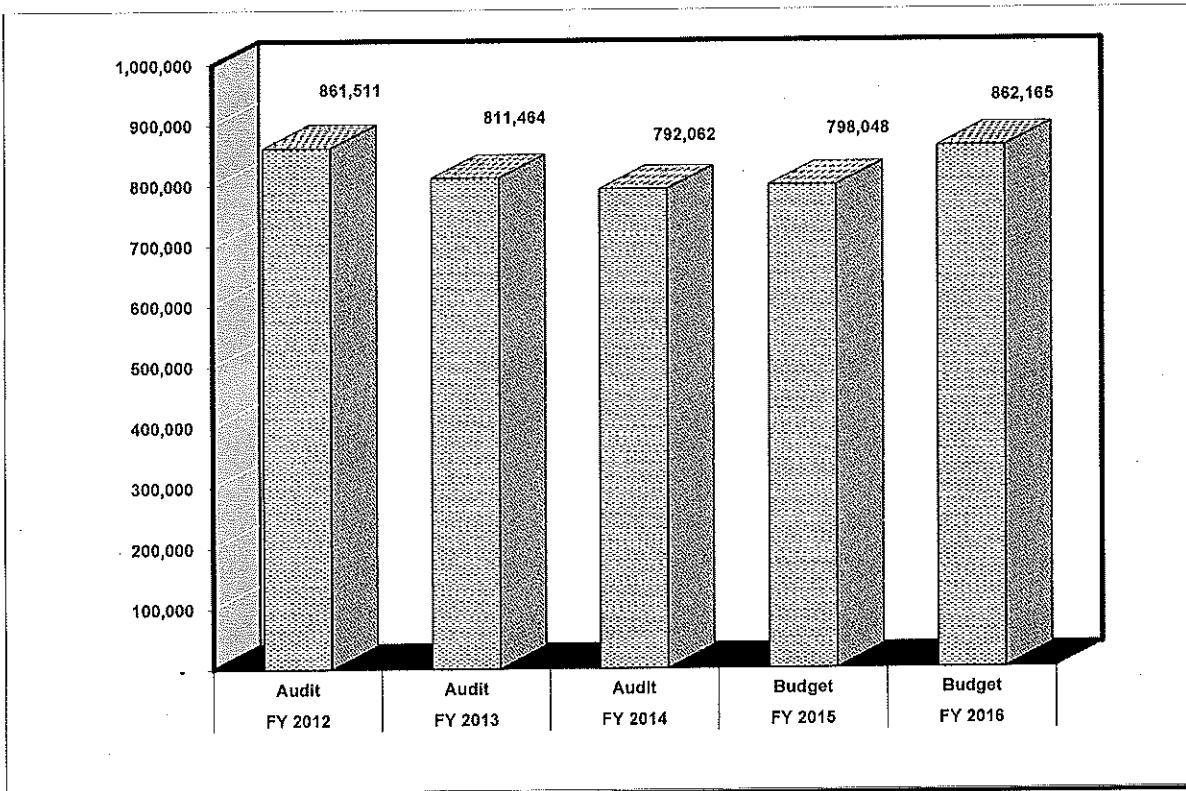
The Court has jurisdiction over the following matters:

- emancipation;
- transfer of juveniles through Interstate Compact;
- for the termination of the legal parent-child relationship, excluding adoption;
- prior notice to a parent or guardian relative to an unemancipated minor's decision to seek an abortion;
- legitimation of a child by a father
- dissolution of guardianship

The Juvenile Court has an annual caseload of over 1,295 petitions that must be processed and prepared for hearings. Collecting restitution for victims, handling traffic fines and insuring that indigent juveniles have legal counsel is a routine part of the Court's daily function.

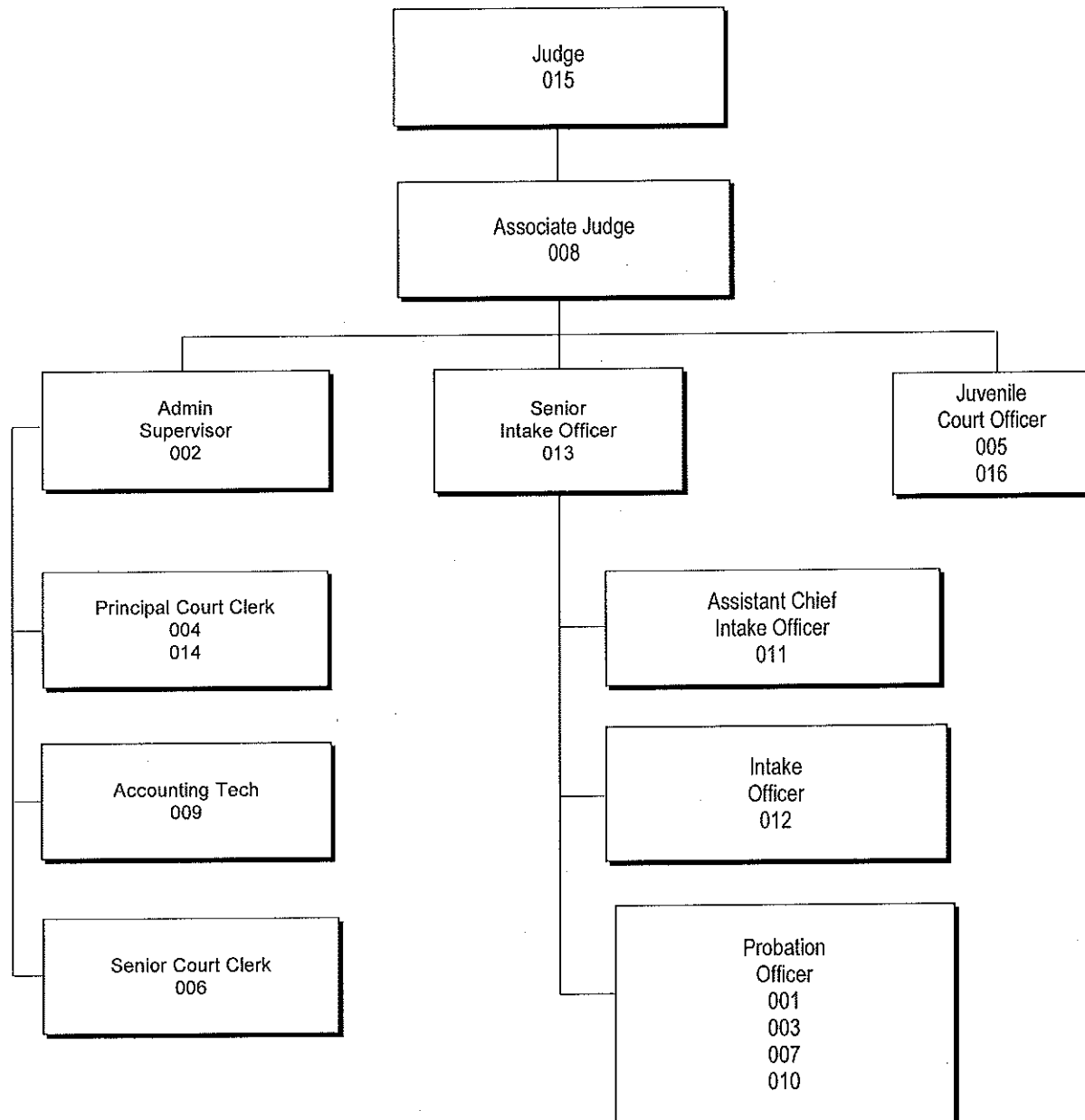
The Court also provides a probation staff of six (6) that counsel and coordinate the treatment of each juvenile under the jurisdiction of the Court. A variety of community based programs are offered.

JUVENILE COURT 5 - Year Expenditures



% To Total Budget

FY 2016 1.8%
FY 2015 1.7%
FY 2014 1.8%
FY 2013 1.9%
FY 2012 1.9%

**JUVENILE COURT
1036**

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Juvenile Court Judge	A
1	Associate Judge/Court Adm.	128
1	Senior Intake Officer	118
1	Administrative Supervisor	118
1	Asst Chief Intake Officer	117
1	Intake Officer	116
1	Accounting Technician	113
2	Juvenile Court Officer	112
4	Probation Officer	112
2	Principal Court Clerk	112
1	Senior Court Clerk	110
<hr/> 16	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$798,048	\$862,165

FIXED ASSET PURCHASES

TOOLS & EQUIPMENT	
Phones(3), rpl; Time & Date Stamp, rpl & firing range ammo	\$2,500
COMPUTER EQUIPMENT:	
Computer, rpl	\$930
CAPITAL IMPROVEMENT PROGRAM:	
Vehicle, rpl	\$30,000

JUVENILE COURT - 1036

7101	Salaries	\$	556,660
7150	Benefits		231,225
7205.0436	Court Appointed Attorneys		30,000
7205.05	Court Reporting		3,000
7205.99	Medical & Technical		100
7210	Postage		2,000
7211	Supplies		6,700
7212	Gas & Oil		7,500
7214	Communications		3,400
7215	Maintenance		10,435
7217	Dues, Fees, Books & Periodicals		3,635
7218	Travel		2,800
7219	Education & Training		730
7224	Uniforms		1,750
7353	Tools & Equipment		2,000
7353.01	T&E Post Cert Firing Range		500
7355	Computer Equipment		930
	Total Juvenile Court	\$	863,365

BLANK PAGE

SHERIFF'S OFFICE

DEPARTMENTAL FUNCTION:

The Sheriff's Office is a law enforcement agency under the direction of the County Sheriff. The Sheriff is responsible for performing a wide variety of duties relating to civil and criminal matters as specified in the Official Code of Georgia Annotated. The Sheriff's Office is divided into two major divisions with subdivisions and major duties of each as listed:

FIELD OPERATIONS:

Uniform Division

- Proper and legal execution of criminal arrest warrants and civil processes received
- Enforce all criminal and traffic laws of the State
- Patrol all areas of Dougherty County
- Respond to calls of service received

Criminal Investigations Division

- Investigate reported and discovered criminal activity
- Crime Investigation and Analysis
- Evidence Control
- Public Relations
- Sex Offender Registration
- Automated Fingerprint Identification Section

SUPPORT SERVICES:

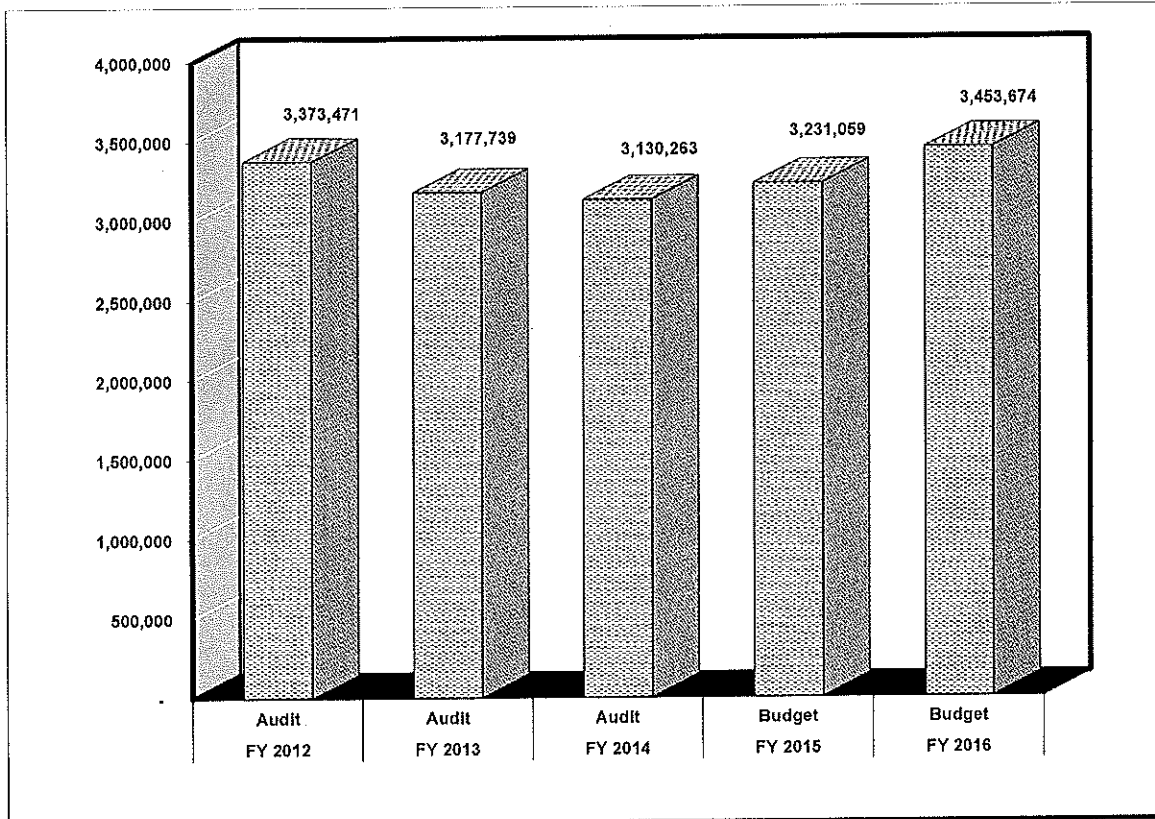
Judicial Support

- Generate various booking reports
- Capture photos and electronically submit fingerprints to the State
- Complete bonding reports
- Provide security for all employees and visitors of the Judicial Building
- Provide good order and security for all Magistrate, State and Superior Court proceedings, officials and visitors
- Collect fines and fees

Professional Standards and Training

- Provide a variety of training for the Sheriff's Office, other law enforcement agencies and civilian groups
- Ensures agency compliance with all training requirements required by the State
- Maintains the agency armory, policies and procedures and officer training records

SHERIFF'S OFFICE 5 - Year Expenditures

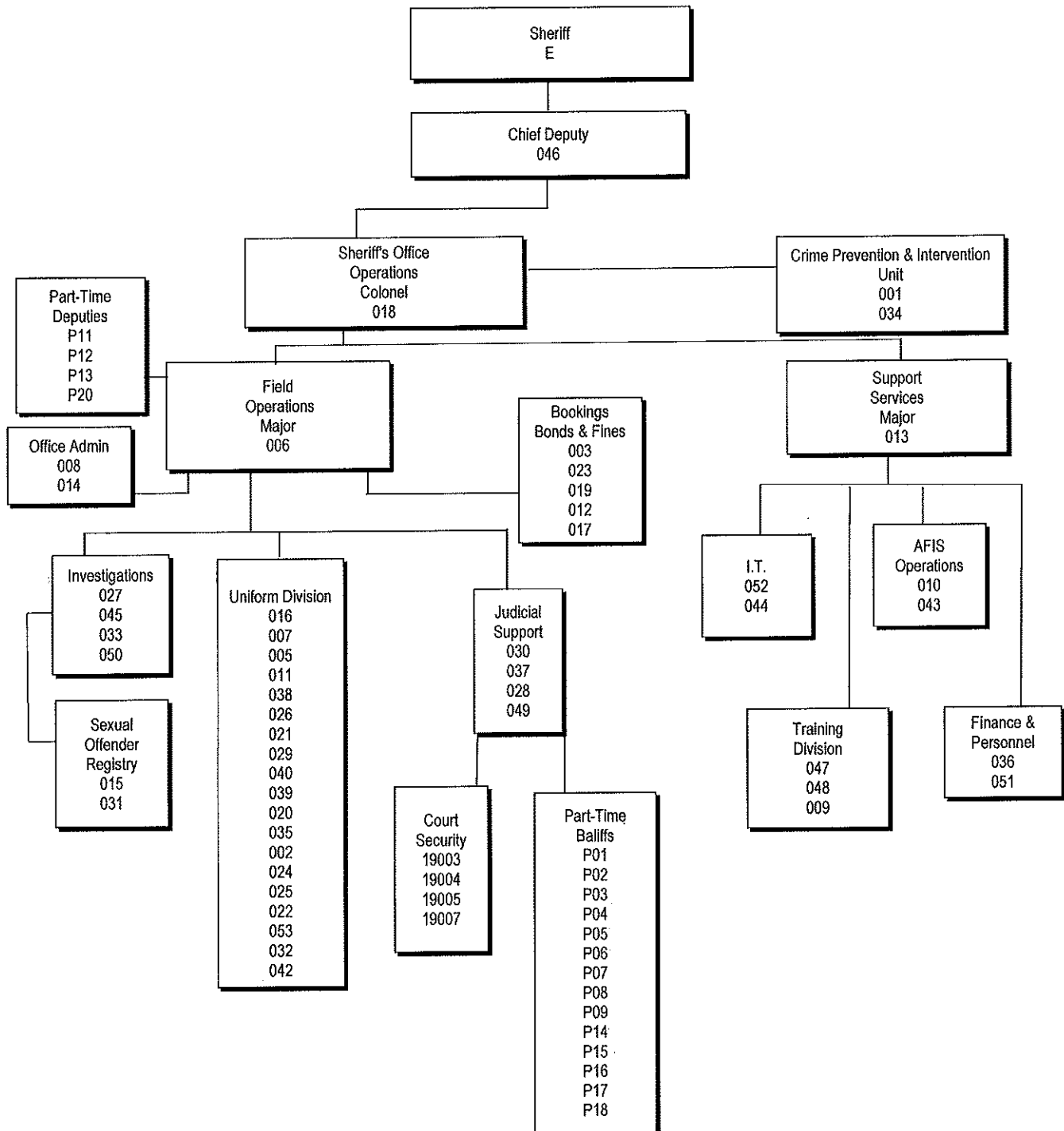


% To Total Budget

FY 2016 7.2%
FY 2015 7.0%
FY 2014 7.2%
FY 2013 7.2%
FY 2012 7.1%

SHERIFF'S OFFICE

1038



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Sheriff	E
1	Chief Deputy	131
1	Colonel	128
2	Major	126
3	Captain	122
7	Lieutenant	119
2	System Analyst	118
8	Sergeant	117
5	Corporal	115
16	Deputy Sheriff	113
5	Detention Officer	113
1	Administrative Assistant	112
52	FULL-TIME BUDGETED POSITIONS	
14	Bailiff, Part-Time	103
4	Deputy P/T	
18	PART-TIME BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$3,231,059	\$3,453,674

FIXED ASSET PURCHASES

FURNITURE & FIXTURES	
Priority as needed.	\$ 1,000
TOOLS & EQUIPMENT:	
Priority as needed.	\$ 3,100
COMPUTER EQUIPMENT:	
Computer Equipment, rpl	\$ 5,495
CAPITAL IMPROVEMENT PROGRAM:	
Priority as needed.	\$ 143,200

SHERIFF'S DEPARTMENT - 1038

7101	Salaries	\$ 2,111,600
7102.001	Salaries - P/T Baliffs	87,125
7102.002	Salaries - P/T Deputies	15,375
7150	Benefits	912,585
7205.01	Medical & Drug Testing	200
7205.03	Sex Offender List Mgmt	7,000
7205.04	Sexual Predator Monitoring	1,800
7206	Informant Fees	500
7210	Postage	1,300
7211	Supplies	45,500
7212	Gas & Oil	100,000
7214	Communications	45,639
7215	Maintenance	70,445
7217	Dues, Fees, Books & Periodicals	3,090
7218	Travel	6,500
7219	Education & Training	1,800
7224	Uniforms	22,620
7244	Bond	11,000
7352	Furniture & Fixtures	1,000
7353	Tools & Equipment	3,100
7355	Computer Equipment	<u>5,495</u>
	Total Sheriff Department	\$ 3,453,674

BLANK PAGE

DISTRICT ATTORNEY

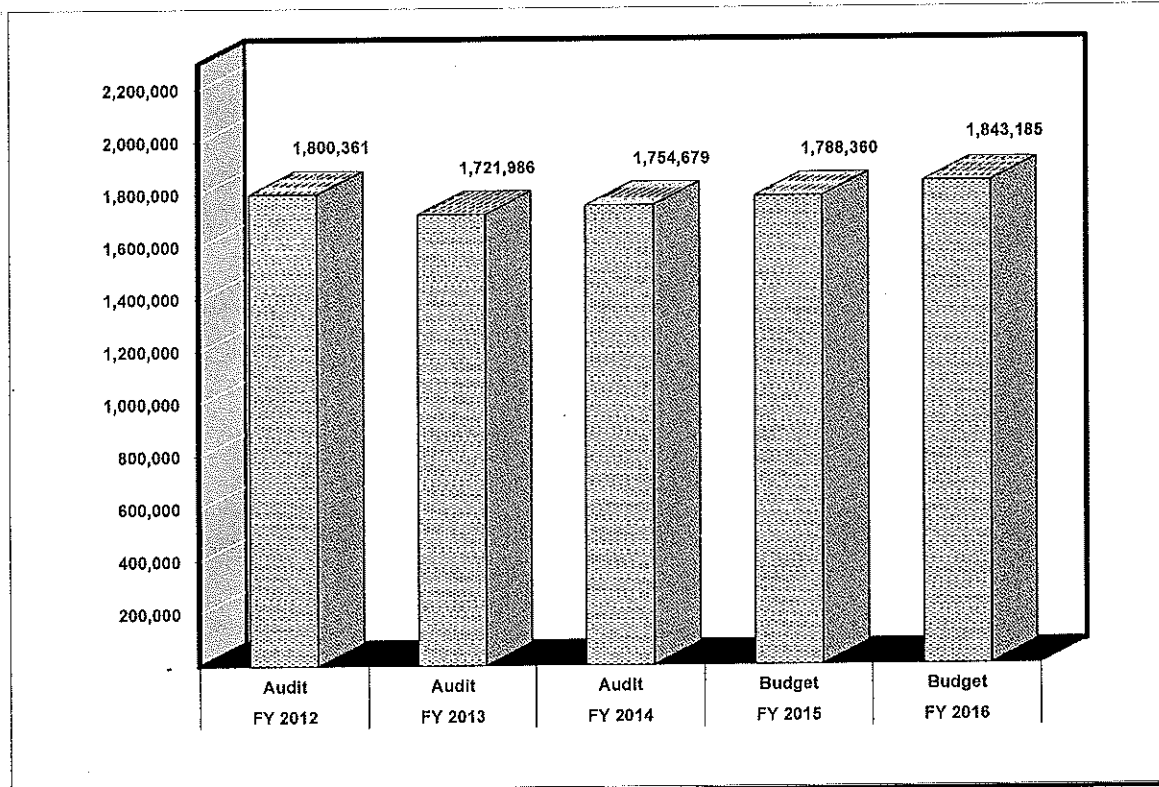
DEPARTMENTAL FUNCTION:

The District Attorney's office exists to prosecute those charged with criminal violations which occur in the Dougherty Judicial Circuit. In addition, the District Attorney, supported by his office staff, represents the State in their legal remedies when the State is involved in certain civil actions. This office attends pre-trial hearings, grand jury sessions, trials in Superior, State and Juvenile Courts; prepares indictments for the Grand Jury and prepares accusations for filing in order to bring cases to trial. The office also handles all past conviction appeals.

The District Attorney must prosecute fully those who, according to the best evidence available, have committed criminal violations. He or she must protect the victims of crimes as well as the interest of the people.

The Victim-Witness Assistance Program falls under the direction of the District Attorney's office. The objective of this program is to ensure that victims are helped through the justice system and are kept aware of all phases of the court process.

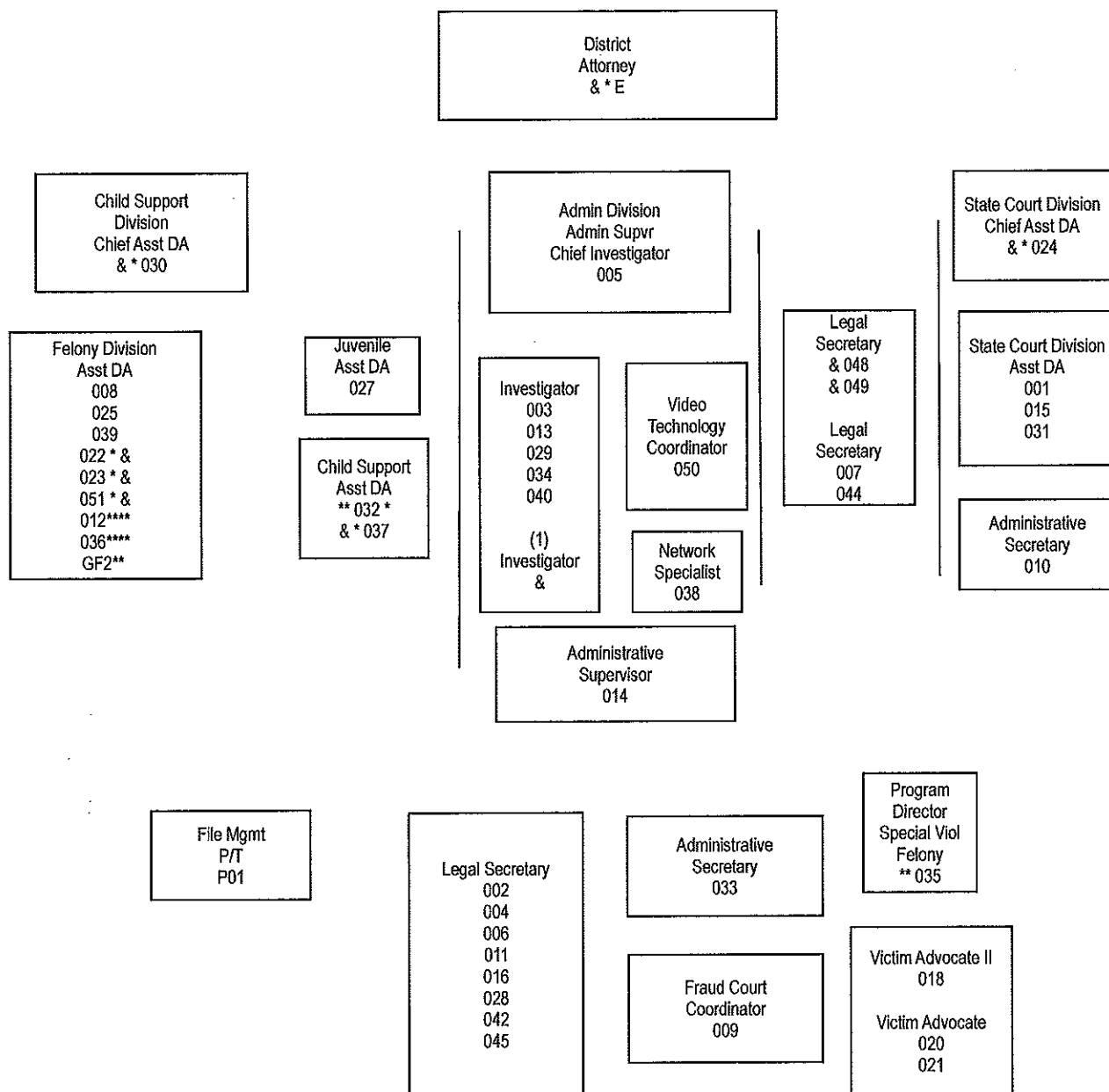
DISTRICT ATTORNEY 5 - Year Expenditures



% To Total Budget

FY 2016 3.9%
FY 2015 3.8%
FY 2014 4.2%
FY 2013 4.0%
FY 2012 4.1%

DISTRICT ATTORNEY 1039



& State Employee

* Receive County Supplement

** Salary Reimbursement State/Grant

**** Assigned to ADDU

***** Salary Reimbursement Federal/Grant

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
	<u>State Paid</u>	
* 1	District Attorney	Supplement
* 2	Chief Assistant District Attorney	Supplement
* 5	Assistant District Attorney	Supplement
1	Investigator	State
2	Legal Secretary	State
	<u>County Paid</u>	
* 1	Senior Assistant District Attorney	125
* 1	Assistant District Attorney	125
* 4	Assistant District Attorney	123
* 1	Chief Investigator	122
* 1	Network Specialist	121
* 5	Investigator	119
* 1	Administrative Supervisor	118
* 1	Video Technology Coordinator	118
* 1	Fraud Court Coordinator	112
* 10	Legal Secretary	112
* 2	Administrative Secretary	109
* 1	Administrative Clerk - Part Time	104
	<u>Grant Positions - Reimbursable</u>	
1	Assistant District Attorney - Child Support	123
1	Assistant District Attorney - Domestic Violence	123
	<u>Victim / Witness Assistance Program</u>	
1	Program Director Special Viol Felony	State
1	Victim Advocate II	112
2	Victim Advocate	109
46	TOTAL BUDGETED POSITIONS (* Funded from General Fund)	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$1,788,360	\$1,843,185

FIXED ASSET PURCHASES

CAPITAL IMPROVEMENT PROGRAM:	
Vehicles, rpl (1)	\$ 30,000

DISTRICT ATTORNEY - 1039

7101	Salaries	\$ 1,249,100
7102	Salaries - Part Time	9,000
7150	Benefits	480,085
7205.99	Medical & Drug Testing	200
7206	Informant Money	0
7207	Witness Fees	5,000
7210	Postage	6,500
7211	Supplies	22,700
7212	Gas & Oil	12,000
7214	Communications	16,000
7215	Maintenance	24,000
7217	Dues, Fees, Books & Periodicals	10,500
7218	Travel	1,000
7241.05	Grant - VAWA Overage	1,675
7224	Clothing Allowance	1,925
7355	Computer Equipment	<u>3,500</u>
Total District Attorney		\$ 1,843,185

BLANK PAGE

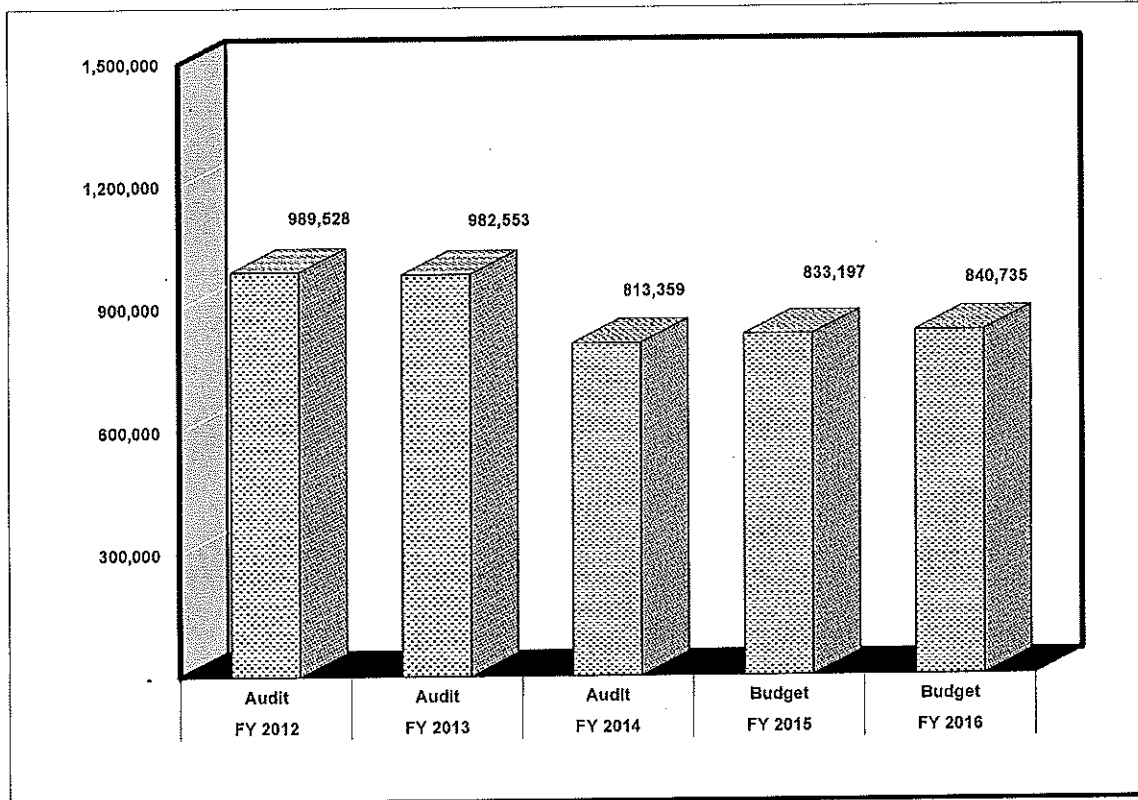
PUBLIC DEFENDER

DEPARTMENTAL FUNCTION:

The Public Defender's Office is responsible for the administration of the Indigent Criminal Defense Program in Dougherty County. The Dougherty Circuit Public Defender's Office provides competent and effective legal representation to indigent people who are charged with crimes in the Superior and Juvenile Courts of Dougherty County and handles direct appeals to the Georgia Court of Appeals and to The Georgia Supreme Court. The Office is a part of the Statewide Public Defender System established by the Georgia Indigent Defense Act of 2003 and operates under the auspices of the Georgia Public Defender Standards Council located in Atlanta, Georgia. The Public Defender determines eligibility for indigent defense services by applying federal income eligibility guidelines.

The State of Georgia funds six positions and the remaining ten positions are funded by the County. The County is responsible for the operational expenses of this department.

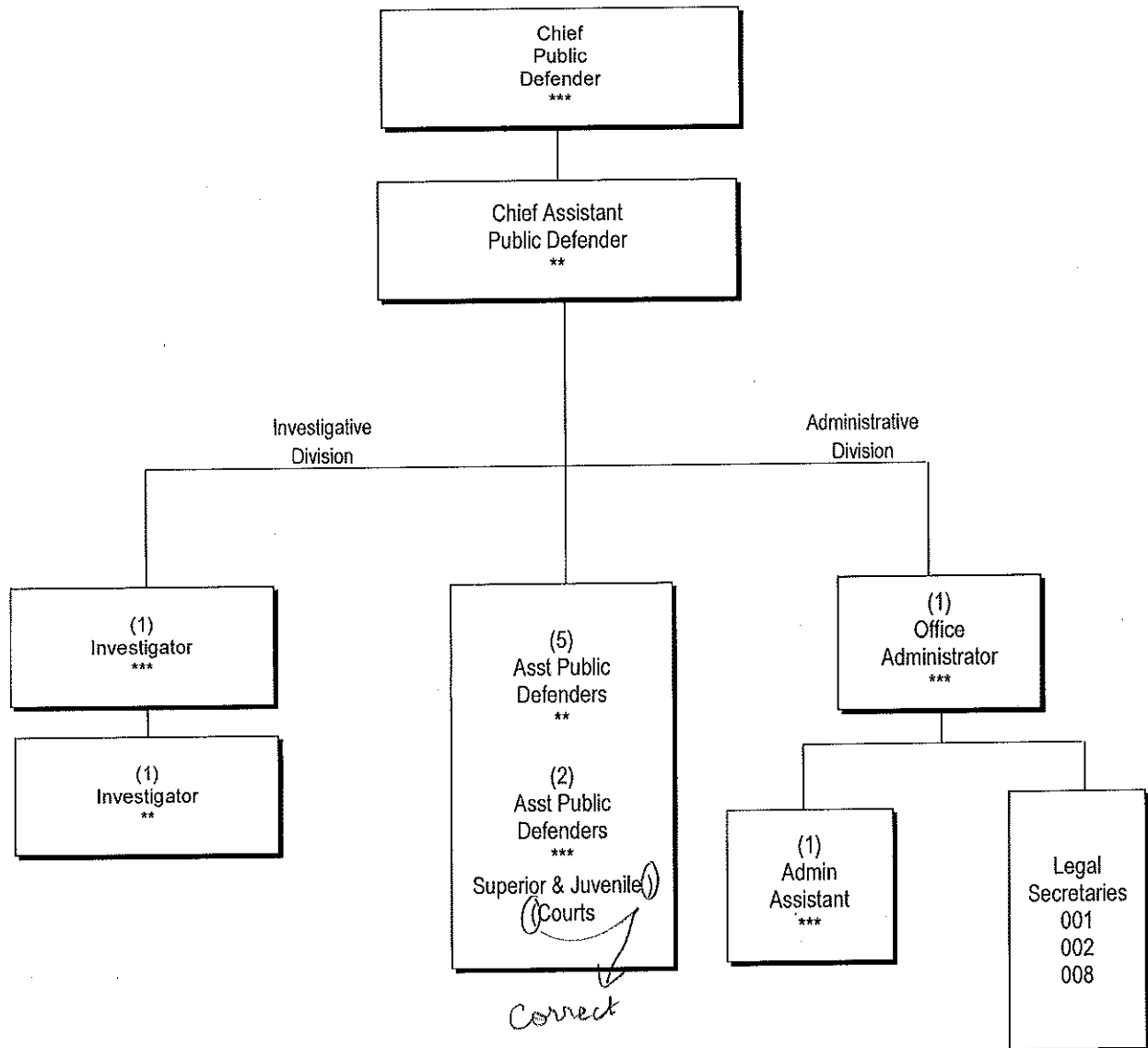
PUBLIC DEFENDER 5 - Year Expenditures



% To Total Budget

FY 2016 1.8%
FY 2015 1.8%
FY 2014 1.9%
FY 2013 2.3%
FY 2012 2.2%

PUBLIC DEFENDER OFFICE
1040



** State Position - County Funded

*** State Position

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
	<u>State Paid - State Funded</u>	
1	Chief Public Defender	State/Supplement
2	Assistant Public Defender	State/Supplement
1	Investigator	State
1	Office Administrator	State
1	Administrative Assistant	State
	<u>State Paid - County Funded</u>	
1	Chief Assistant Public Defender	State
5	Assistant Public Defender	State
1	Investigator	State
	<u>County Paid - County Funded</u>	
3	Legal Secretary	112
<hr/> 16	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$833,197	\$840,735

FIXED ASSET PURCHASES**TOOLS & EQUIPMENT:**

Priority as needed

\$ 585

PUBLIC DEFENDER - 1040

7101	Salaries	\$	108,100
7150	Benefits		35,550
7204	Contractual Services		665,885
7207	Witness/Transcript Fees		500
7208	Copier Lease		4,800
7210	Postage		1,500
7211	Supplies		3,715
7212	Gas & Oil		3,000
7214	Communications		3,000
7215	Maintenance		3,200
7217	Dues, Fees, Books & Periodicals		6,400
7218	Travel		2,000
7219	Education & Training		2,500
7353	Tools & Equipment		<u>585</u>
	Total Public Defender	\$	840,735

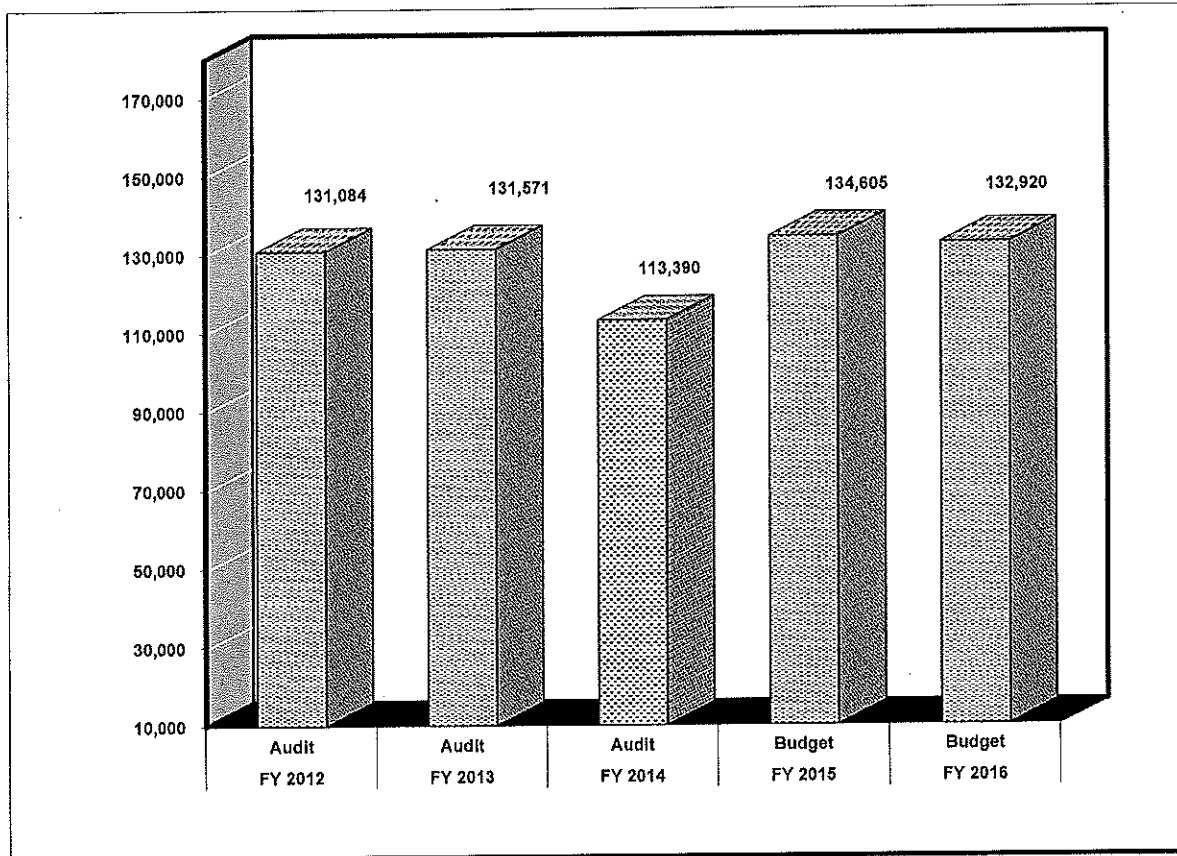
BLANK PAGE

CORONER

DEPARTMENTAL FUNCTION:

The Dougherty County Coroner's office is responsible for the examination of deceased persons to determine the cause, method and manner of death in cases involving homicide, suicide, accident, suspicious or unusual manner and when unattended by a physician. This office also assists in examining scenes of death to evaluate evidence, conditions and documents, and document these findings through photographs, written description and drawings in determining the cause, method and manner of death. Also, the Coroner is responsible for communicating with various agencies, including police, medical examiner, state crime laboratory, in collection of evidence and transmittal of deceased persons to places for proper post mortem examination. This office is also responsible for keeping proper records, through research and/or on scene investigations, filing such records, future court testimony, completing certain documents coordinating and holding inquests when necessary.

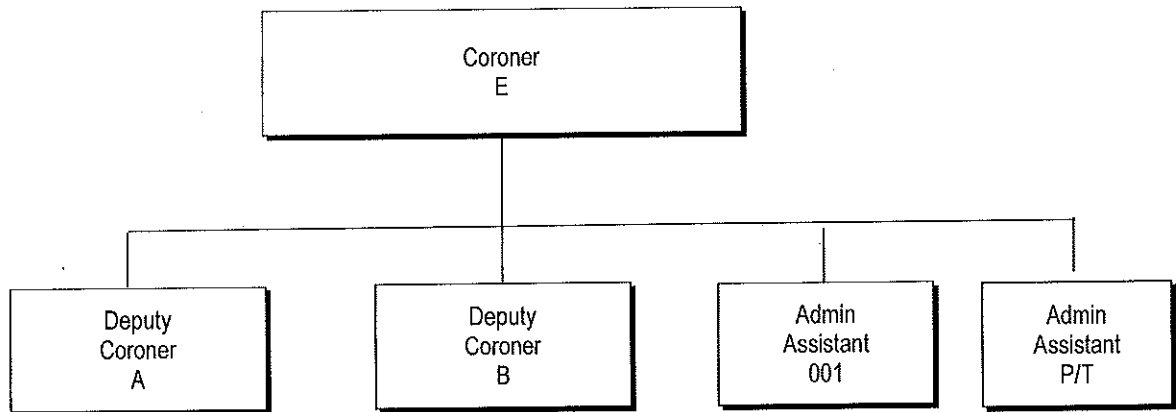
CORONER 5 - Year Expenditures



% To Total Budget

FY 2016 0.3%
FY 2015 0.3%
FY 2014 0.2%
FY 2013 0.3%
FY 2012 0.3%

**CORONER
1041**



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Coroner	E
2	Deputy Coroners	A
1	Administrative Assistant	112
1	Administrative Assistant P/T	112
<hr/> 5	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$134,605	\$132,920

FIXED ASSET PURCHASES

COMPUTER EQUIPMENT:		
Computer, rpl	\$	700

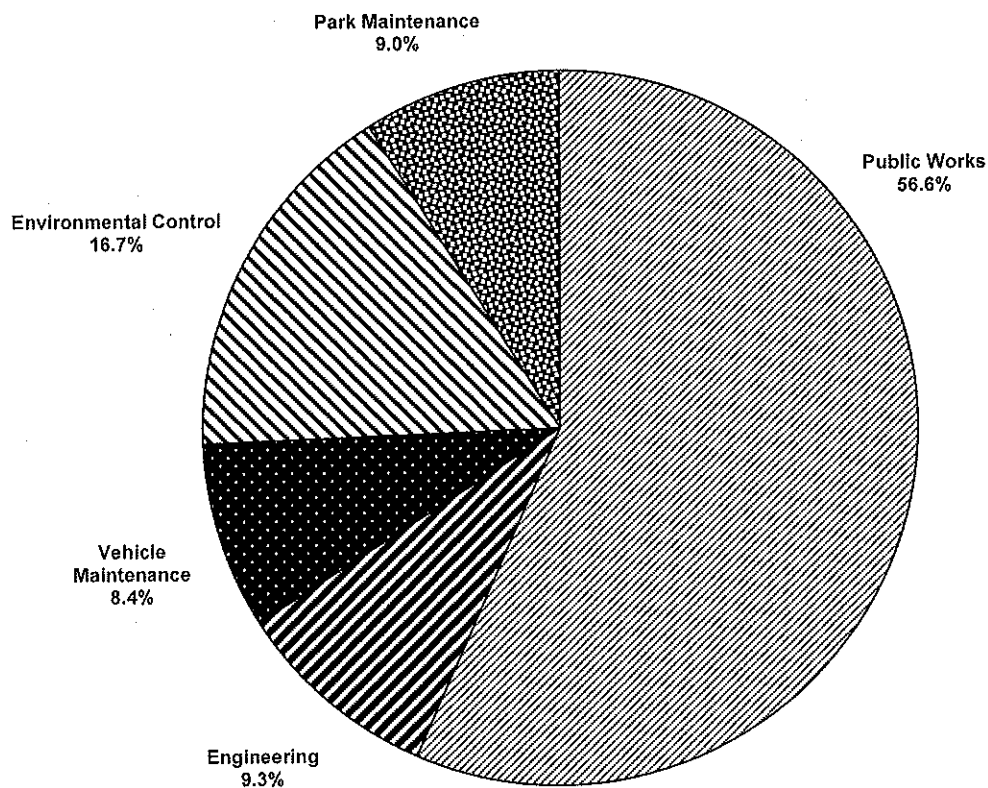
CORONER - 1041

7101	Salaries	\$	29,930
7150	Benefits		5,885
7205.07	Compensation - Coroner		62,000
7205.0701	Compensation - Deputy Coroner		8,000
7205.10	Transport Services		15,365
7205.99	Medical & Drug Test		60
7210	Postage		100
7211	Supplies		3,000
7212	Gas & Oil		2,200
7214	Communications		1,420
7215	Maintenance		740
7217	Dues, Fees, Books & Periodicals		225
7218	Travel		1,500
7219	Education & Training		1,320
7224.01	Uniforms		150
7244	Bond		325
7355	Computer Equipment		<u>700</u>
	Total Coroner	\$	132,920

BLANK PAGE

PUBLIC WORKS

Public Works.....	\$ 1,693,840
Engineering.....	278,915
Vehicle Maintenance.....	252,355
Environmental Control.....	498,485
Park Maintenance.....	267,955
	<hr/>
	\$ 2,991,550



% To Total Budget 6.3%

PUBLIC WORKS

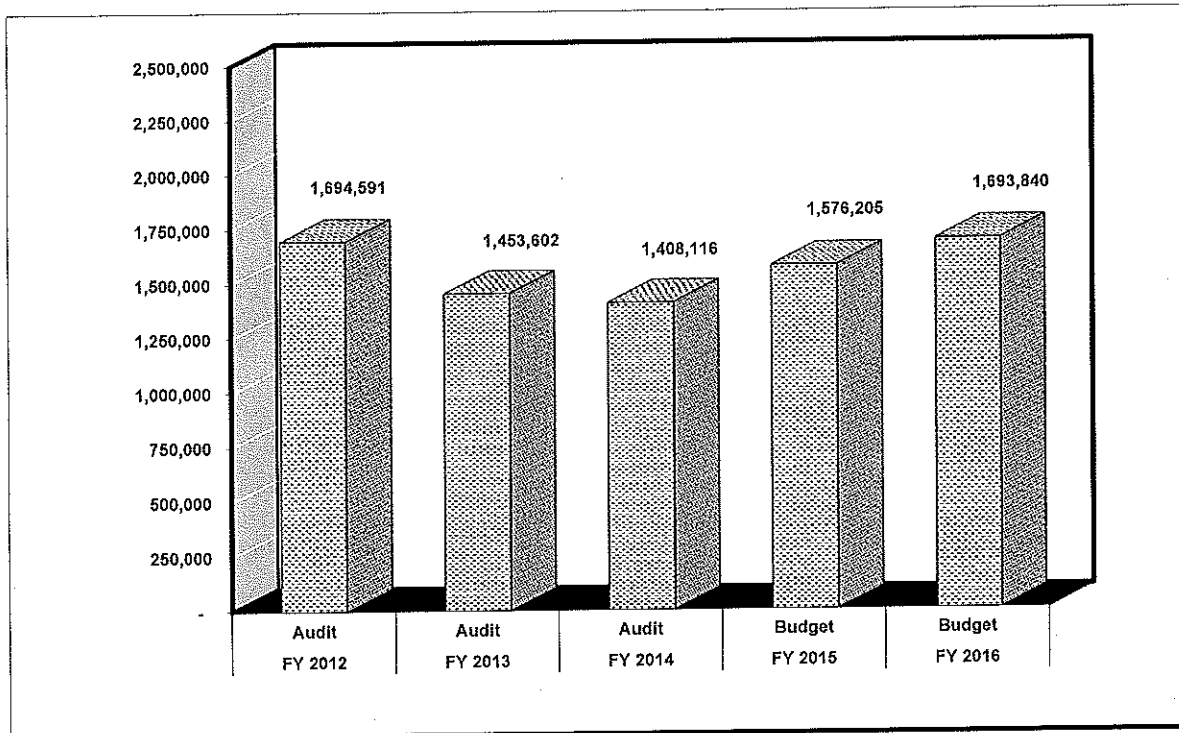
DEPARTMENTAL FUNCTION:

The Public Works Department, under the Supervision of the Director and Assistant Director, consists of five divisions: Construction and Maintenance of Roads and Drainage, Engineering, Vehicle Maintenance, Environmental Control and Park Maintenance. An Administrative Staff, under the direct supervision of the Director, is responsible for all correspondence, project costs reports, citizen work requests, budget preparation, park reservations and employee payroll records.

The Construction and Maintenance of Roads and Drainage Division is responsible for:

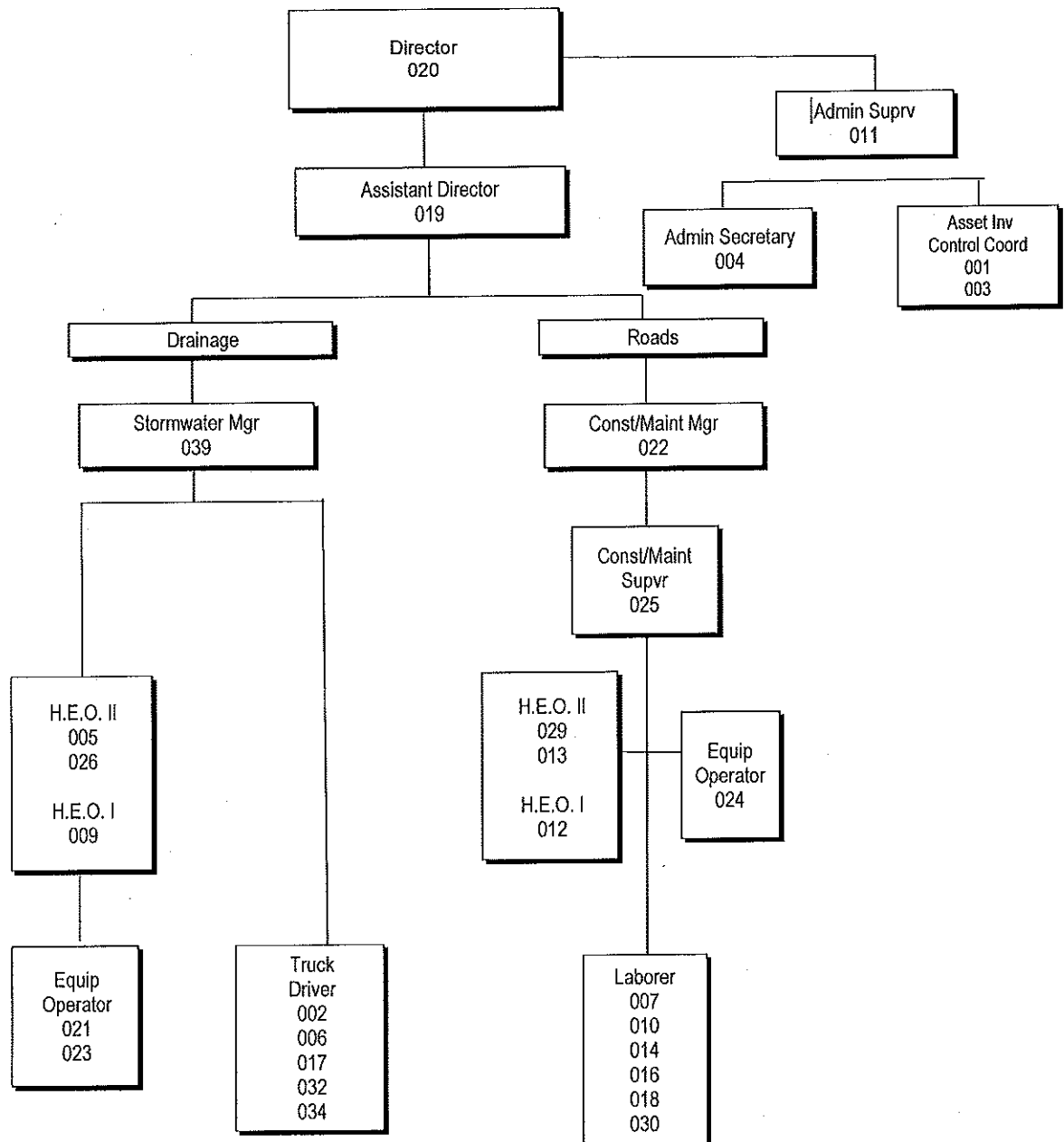
- Maintenance of county roads, rights-of-way, road signage, alleys, storm water drainage ditches, canals, holding ponds, and pumping stations
- Constructions of storm water canals, force mains and ditches
- Mowing and reclaiming of rights-of-way
- Litter control of rights-of-way
- Citizen driveway installations, upon request
- Demolition of blighted County-owned buildings

PUBLIC WORKS 5 - Year Expenditures



% To Total Budget

FY 2016 3.6%
 FY 2015 3.4%
 FY 2014 3.5%
 FY 2013 3.6%
 FY 2012 3.5%

**PUBLIC WORKS
1051**

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Public Works Director	130
1	Assistant Public Works Director	127
1	Construction / Maintenance Manager	118
1	Administrative Supervisor	118
1	Stormwater Manager	118
1	Construction / Maintenance Supervisor	116
2	Asset Inventory Control Coordinator	114
4	Heavy Equipment Operator II	114
2	Heavy Equipment Operator I	111
1	Administrative Secretary	109
3	Equipment Operators	109
5	Trucks Drivers	109
6	Laborers	103
<hr/> 29	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$1,576,205	\$1,693,840

FIXED ASSET PURCHASES**TOOLS & EQUIPMENT:**

Chairsaw, rpl (2)	\$ 2,000
800 Mhz Radios, rpl	2,000
Road Barricades, Barrels, Cones, Etc	1,000

COMPUTER EQUIPMENT:

Computers, rpl (1), new (1)	\$ 1,400
-----------------------------	----------

CAPITAL IMPROVEMENT PROGRAM:

15' Bat Wing Mower, rpl	\$ 19,000
60" Riding Mowers, rpl (2)	20,000
Excavator carryover	250,000
Pickup Truck, carryover	50,000
Pickup Truck, rpl (2)	50,000
Tire Balancer, expand services	12,500
Tractor - Farm Type, carryover	50,000
Tractor - Farm Type, rpl (1)	50,000
ULV Machine, rpl (1)	9,000
	<hr/> \$ 510,500

PUBLIC WORKS - 1051

7101	Salaries	\$	905,400
7150	Benefits		371,200
7205	Medical & Drug Test		600
7208	Copier Lease		3,700
7210	Postage		100
7211	Supplies		12,000
7212	Gas & Oil		160,000
7213.01	Utilities - P.W. Building		33,000
7213.03	Utilities - Traffic Signals		20,000
7214	Communications		10,100
7215.01	Maintenance - Equipment		55,000
7215.02	Maintenance - Vehicles		40,000
7215.03	Maintenance - Radios		1,000
7215.06	Maintenance - Buildings		800
7215.11	Maintenance - Computers		1,310
7217	Dues, Fees, Books & Periodicals		570
7218	Travel		300
7219	Education & Training		500
7224	Uniforms		10,000
7226	Road Maintenance		61,860
7353	Tools & Equipment		5,000
7355	Computer Equipment		1,400
Total Public Works		\$	1,693,840

BLANK PAGE

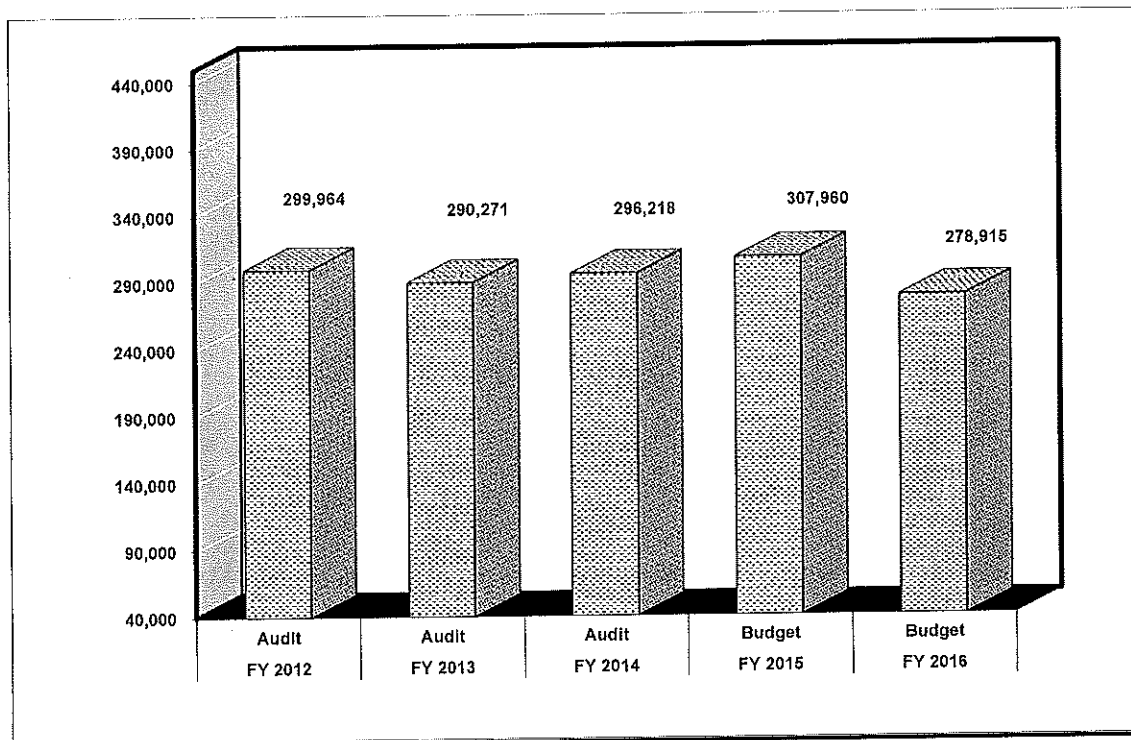
ENGINEERING

DEPARTMENTAL FUNCTION:

Under the direction of the Public Works Director, Assistant Director, and Project Manager, the Engineering Department is responsible for:

- Preparation of technical specifications for County public improvement projects
- Surveying, marking and inspection of County construction projects
- Design of roads, storm water management facilities, and other related public projects
- Preparation of technical and contract specifications for public improvements
- Research property deeds and prepare plats for property acquisitions
- Maintain a variety of maps, records and other engineering documents
- Review and approve development plans submitted by developers for compliance with County codes
- Inspect construction sites to insure compliance with Erosion and Sediment Control Ordinance
- Preparation of yearly reporting to EPD documenting site inspections and compliance

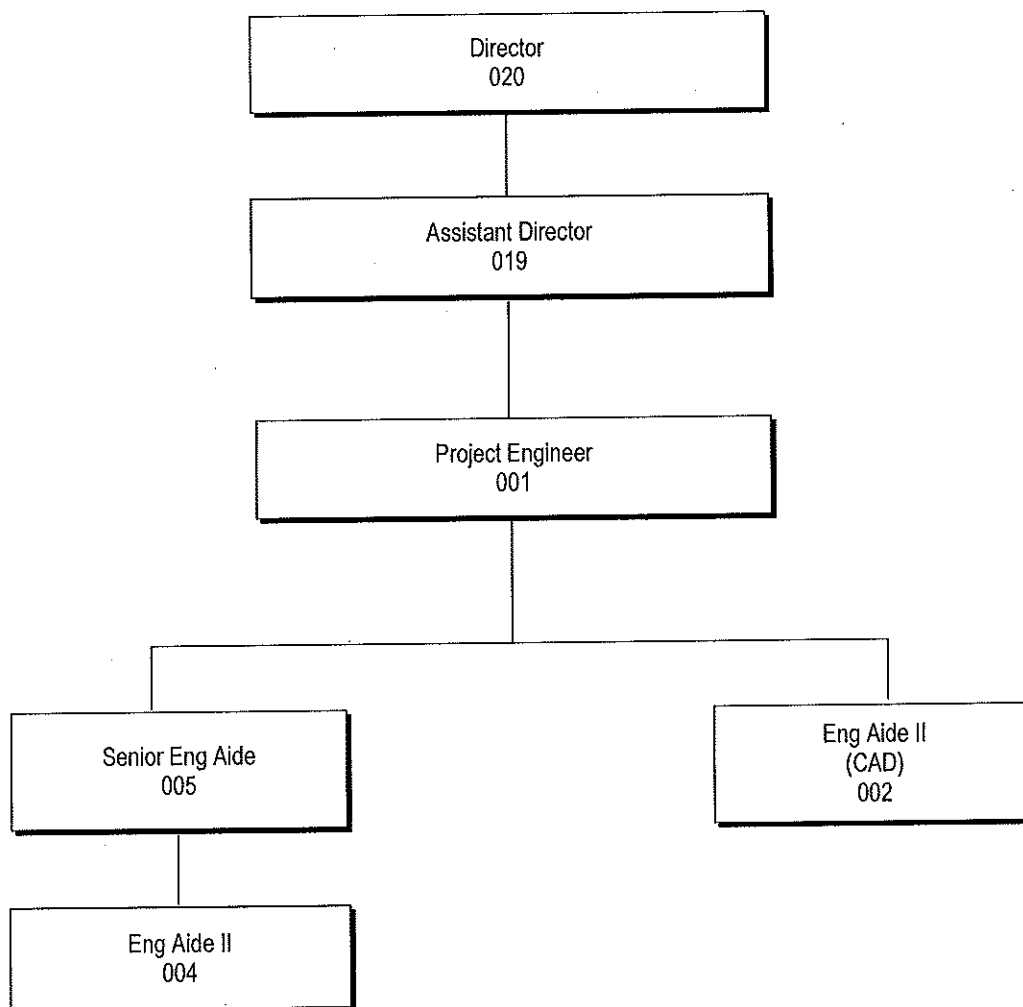
ENGINEERING 5 - Year Expenditures



% To Total Budget

FY 2016 0.6%
FY 2015 0.7%
FY 2014 0.7%
FY 2013 0.7%
FY 2012 0.7%

**ENGINEERING
1052**



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Project Engineer	123
1	Senior Engineering Aide	117
2	Engineering Aide II	114
<hr/> 4	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$307,960	\$278,915

FIXED ASSET PURCHASES

TOOLS & EQUIPMENT:	
Utility Locator	\$ 1,200
COMPUTER EQUIPMENT:	
Monitors, (2)	\$ 1,000

ENGINEERING - 1052

7101	Salaries	\$	180,730
7150	Benefits		82,635
7205	Medical & Drug Test		50
7211	Supplies		2,000
7212	Gas & Oil		5,500
7214	Communications		1,200
7215.01	Maintenance - Equipment		300
7215.02	Maintenance - Vehicles		1,300
7215.11	Maintenance - Computer Equipment		2,100
7217	Dues, Fees, Books & Periodicals		150
7224	Uniforms		750
7353	Tools & Equipment		1,200
7355	Computer Equipment		<u>1,000</u>
	Total Engineering	\$	278,915

BLANK PAGE

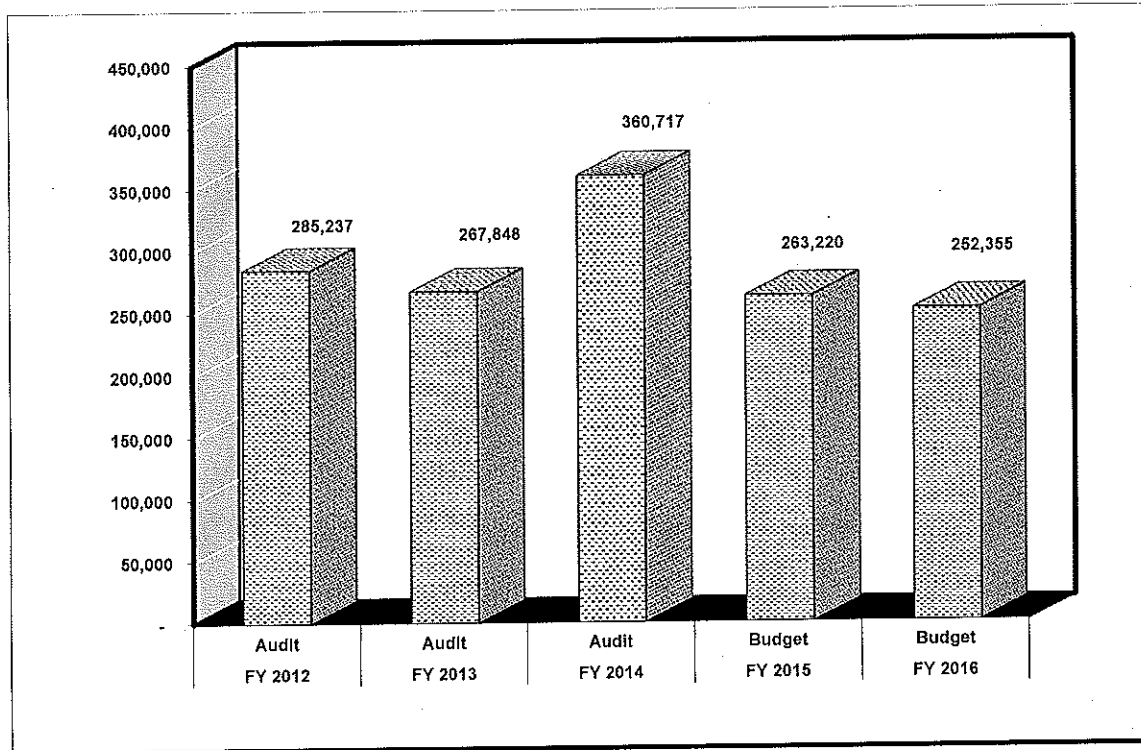
VEHICLE MAINTENANCE

DEPARTMENTAL FUNCTION:

Under the direction of the Public Works Director and the Assistant Director, the Vehicle Maintenance Division is responsible for:

- Maintenance and repair of vehicles for all County departments, vehicle and equipment inventory equates to approximately 468 items
- Maintenance of specialized construction equipment utilized by the Public Works Department
- Operation and maintenance of the County's fueling system located at the Public Works Complex and utilized by various County and City of Albany departments
- Ensures compliance with EPD regulations for underground storage tanks

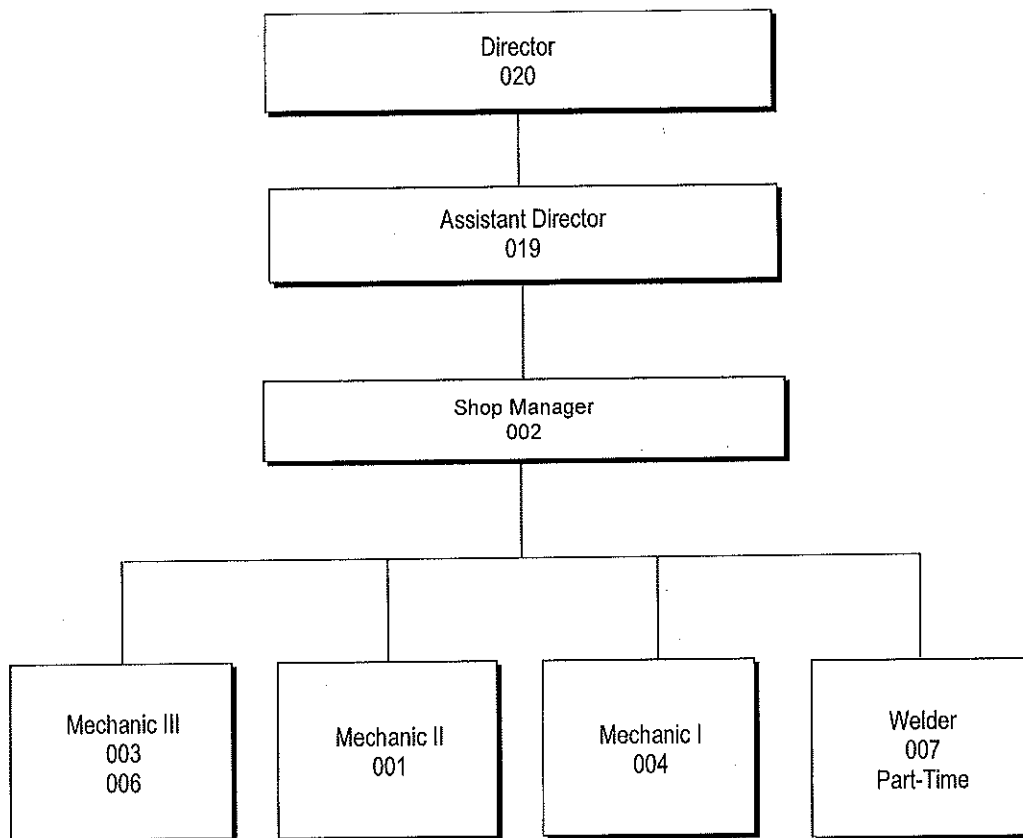
VEHICLE MAINTENANCE 5 - Year Expenditures



% To Total Budget

FY 2016 0.5%
FY 2015 0.6%
FY 2014 0.6%
FY 2013 0.6%
FY 2012 0.7%

VEHICLE MAINTENANCE 1053



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Shop Manager	121
2	Mechanic III	113
1	Mechanic II	111
1	Mechanic I	109
<u>5</u>		
1	Welder, Part-Time	113
<u>1</u>		
	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$263,220	\$252,355

FIXED ASSET PURCHASES**TOOLS & EQUIPMENT:**

Ball Joint and Tie Rod Remover	\$	900
--------------------------------	----	-----

VEHICLE MAINTENANCE - 1053

7101	Salaries	\$	149,420
7102	Salaries - Part-Time		10,000
7150	Benefits		66,885
7205	Medical & Drug Test		100
7211	Supplies		1,150
7212	Gas & Oil		6,000
7213	Utilities		11,000
7214	Communications		600
7215.01	Maintenance - Equipment		1,000
7215.02	Maintenance - Vehicles		2,500
7215.11	Maintenance - Building		100
7224	Uniforms		1,500
7228	Tool Allowance		1,200
7353	Tools & Equipment		<u>900</u>
Total Vehicle Maintenance		\$	252,355

BLANK PAGE

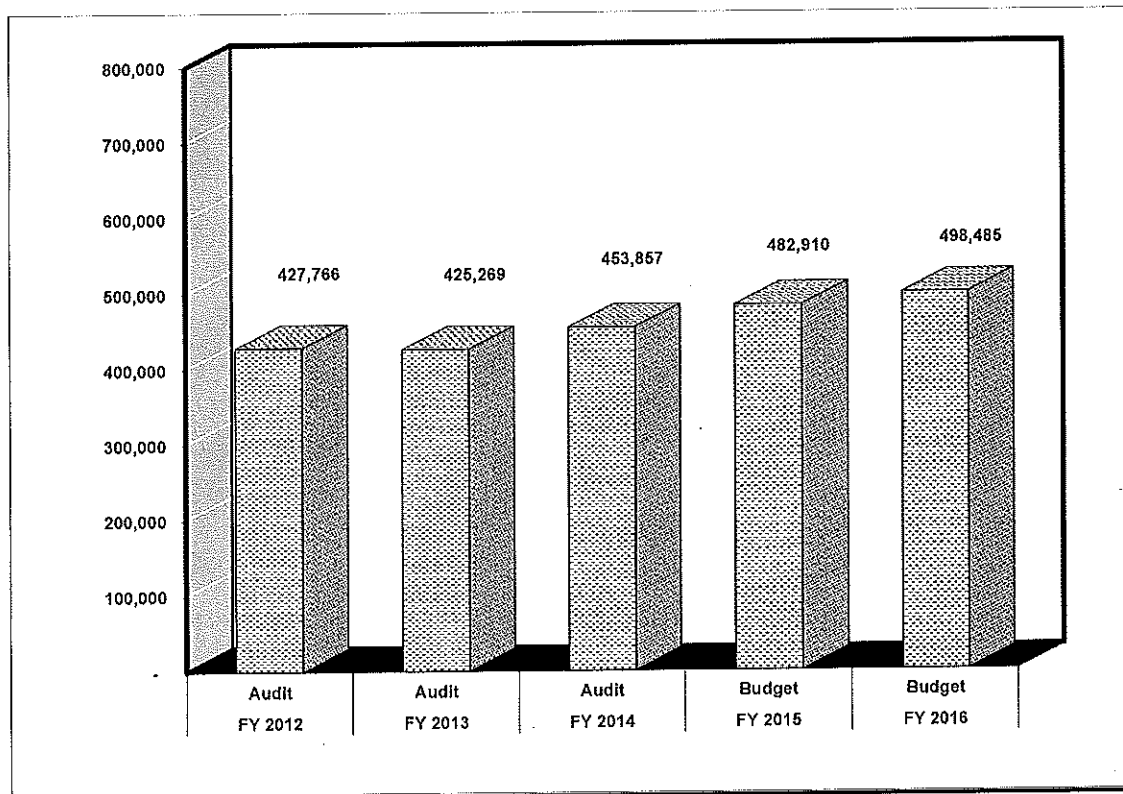
ENVIRONMENTAL CONTROL

DEPARTMENTAL FUNCTION:

Under the direction of the Public Works Director and the Assistant Director, the Environmental Control Division is responsible for:

- Execution of the Mosquito Control Program for the City of Albany and Dougherty County
- Spraying chemicals under specific weather conditions to eradicate adult mosquito population
- Broadcasting larvacides into standing water in catch basins, canals and other accessible standing water to eradicate mosquito larva
- Conduct educational classes for Dougherty County school children and civic organizations on best practices to control mosquitoes
- Coordinate efforts of this department and the Public Health Department for public safety and education of citizens

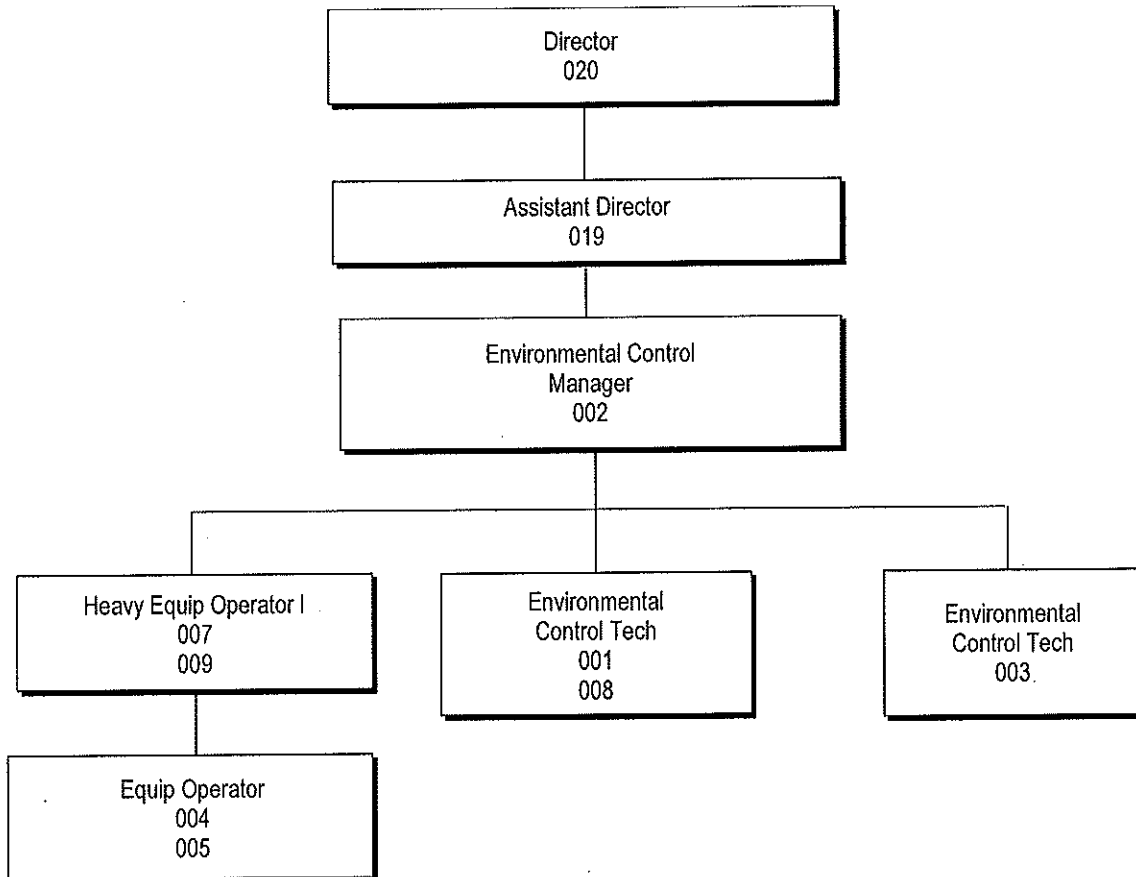
ENVIRONMENTAL CONTROL 5 - Year Expenditures



% To Total Budget

FY 2016 1.0%
FY 2015 1.0%
FY 2014 1.0%
FY 2013 1.0%
FY 2012 1.0%

ENVIRONMENTAL CONTROL 1055



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Environmental Control Manager	121
2	Environmental Control Technician	114
3	Heavy Equipment Operator I	111
2	Equipment Operator	109
<hr/> 8	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$482,910	\$498,485

FIXED ASSET PURCHASES

TOOLS & EQUIPMENT:		
Priority as needed		\$ 500

ENVIRONMENTAL CONTROL - 1055

7101	Salaries	\$	259,950
7150	Benefits		116,205
7205	Medical & Drug Test		170
7211	Supplies		59,400
7212	Gas & Oil		31,500
7214	Communications		600
7215.01	Maintenance - Equipment		10,000
7215.02	Maintenance - Vehicles		5,500
7215.10	Maintenance - Mowers		12,000
7224	Uniforms		2,660
7353	Tools & Equipment		<u>500</u>
Total Environmental Control		\$	498,485

BLANK PAGE

PARK MAINTENANCE

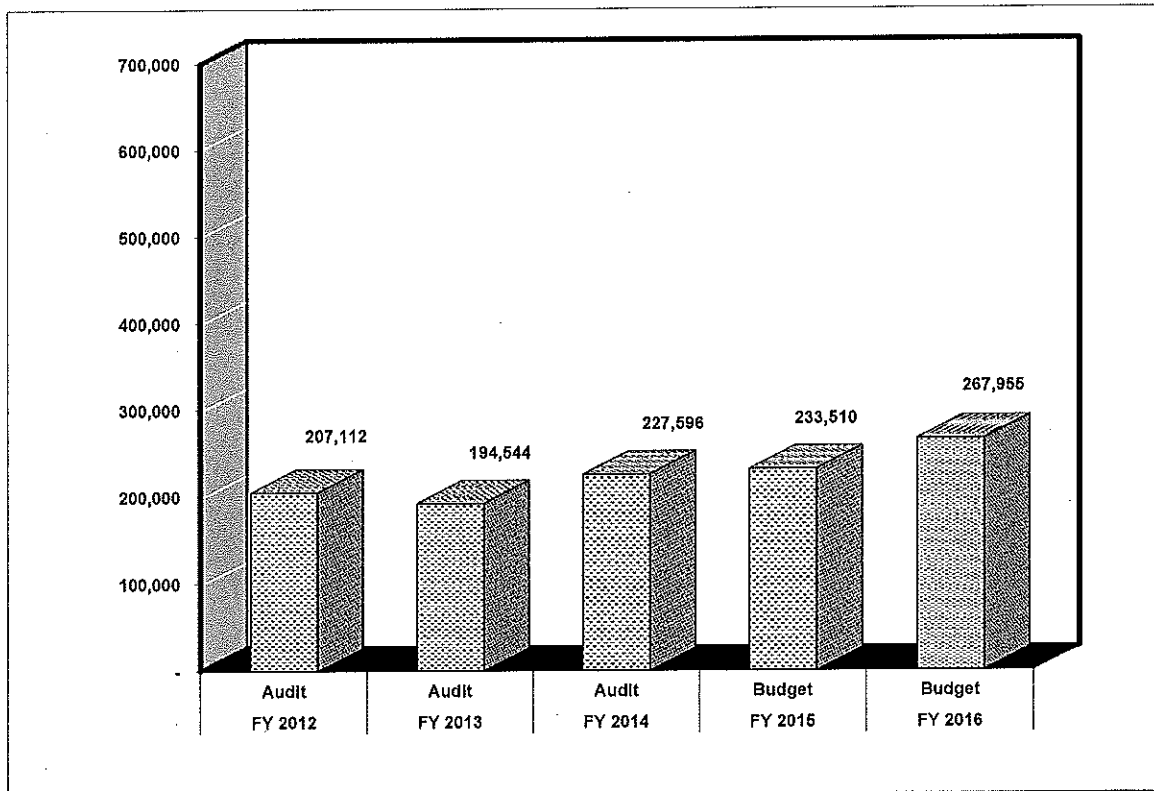
DEPARTMENTAL FUNCTION:

The County parks include Radium Springs Gardens Park, Radium Springs Overlook Park and Nature Trail, Radium Springs Community Park, Putney Neighborhood Park, Robert Cross Park and Elliot Park. Under the direction of the Public Works Director and the Assistant Director, the Park Maintenance Department is responsible for:

- Development and maintenance of County parks, County Libraries, park facilities, green spaces and other County properties
- Development includes clearing property to claim new park area, design of playground facilities and landscape development
- Maintenance includes mowing, edging, trash collection, playground repairs, irrigation repairs, plant replacements and tree pruning

The ongoing mission of this department is to provide citizens an opportunity to enjoy leisure activities in County parks that are safe, useful and well maintained.

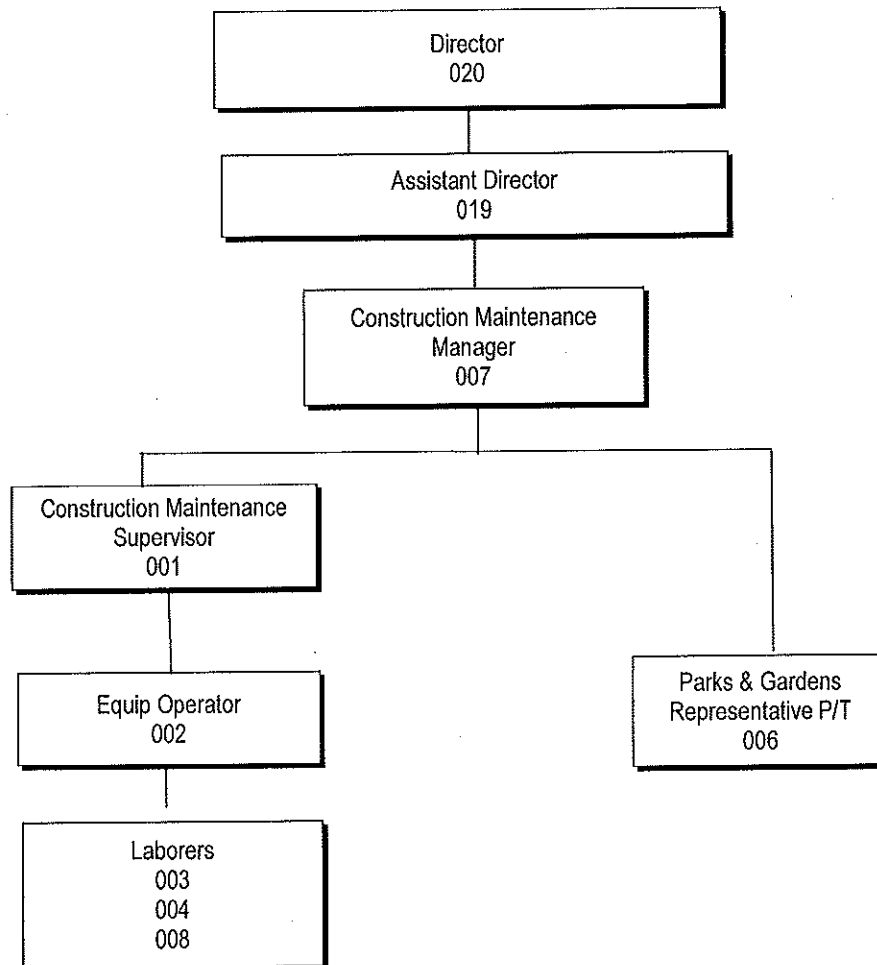
PARK MAINTENANCE 5 - Year Expenditures



% To Total Budget

FY 2016 0.6%
FY 2015 0.5%
FY 2014 0.5%
FY 2013 0.5%
FY 2012 0.5%

PARK MAINTENANCE 1056



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Construction Maintenance Manager	118
1	Construction Maintenance Supervisor	116
1	Equipment Operator	109
3	Laborer	103
1	Parks & Gardens Representative, P/T	103
<hr/> 7	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$233,510	\$267,955

FIXED ASSET PURCHASES

TOOLS & EQUIPMENT:		
Priority as needed		\$ 900

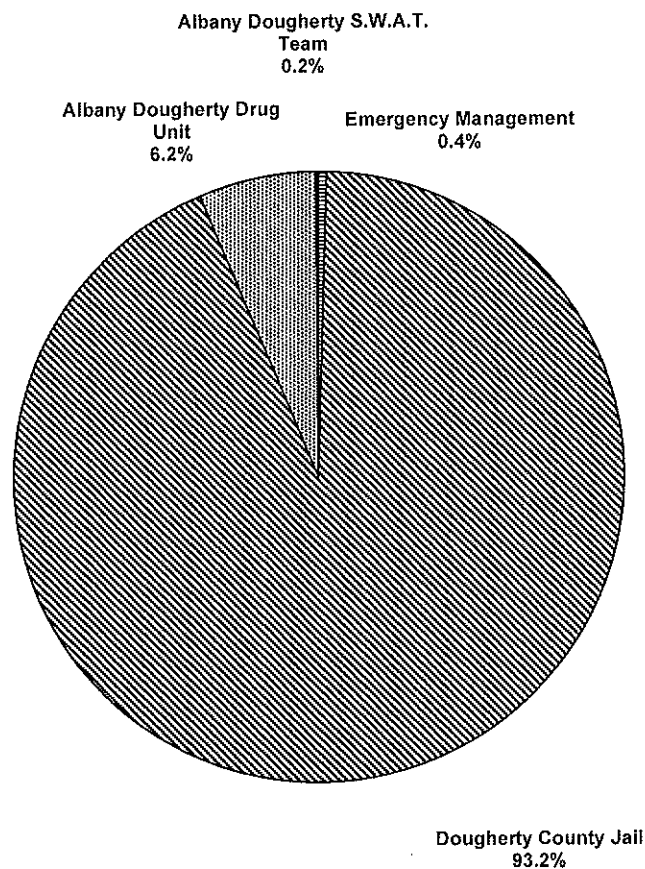
PARK MAINTENANCE - 1056

7101	Salaries	\$	147,100
7102	Salaries - Part-Time		11,800
7150	Benefits		67,255
7205	Medical & Drug Test		250
7211	Supplies		7,400
7212	Gas & Oil		13,000
7213	Utilities		4,000
7214	Communications		1,750
7215	Maintenance		6,100
7224	Uniforms		1,400
7226	Park Maintenance Materials		7,000
7353	Tools & Equipment		<u>900</u>
Total Park Maintenance		\$	267,955

BLANK PAGE

PUBLIC SAFETY

Albany Dougherty S.W.A.T. Team.....	\$	21,835
Albany Dougherty Drug Unit.....		930,743
Dougherty County Jail.....		13,927,170
Emergency Management.....		62,976
	\$	14,942,724



% To Total Budget 31.3%

ALBANY/DOUGHERTY S.W.A.T. TEAM

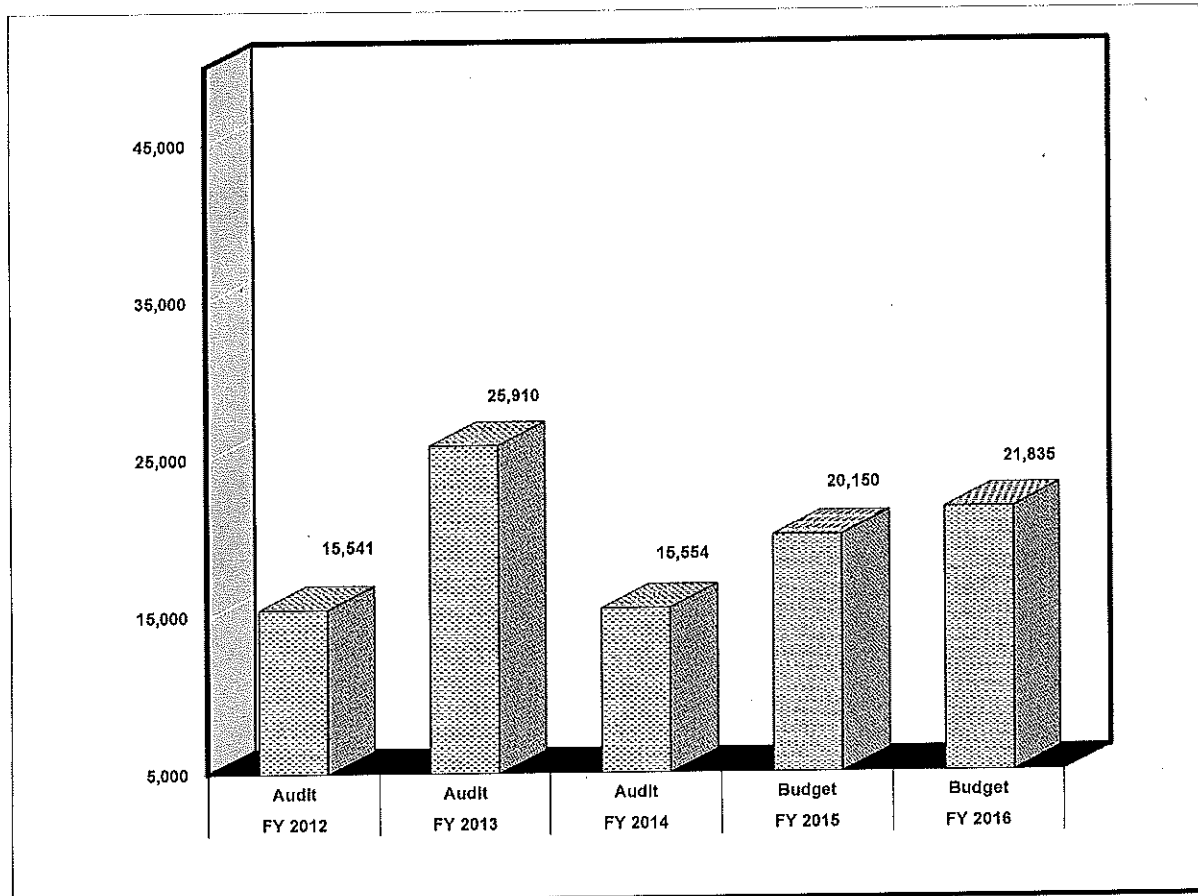
DEPARTMENTAL FUNCTION:

The Albany/Dougherty S.W.A.T. (Special Weapons and Tactics) Team is an elite tactical unit formed to provide the community with a reservoir of skilled law enforcement personnel who are capable of identifying and implementing a high level response to special threats with minimal risk to personnel and citizens.

The role of law enforcement in all cases, including riotous activity, insurrection, barricaded subjects, execution of narcotics warrants, arrest of dangerous felons, and the rescue of hostages or endangered persons, is the protection of lives and property. The Albany/Dougherty S.W.A.T. Team is a team of specially trained law enforcement officers from participating political subdivisions, which will respond to any incident where special weapons and tactics are needed within the member jurisdictions. The Unit consists of a maximum of twenty-five highly trained personnel with specific skills in the areas of marksmanship, tactical response and containment and the deployment of chemical munitions.

The Albany/Dougherty S.W.A.T. Team is under the direct supervision of a Unit Commander with the governing authority derived through the Albany/Dougherty Metro S.W.A.T. Board of Directors. The Unit's personnel are drawn from the seven participating agencies; which are the Albany Police Department, Dougherty County Police Department, Dougherty County Sheriff's Department, Dougherty County EMS, Dougherty County District Attorney's Office, Dougherty County School System and Albany State University.

ALBANY DOUGHERTY S.W.A.T. TEAM 5 - Year Expenditures



% To Total Budget

FY 2016 TR%
FY 2015 TR%
FY 2014 TR%
FY 2013 0.2%
FY 2012 TR%

ALBANY-DOUGHERTY SWAT TEAM - 1058

7211	Supplies	\$	<u>21,835</u>
------	----------	----	---------------

Total Albany-Dougherty SWAT Team	\$	21,835
----------------------------------	----	--------

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$20,150	\$21,835

BLANK PAGE

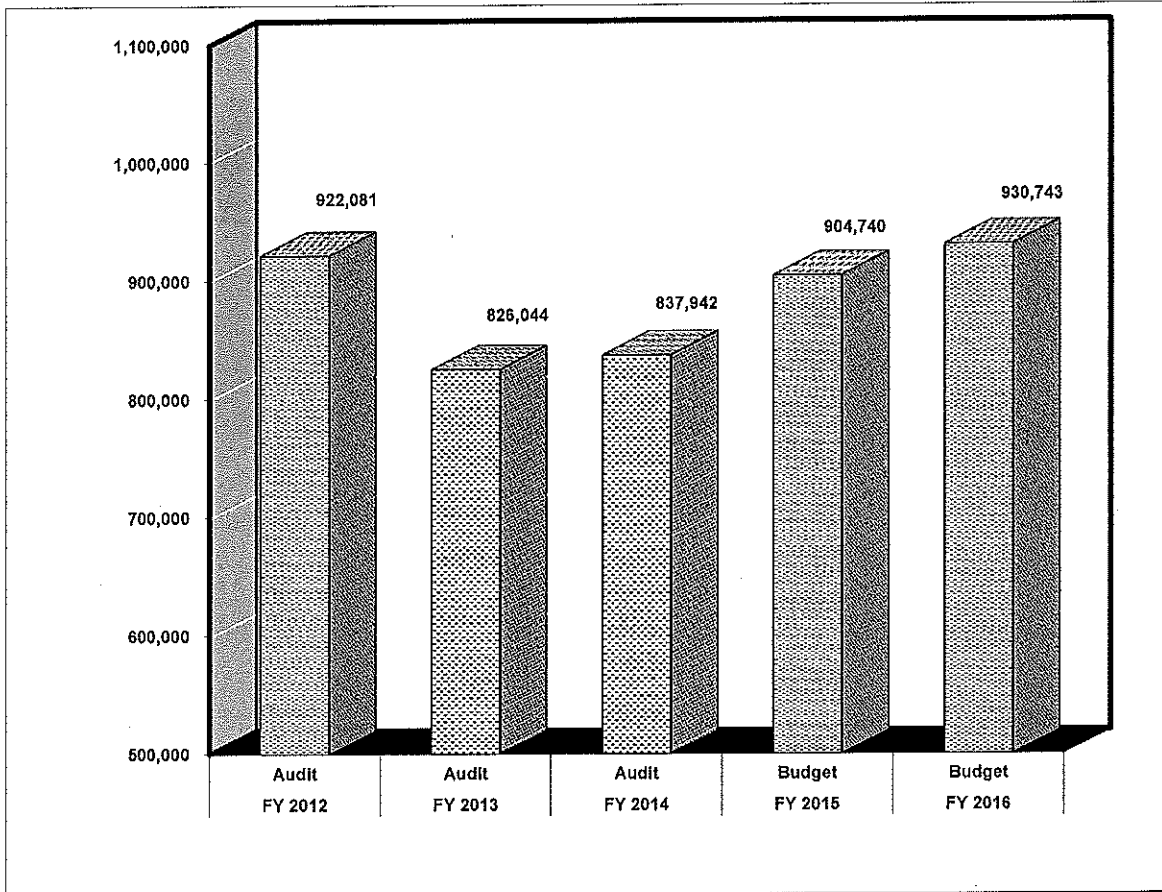
ALBANY/DOUGHERTY DRUG UNIT

DEPARTMENTAL FUNCTION:

The Albany/Dougherty Drug Unit was formed in 1989, as a joint effort of the City and County, to combat the drug problem in the community. The Drug Unit is comprised of five separate entities: City of Albany Police Department, Dougherty County Police Department, Dougherty County Sheriff's Office, Dougherty County District Attorney's Office and the Albany City Attorney's Office.

The five person advisory board set the policies for the Unit's activities, which are administered through the Unit Commander who is appointed by the Board. The primary function of the Unit is the reduction of illegal narcotics being brought into the community, reduction of the number of drug dealers and the demand for their products as well as drug interaction with other related agencies. The Albany/Dougherty Drug Unit is jointly funded by the City of Albany and Dougherty County.

ALBANY DOUGHERTY DRUG UNIT 5 - Year Expenditures



% To Total Budget

FY 2016 2.0%
FY 2015 2.0%
FY 2014 2.0%
FY 2013 2.2%
FY 2012 2.0%

ALBANY-DOUGHERTY DRUG UNIT - 1059

7101	Salaries	\$	568,840
7150	Benefits		153,290
7205.01	Medical Expenses - Prisoners		300
7205.02	Vet Services & Supplies		1,000
7206	Informant Fees		10,000
7210	Postage		300
7211	Supplies		15,000
7212	Gas & Oil		57,000
7213	Utilities		12,800
7214	Communications		36,128
7215	Maintenance		51,510
7224	Uniforms		3,575
7224	Insurance - Property & Casualty		<u>21,000</u>
	Total Albany-Dougherty Drug Unit	\$	930,743

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$904,740	\$930,743

BLANK PAGE

DOUGHERTY COUNTY JAIL FACILITY

DEPARTMENTAL FUNCTION:

The Dougherty County Jail is a 1,230 bed state of the art pre-trial detention facility that is under the supervision and operation of the Dougherty County Sheriff. In addition to pre-trial inmates, the jail facility also houses Federal, State, Local and a small number of inmates for other area law enforcement agencies.

The objective of the Jail facility is to treat all inmates fairly and humanely, and to provide all inmates, staff, and visitors with an environment that is clean and healthy, while maintaining safety and security utilizing current and nationally accepted detention management techniques.

The Jail facility is unique in that it has two on-site courtrooms that host a variety of court proceedings seven days each week. The Jail facility also houses other judicial support functions such as a Magistrate Judge, Assistant District Attorney and Public Defender.

The facility houses the Dougherty County Sheriff's Office Training Division which is responsible for a variety of State approved training classes for local, area and State law enforcement agencies.

The Jail facility utilizes inmate labor under the supervision of contracted food service specialists to prepare approximately 2,800 meals daily which meet Federal and State nutrition requirements. Inmates are also utilized in other areas of the Jail such as the commissary, laundry room, warehouse, grounds maintenance, custodial duties and a variety of off-site work details.

The Jail facility operates under two major divisions with each containing support divisions. These divisions are:

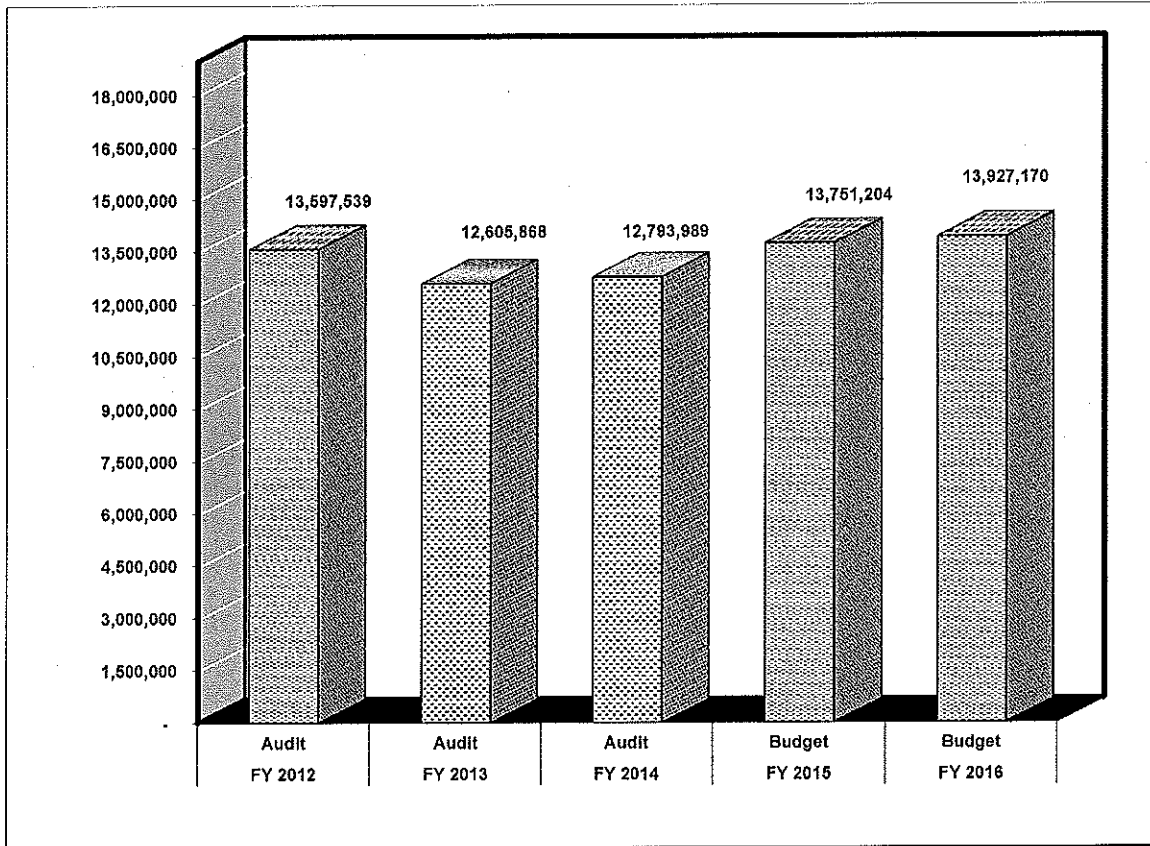
Security Division (with support divisions)

1. Inmate Housing
2. Intake/Classification

Administrative Division (with support divisions)

1. Operations Support
2. Maintenance
3. Administrative Support
4. Warehouse/Laundry
5. Inmate Commissary
6. Contracted Services

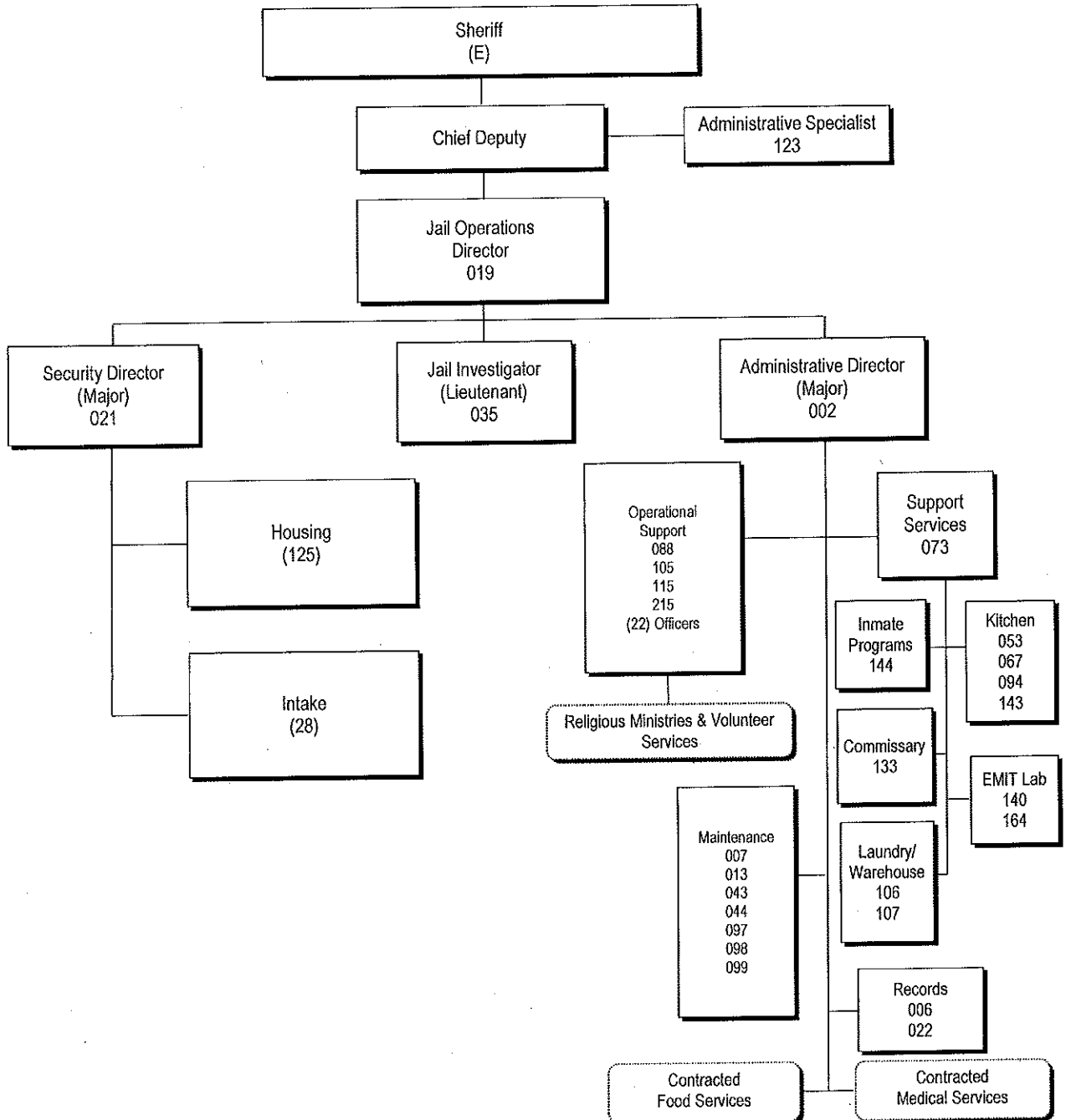
DOUGHERTY COUNTY JAIL FACILITY 5 - Year Expenditures



% To Total Budget

FY 2016 29.2%
 FY 2015 29.8%
 FY 2014 29.8%
 FY 2013 29.1%
 FY 2012 28.8%

Dougherty County Jail Facility 1062



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Jail Operations Director	130
2	Major	126
6	Captain	122
6	Lieutenant	119
7	Sergeant	117
1	Building Maintenance Superintendent	116
1	Administrative Specialist	115
13	Corporal	115
157	Detention Officer / Deputy	113
3	Facilities Tech II	113
2	Administrative Assistant	112
1	Warehouse Supervisor	110
1	Grounds Maintenance Technician	105
1	Warehouse Worker	103
2	Custodian	102
<hr/> 204	TOTAL BUDGETED POSITIONS	
24	P/T Detention Officers & Baliffs	
1	Chaplain, P/T	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$13,751,204	\$13,927,170

FIXED ASSET PURCHASES

FURNITURE & FIXTURES:	
Priority as needed.	\$5,000
TOOLS & EQUIPMENT:	
Priority as needed.	\$2,600
CAPITAL IMPROVEMENT PROGRAM:	
Various Approved Projects	\$209,954

Dougherty County Jail Facility - 1062

7101	Salaries	\$ 6,542,323
7102	Salaries - Part Time	170,000
7150	Benefits	2,571,895
7205	Medical Examinations - Employees	3,500
7210	Postage	2,500
7211	Supplies	641,000
7212	Gas & Oil	40,000
7213	Utilities	890,000
7214	Communications	66,587
7215	Maintenance	250,000
7217	Dues, Fees, Books & Periodicals	4,000
7218	Travel	9,000
7219	Education & Training	1,200
7221.01	Contract Food Services	690,000
7221.02	Boarding Prisoners - Off Site	500
7222	Medical & Dental	1,965,085
7223	Transportation Services	7,000
7224	Uniforms	58,980
7244	Bond	6,000
7352	Furniture & Fixtures	5,000
7353	Tools & Equipment	<u>2,600</u>

Total Dougherty County Jail Facility \$ 13,927,170

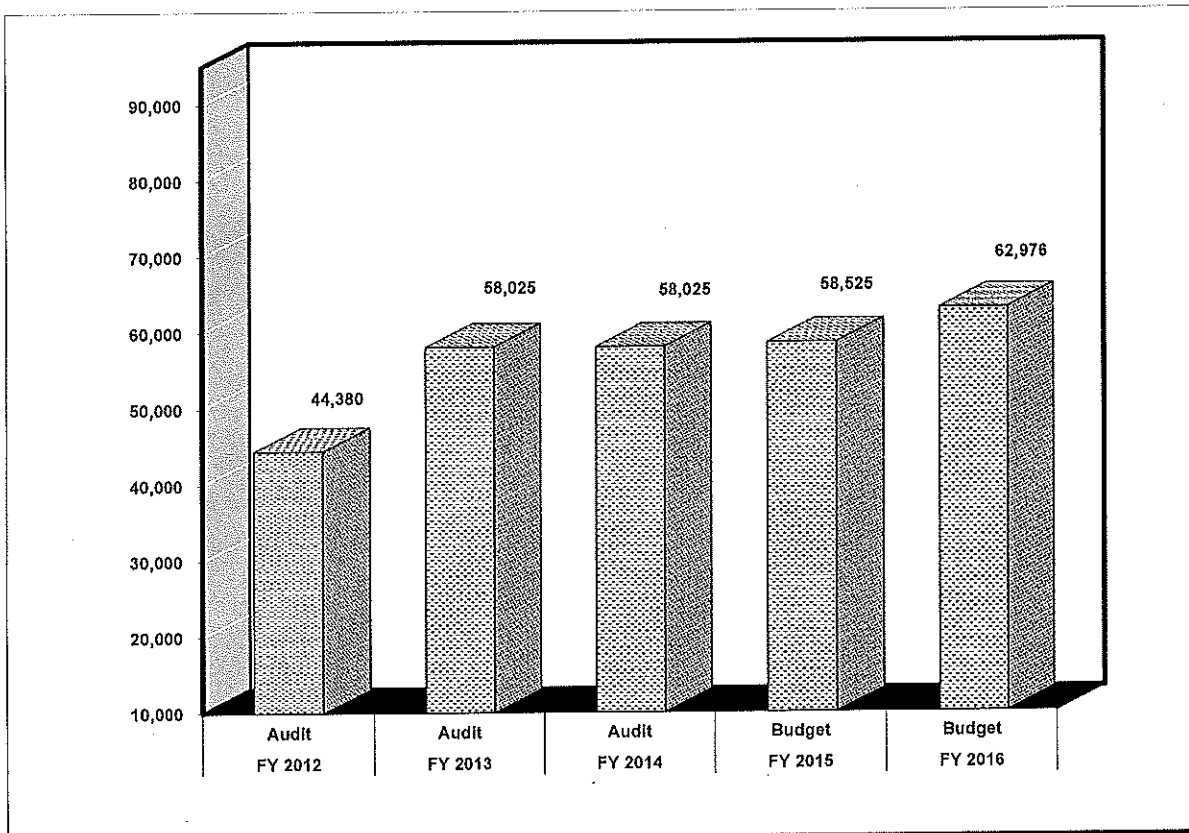
BLANK PAGE

EMERGENCY MANAGEMENT AGENCY

DEPARTMENTAL FUNCTION:

The primary responsibility of Emergency Management is the planning, development and coordination of civil preparedness programs designed to negate or reduce the loss of life, suffering and destruction of property caused by natural or man-made disasters. This department receives funding from the City, County and Federal governments. Emergency Management is a function of the Albany Fire and Emergency Services Department. Dougherty County purchases these services from the City for the unincorporated areas of the County.

EMERGENCY MANAGEMENT AGENCY 5 - Year Expenditures



% To Total Budget

FY 2016 0.1%
FY 2015 0.1%
FY 2014 0.1%
FY 2013 0.1%
FY 2012 0.1%

EMERGENCY MANAGEMENT AGENCY - 1065

7541.07	Emergency Management Svcs	\$	37,976
7541.11	Code Red Alert System		<u>25,000</u>
	Total Emergency Management Agency	\$	62,976

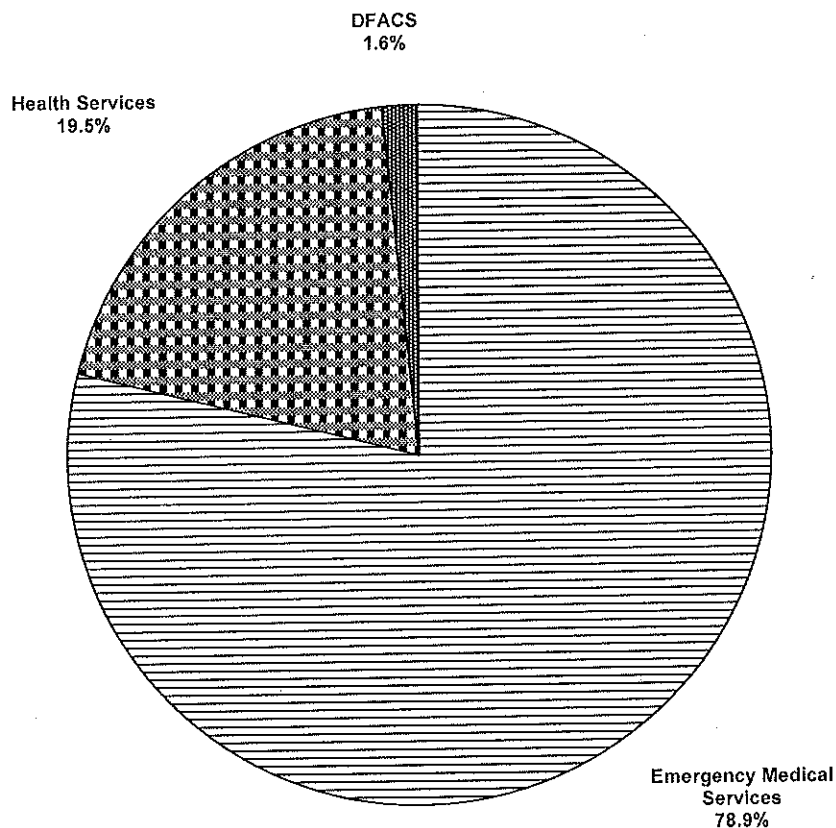
BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$58,525	\$62,976

BLANK PAGE

PUBLIC HEALTH & SOCIAL SERVICES

Emergency Medical Services.....	\$ 4,062,315
Health Services.....	1,002,370
DFACS.....	83,000
	<hr/>
	\$ 5,147,685



% To Total Budget 10.8%

EMERGENCY MEDICAL SERVICE

DEPARTMENT FUNCTION:

Dougherty County Emergency Medical Service is an advanced life support ambulance service that provides quality pre-hospital medical care and transportation to the citizens of Dougherty County twenty-four hours per day. EMS also provides community service and education to the general public by teaching CPR and first aid and offering free blood pressure screenings. EMS responds to approximately 21,392 calls per year with an average response time of four to five minutes.

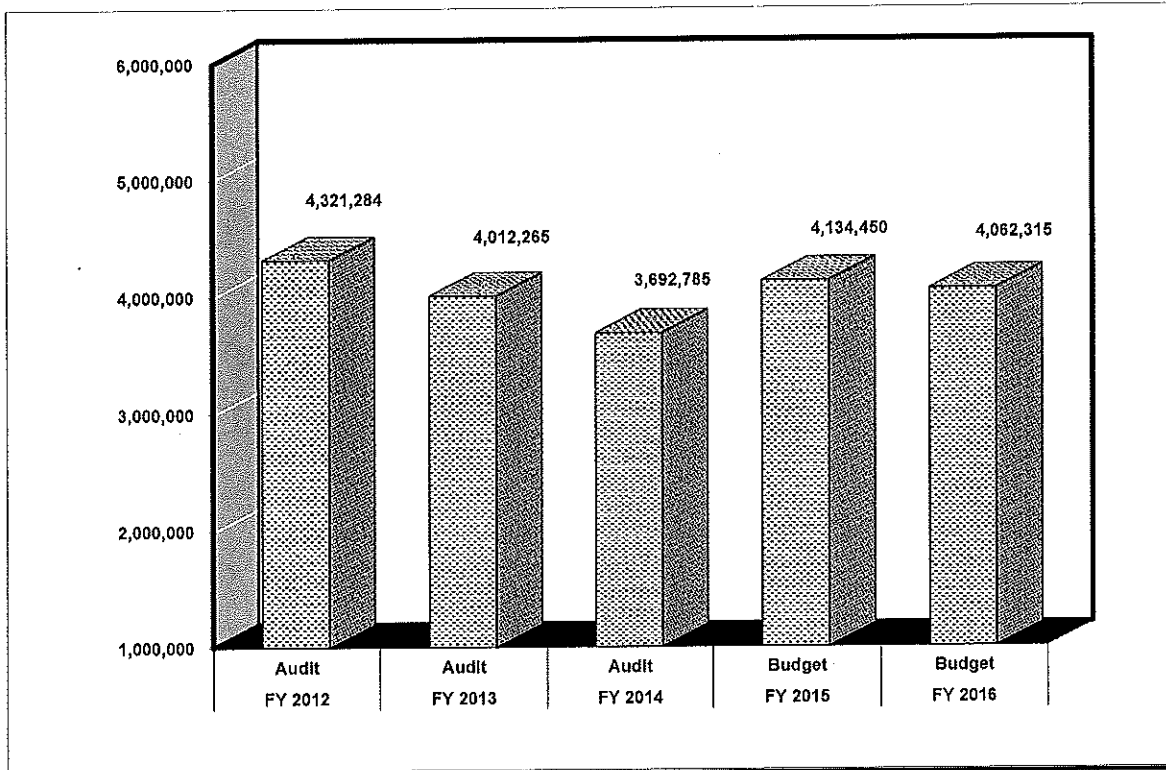
The Department uses thirteen Type I one-ton truck ambulances and four administrative vehicles operated by the director, assistant director, on-duty supervisor, and the training officer. Three trucks are run out of headquarters facility which houses three 2-person crews, the director, assistant director, supervisor and two administrative personnel. One truck is operated out of a satellite station in East Albany, which houses one 2-person crew. One truck operates out of a satellite station in South Albany with one 2-person crew. One truck operates out of a satellite station in Northwest Albany with one 2-person crew and a training officer. The newest satellite station is located in Southeast Albany with one 2-person crew.

Dougherty County EMS has 82 total employees, consisting of 52 full time Paramedics and 5 administrative personnel including the Director, Assistant Director, Training Officer, Administrative Assistant, Administrative Secretary and 30 Part-Time personnel.

EMS STATIONS

Headquarters:	1436 PALMYRA ROAD
East Station:	501 CLARK AVENUE
South Station:	2040 NEWTON ROAD
Southeast Station:	401 HONEYSUCKLE ROAD
West Station:	503 N WESTOVER BLVD

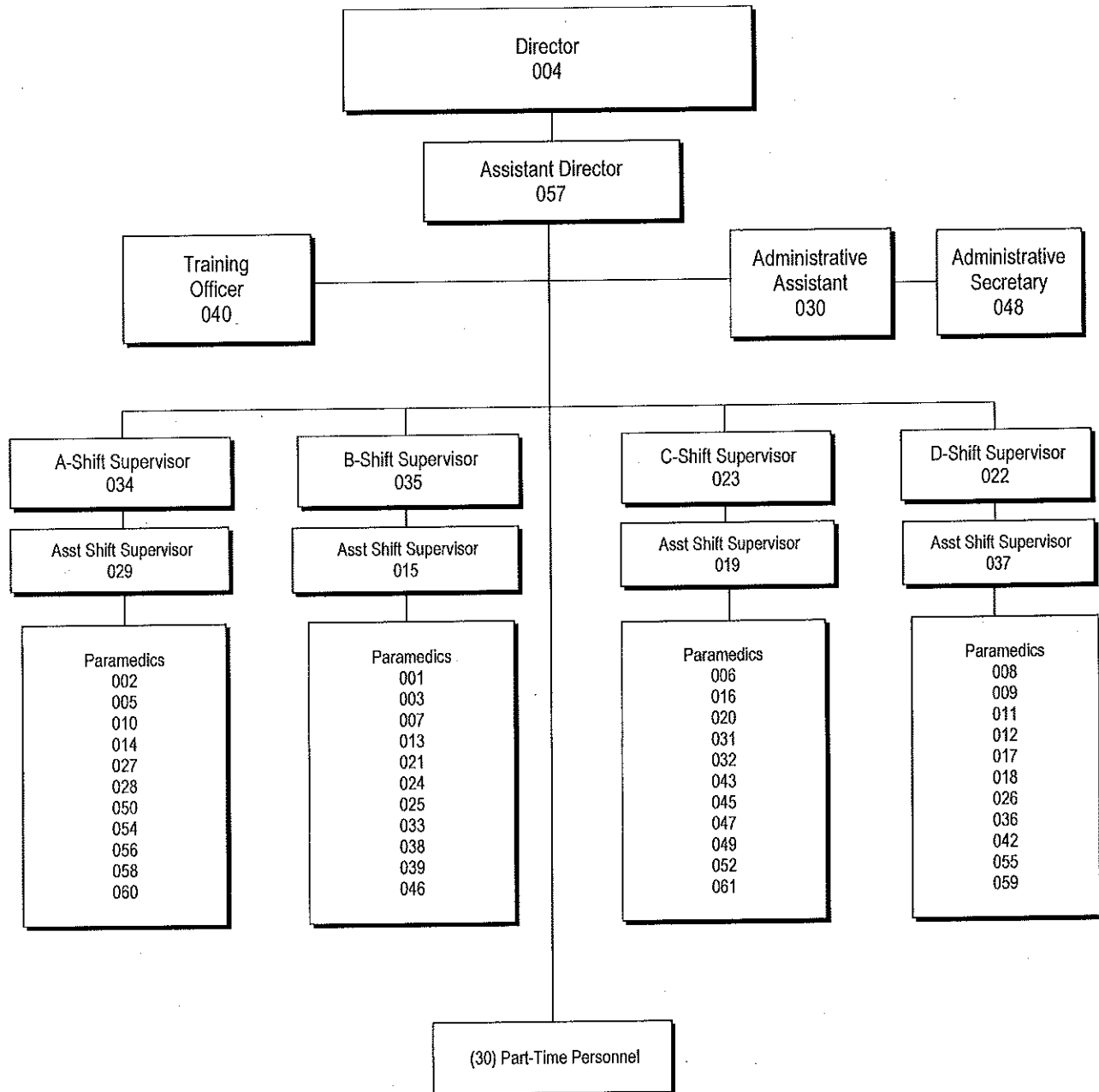
EMERGENCY MEDICAL SERVICES 5 - Year Expenditures



% To Total Budget

FY 2016 8.5%
FY 2015 9.0%
FY 2014 9.3%
FY 2013 9.4%
FY 2012 9.9%

EMERGENCY MEDICAL SERVICE 1070



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	EMS Director	129
1	Assistant Director	126
4	Shift Supervisor	122
1	Training Officer	122
4	Assistant Shift Supervisor	119
44	Paramedic	115
1	Administrative Assistant	112
1	Administrative Secretary	109
<hr/> 57	TOTAL BUDGETED POSITIONS	
30	P/T Personnel	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$4,134,450	\$4,062,315

FIXED ASSET PURCHASES

FURNITURE & FIXTURES:	
Priority as needed.	\$1,000
TOOLS & EQUIPMENT:	
Priority as needed.	\$5,300
COMPUTER EQUIPMENT:	
Priority as needed.	\$6,570
CAPITAL IMPROVEMENT PROGRAM:	
Ambulances, rpl (2)	SP VI
Bariatric Stretcher, expanded services	\$ 7,550
Lucas 2 Chest Compressor, expanded services	15,500
Portable Radios	34,200
Stryker Power Pro Cot, rpl (1)	15,500
	<hr/> \$ 72,750

EMERGENCY MEDICAL SERVICES - 1070

7101	Salaries	\$ 2,297,765
7102	Salaries - Part Time	408,000
7150	Benefits	727,460
7203.01	State License Fee	19,300
7204.01	Billing	140,000
7204.02	Medical Director	5,000
7204.03	Assessment Center	300
7204.04	Debt Collection	45,000
7205	Medical & Random Drug Testing	5,000
7210	Postage	700
7211	Supplies	105,800
7212	Gas & Oil	90,000
7213	Utilities	45,700
7214	Communications	37,765
7215.01	Maintenance - Equipment	7,000
7215.02	Maintenance - Vehicles	42,000
7215.03	Maintenance - Radios	2,500
7215.08	Maintenance - Contract	26,000
7217	Dues, Fees, Books & Periodicals	905
7218.01	Travel	1,000
7218.03	Patient Transfer - Meals	1,200
7218.04	Patient Transfer - Gas & Oil	2,000
7219	Education & Training	3,000
7224	Uniforms	35,000
7230	Public Information	750
7352	Furniture & Fixtures	1,000
7353	Tools & Equipment	5,300
7355	Computer Equipment	6,570
7600	Health Services	300

Total Emergency Medical Services \$ 4,062,315

BLANK PAGE

HEALTH SERVICES

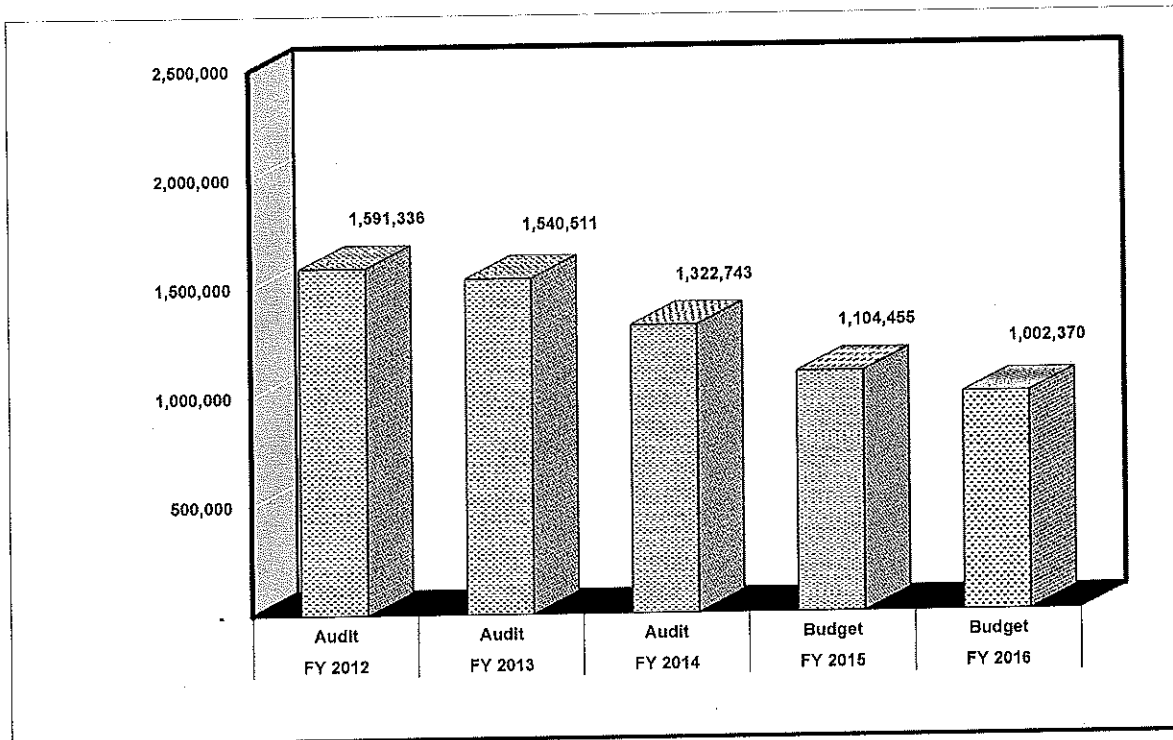
Through the overall Health Services budget, Dougherty County addresses the need to provide medical services to low income citizens. This goal is accomplished by the following:

Indigent committals: Funds for committal hearings to protect indigent mental patients' rights.

Substance Abuse Program: Dougherty County Jail Facility provides inmates, sentenced to Jail with a history of drug abuse, a six-week educational program on substance abuse. Successful completion of the course earns good time credit leading to an early release for the inmate. The program helps the inmate and helps reduce the operational cost to the County.

Physical and Mental Health Departments: Provides a full range of physical and mental health services, health information, preventive and environmental health services, and medical service to all citizens, but particularly low-income citizens.

HEALTH SERVICES 5 - Year Expenditures



% To Total Budget

FY 2016 2.1%
FY 2015 2.4%
FY 2014 3.0%
FY 2013 3.4%
FY 2012 3.5%

HEALTH SERVICES - 1072

7605.04	Indigent Committal Hearings	\$	4,000
7607	Drug & Substance Abuse Education		35,000
7640.03	Physical Health Operating Expense		900,000
7640.04	Mental Health Operating Expense		<u>63,370</u>
Total Health Services		\$	1,002,370

BUDGET COMPARISONS

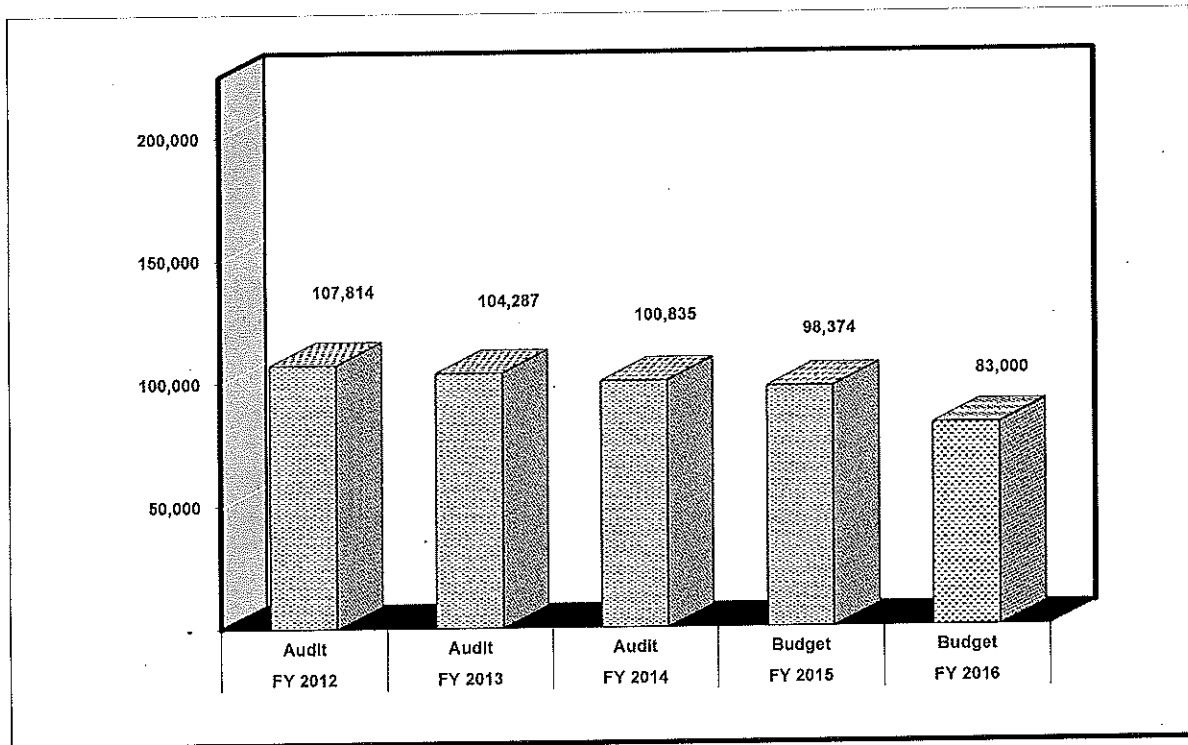
	FY 2015	FY 2016
Operational Budget	\$1,104,455	\$1,002,370

BLANK PAGE

DEPARTMENT OF FAMILY AND CHILDREN SERVICES**DEPARTMENTAL FUNCTION:**

The Dougherty County Department of Family and Children Services provides financial aid and social services to eligible needy citizens of the County. The County provides funds for emergency assistance, child welfare, pauper burials and food stamp distribution. In addition to its other duties, DFACS is also responsible for the distribution of emergency relief funds to offset utility expenses.

DEPARTMENT OF FAMILY & CHILDREN SERVICES 5 - Year Expenditures



% To Total Budget

FY 2016 0.2%
FY 2015 0.2%
FY 2014 0.2%
FY 2013 0.2%
FY 2012 0.2%

DEPT OF FAMILY & CHILDREN SERVICES - 1073

7740.0500	DFACS Board Expense	\$	2,500
7740.0501	Emergency Management		14,000
7740.0502	Social Services-Child Wel		35,000
7740.08	Emergency Energy Aid		26,000
7741	Pauper Burial		<u>5,500</u>

Total Dept of Family & Children Svcs \$ 83,000

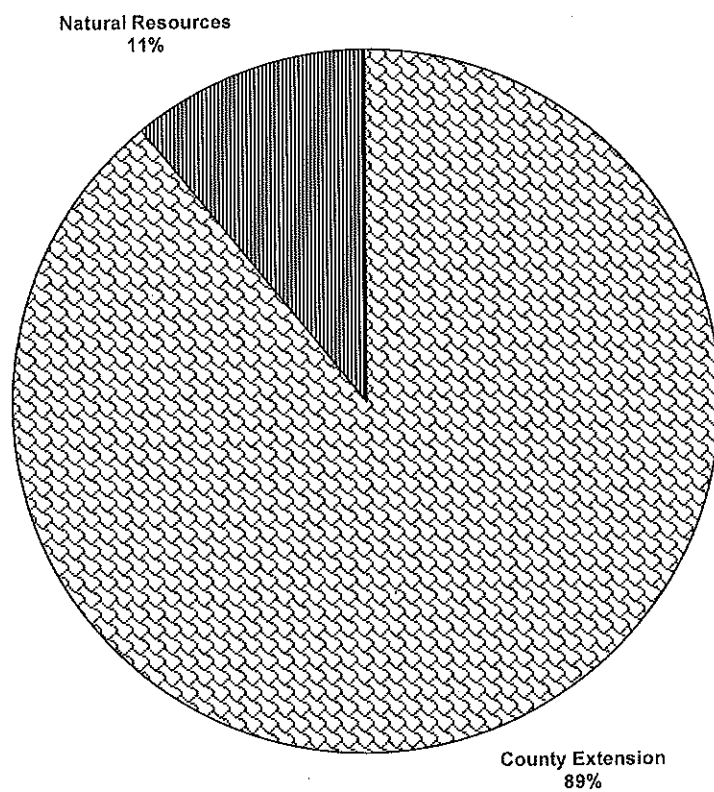
BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$98,374	\$83,000

BLANK PAGE

COOPERATIVE EXTENSION

County Extension.....	\$ 100,270
Natural Resources.....	<u>12,216</u>
	\$ 112,486



% To Total Budget 0.2%

UGA COOPERATIVE EXTENSION

DEPARTMENTAL FUNCTION:

The University of Georgia/Dougherty County Cooperative Extension provides educational programs and assistance to the citizens of Dougherty County on a wide array of subjects. The primary objective is to extend the resources and expertise of the University to the public, especially in the areas of agriculture, horticulture, family and consumer sciences, youth and the 4-H Club. The programs are guided by advisory committees made up of local citizens reacting to local issues and needs.

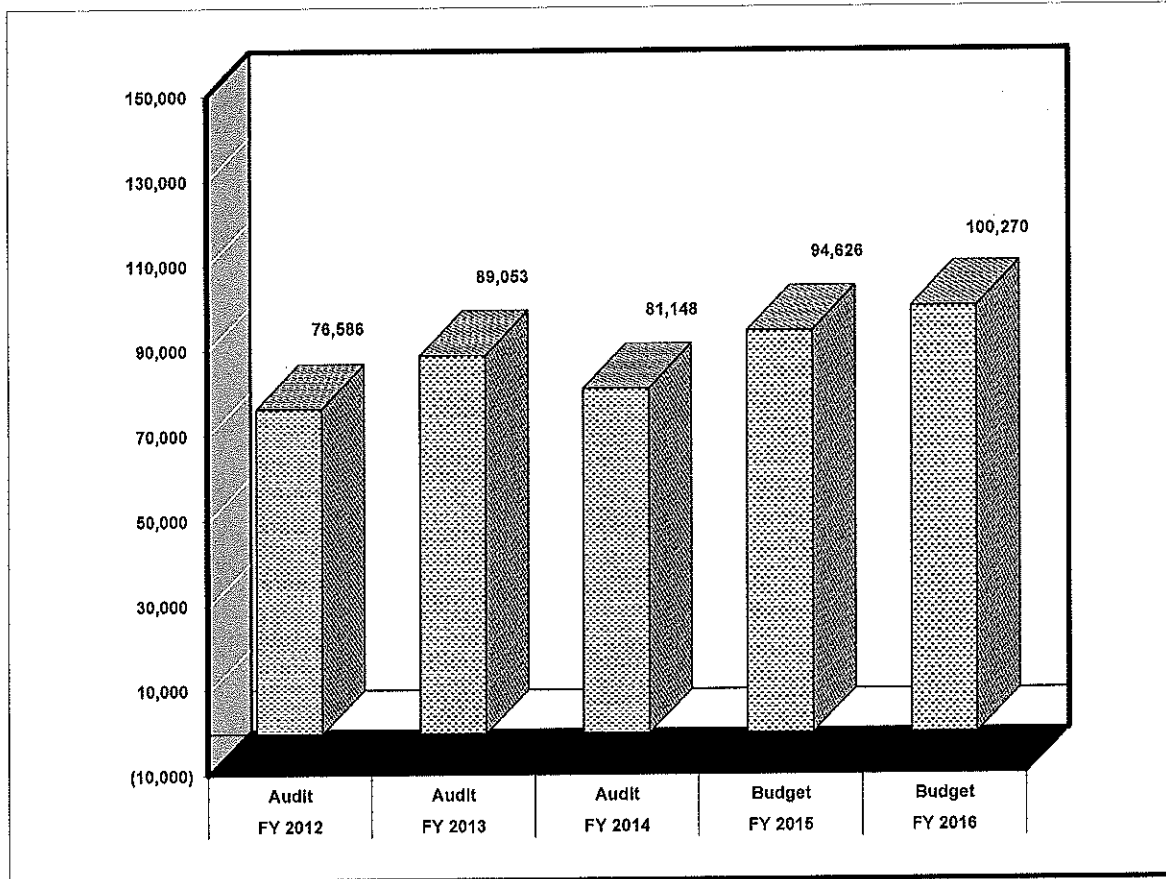
4-H programs involve approximately 1300 5th through 12th graders. One 4-H Agent, one full-time Program Assistant and school/local volunteers assist with monthly meetings plus summer camp, Junior/Senior and Cloverleaf Project Achievements, State Congress, Fall Forum, State Council, and many local community service activities.

The Cooperative Extension Office also houses and administers the Expanded Foods and Nutrition Educational Program (EFNEP) for low income families with young children. The program is federally funded and is designed to help increase nutritional awareness in families and youth with limited resources. A State supported staff including: one full-time Program Assistant and one part-time Program Assistant provide this program to Dougherty County residents.

The Dougherty County Family and Consumer Sciences (FACS) program addresses a variety of issues including: Diabetes Education, Child Care Worker Training, Health and Wellness, General Nutrition, Food Safety and Senior Education. In addition, the program highlights issues related to Food Safety and Housing in the local media, news and information letters. The program is staffed with one FACS County Extension Agent.

One Agriculture and Natural Resources Agent (ANR) focuses on the local ANR Program which provides researched-based information on a large range of topics. Educational programming is developed and designed to assist individuals in making sound economic and environmental decisions. Specific areas of programming include improving production techniques and profitability for the primary agricultural commodities in the county: pecans, cotton, wheat, corn and peanuts. In addition, the program focuses on issues related to water quality and quantity, management of home landscapes and natural resources management. Further attempts to increase awareness and improve management of these issues are made through the use of the local media.

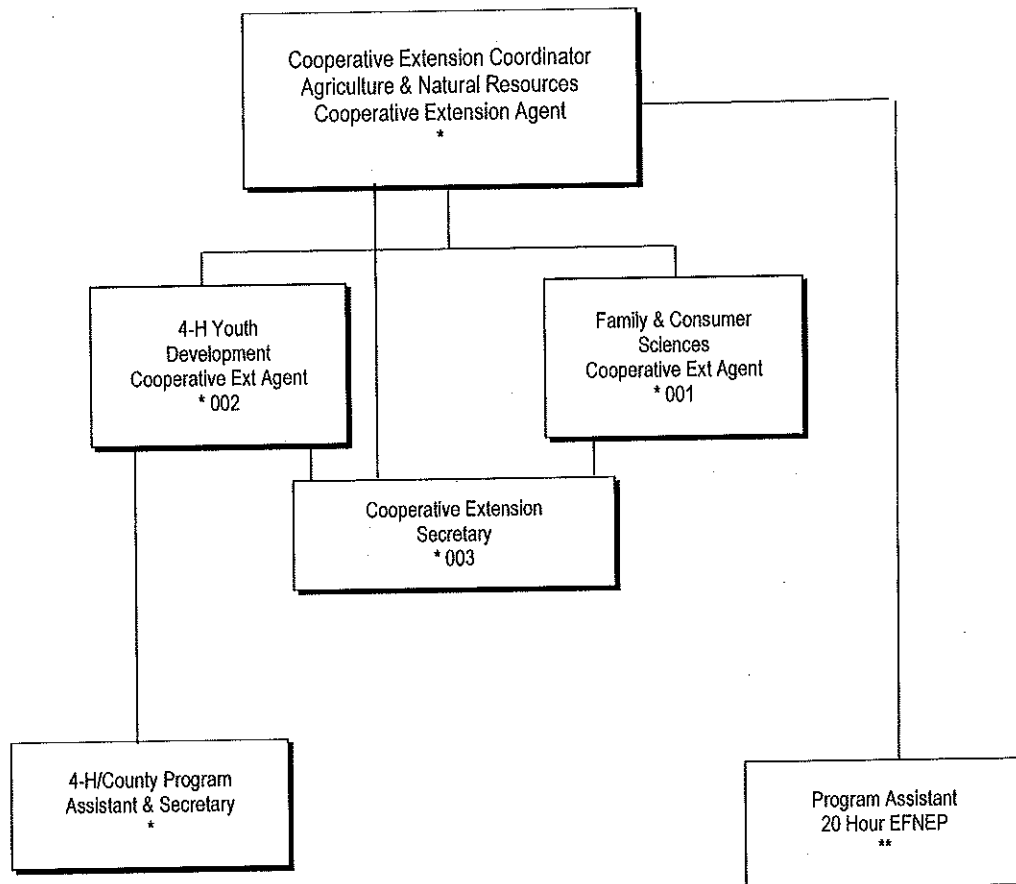
COOPERATIVE EXTENSION 5 - Year Expenditures



% To Total Budget

FY 2016 0.2%
FY 2015 0.2%
FY 2014 0.2%
FY 2013 0.2%
FY 2012 0.2%

COOPERATIVE EXTENSION 1081



* County Supplement

** UGA paid

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Cooperative Extension Coordinator	Supplement
2	Cooperative Extension Agent	Supplement
1	Cooperative Extension Secretary	Supplement
1	4-H Program Assistant	Supplement
1	Program Assistant Part Time	State
<hr/> 5	TOTAL BUDGETED COUNTY SUPPLEMENTS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$94,626	\$100,270

FIXED ASSET PURCHASES

FURNITURE & FIXTURES	
6' Table with wheels (6), rpl	\$ 1,140
COMPUTER EQUIPMENT:	
Computer, rpl	\$ 2,500
CIP:	
Passenger Van	\$ 30,000

COOPERATIVE EXTENSION - 1081

7101	Salaries	\$	63,250
7209	State Paid Benefits		8,890
7210	Postage		800
7211.01	Supplies-General		3,000
7211.14	Supplies - Small Equipment		500
7212	Gas & Oil		5,000
7214.01	Comm-General Telephone		8,000
7214.02	Comm-Cellulars & pagers		1,200
7214.04	Comm-Internet services		1,320
7215.01	Maintenance - Equipment		1,000
7215.02	Maintenance - Vehicles		1,000
7217	Dues, Fees, Books & Periodicals		670
7218	Travel		2,000
7352	Furniture & Fixtures		1,140
7354	Computer Equipment		<u>2,500</u>
Total Cooperative Extension		\$	100,270

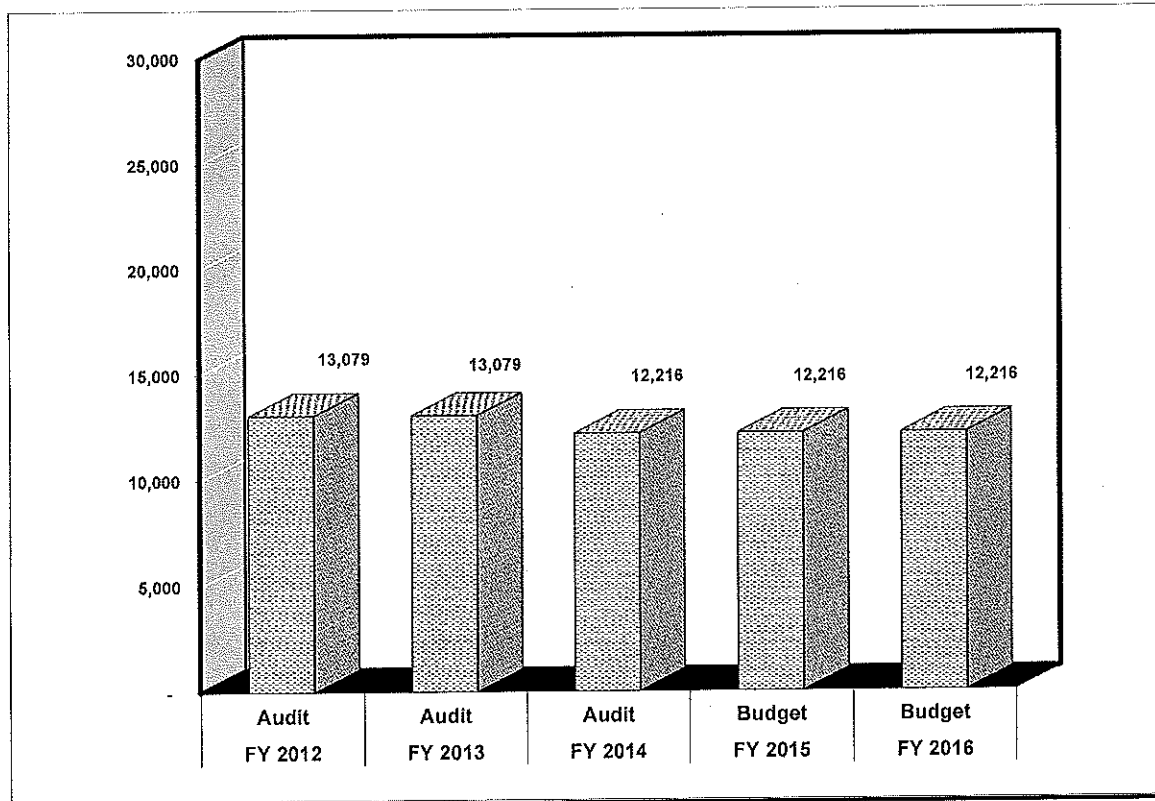
BLANK PAGE

NATURAL RESOURCES

DEPARTMENTAL FUNCTION:

The Natural Resources Department is responsible for fire control of timberlands and is active in reforestation and preservation of Georgia's timber resources. The Department also assists tree growers with the maintenance of tree farms. The County funding for this service is determined by the State based upon the number of acres of land committed to timber within the County.

NATURAL RESOURCES 5 - Year Expenditures



% To Total Budget

FY 2016 TR%
FY 2015 TR%
FY 2014 TR%
FY 2013 0.1%
FY 2012 TR%

NATURAL RESOURCES - 1082

7541.09	Forestry Services	\$	<u>12,216</u>
	Total Natural Resources	\$	12,216

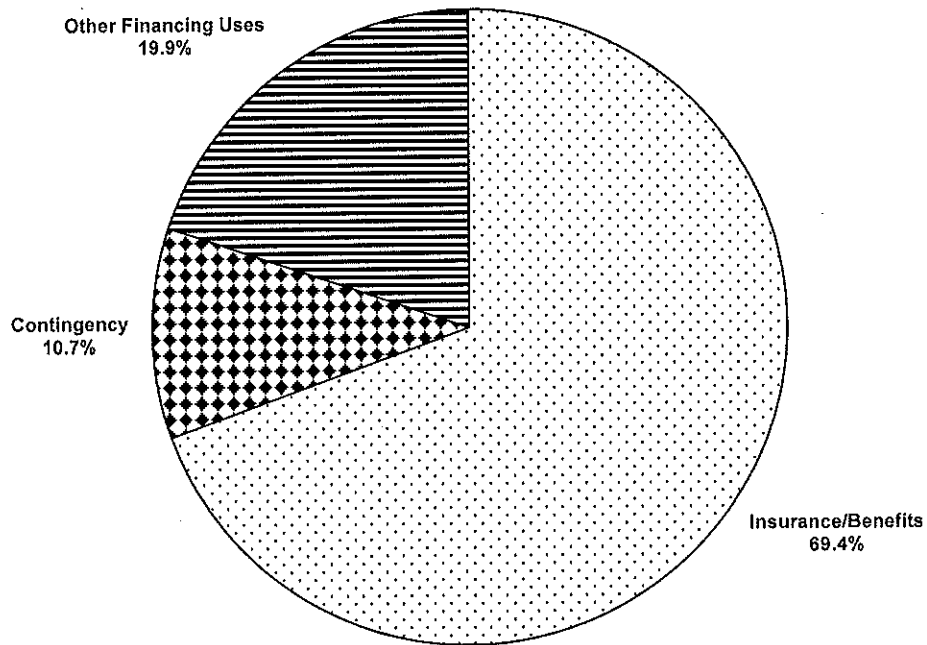
BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$12,216	\$12,216

BLANK PAGE

OTHER

Insurance/Benefits.....	\$ 874,160
Contingency.....	134,390
Other Financing Uses.....	<u>250,000</u>
	\$ 1,258,550



% To Total Budget 2.6%

INSURANCE / BENEFITS

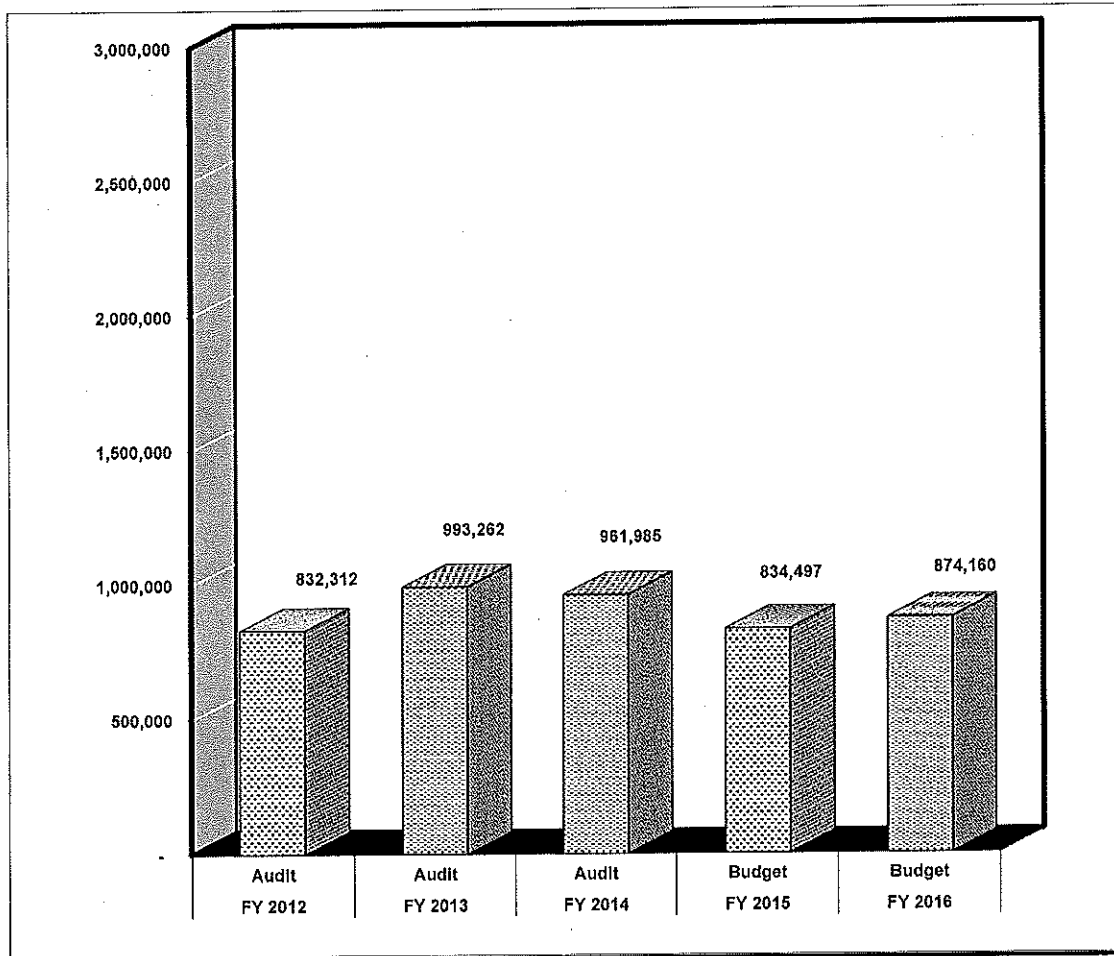
DEPARTMENTAL FUNCTION:

This cost center in the budget accounts for all property, vehicle and general liability insurance. These services and costs are not appropriate to include in any single departmental unit.

In fiscal 13/14, Dougherty County chose to be self-insured and hired a consultant to help with the process. The costs charged here represent cash transfers to the County's "Risk Management Fund", an internal service fund from which all claims are paid.

The County's portion of insurance premiums for retirees is also charged to this cost center.

INSURANCE/BENEFITS 5 - Year Expenditures



% Total Budget

FY 2016 1.8%
FY 2015 1.8%
FY 2014 2.3%
FY 2013 2.1%
FY 2012 1.8%

INSURANCE / BENEFITS - 1091

7909	Retiree / Employee Benefits	\$	115,800
7943	Properties / Liability Insurance		<u>758,360</u>
	Total Insurance / Benefits	\$	874,160

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$834,497	\$874,160

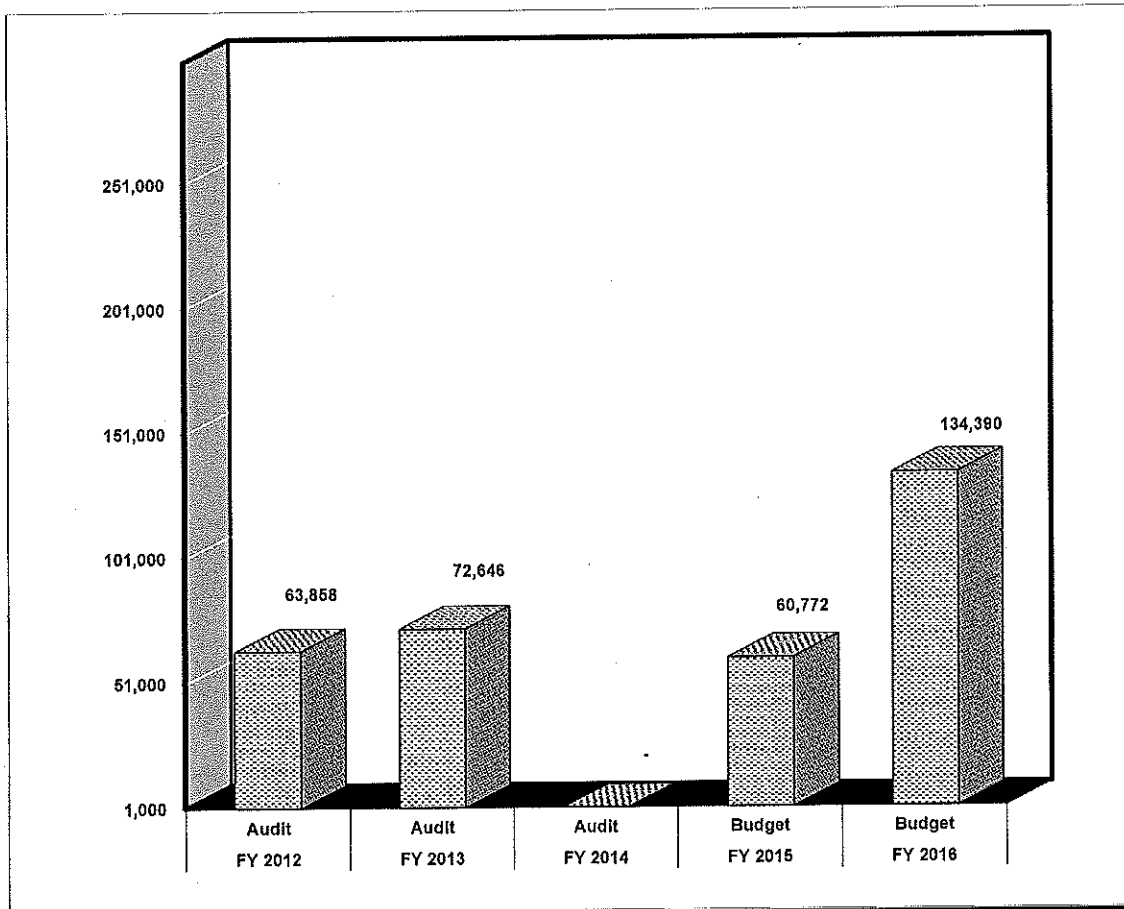
BLANK PAGE

CONTINGENCY

DEPARTMENTAL FUNCTION:

Funds set aside for any unanticipated and unbudgeted expenditures.

CONTINGENCY 5 - Year Expenditures



% To Total Budget

FY 2016 0.3%
FY 2015 0.2%
FY 2014 0.2%
FY 2013 0.3%
FY 2012 0.3%

CONTINGENCY FUND - 1094

7922	Contingency	\$	100,000
7923	Contingency-Fuel Excise Tax	\$	<u>34,390</u>
	Total Contingency	\$	134,390

BUDGET COMPARISONS

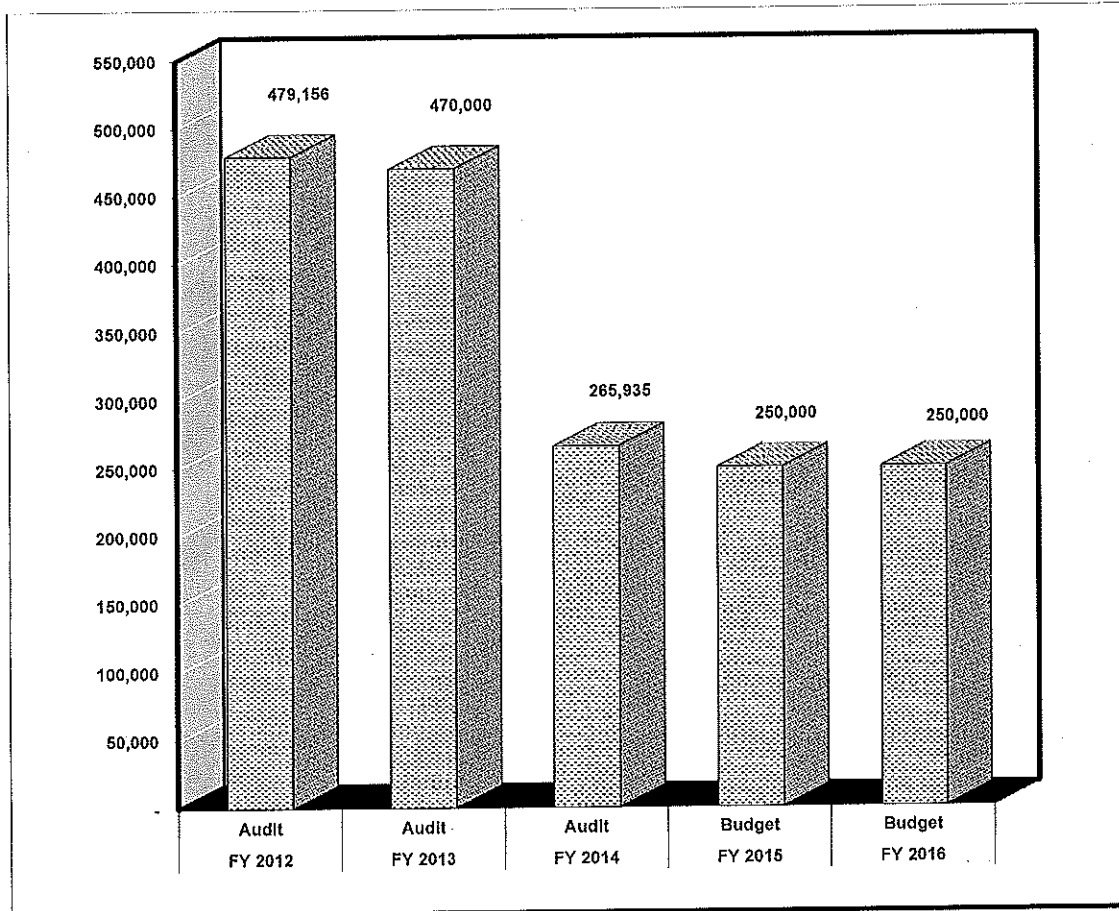
	FY 2015	FY 2016
Operational Budget	\$60,772	\$134,390

BLANK PAGE

OTHER FINANCING USES**DEPARTMENTAL FUNCTION:**

This cost center records any transfer of funds between the General Fund and any other County Fund. Currently, the General Fund transfers money to the Special Tax District Fund to align the revenue generated by County Police with that department's expenses.

OTHER FINANCING USES 5 - Year Expenditures



% To Total Budget

FY 2016 0.5%
FY 2015 0.5%
FY 2014 0.8%
FY 2013 1.1%
FY 2012 1.0%

OTHER FINANCING USES - 1095

7440	Transfers Out - Special Tax District	\$	<u>250,000</u>
	Total Other Financing Uses	\$	250,000

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$250,000	\$250,000

BLANK PAGE

SPECIAL SERVICES DISTRICT FUND

Prior to Fiscal Year 1999/2000, the expenditures and revenues in this Fund were included in the General Fund. The HB-489 (Service Delivery Strategy) study provided an opportunity to better identify those services that are provided only in the unincorporated area of Dougherty County.

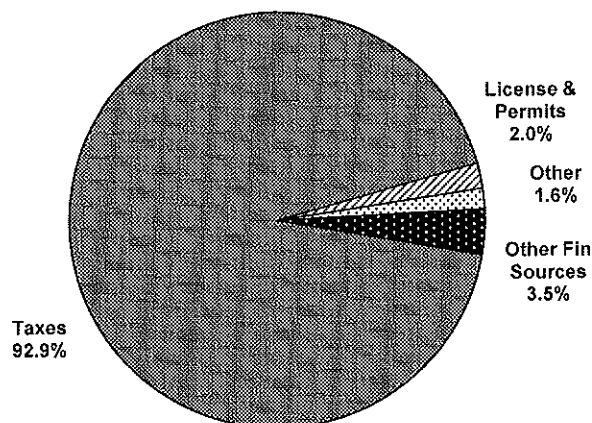
**DOUGHERTY COUNTY SPECIAL SERVICES DISTRICT FUND
REVENUES
FY 2016**

TAXES		
5108	FLPA (Forest Land Protection.....	\$ 102,385
5109	P.I.L.O.T. Payments.....	519,200
5110	Real Property.....	4,125,000
5111	Personal Property.....	643,187
5112	Intangible Tax.....	70,000
5118	Real Estate Transfer Tax.....	8,000
5119	Alcohol Excise Tax.....	350,000
5130	Insurance Premium Tax.....	790,000
Total Taxes		\$ 6,607,772

LICENSE & PERMITS		
5205	Alcohol Beverage License.....	\$ 41,000
5210	Business License.....	35,000
5215	Building Permits.....	40,000
5220	Electrical Permits.....	8,000
5225	Gas Permits.....	500
5227	HVAC Permits.....	5,000
5230	Plumbing Permits.....	3,000
5235	Soil Erosion Permits.....	3,000
5240	Plan Review Permits.....	5,000
Total License & Permits		\$ 140,500

OTHER REVENUE		
5701	Interest.....	\$ 1,000
5703	Miscellaneous.....	1,000
5714	Cable Franchise Fee.....	113,000
Total Other Revenue		\$ 115,000

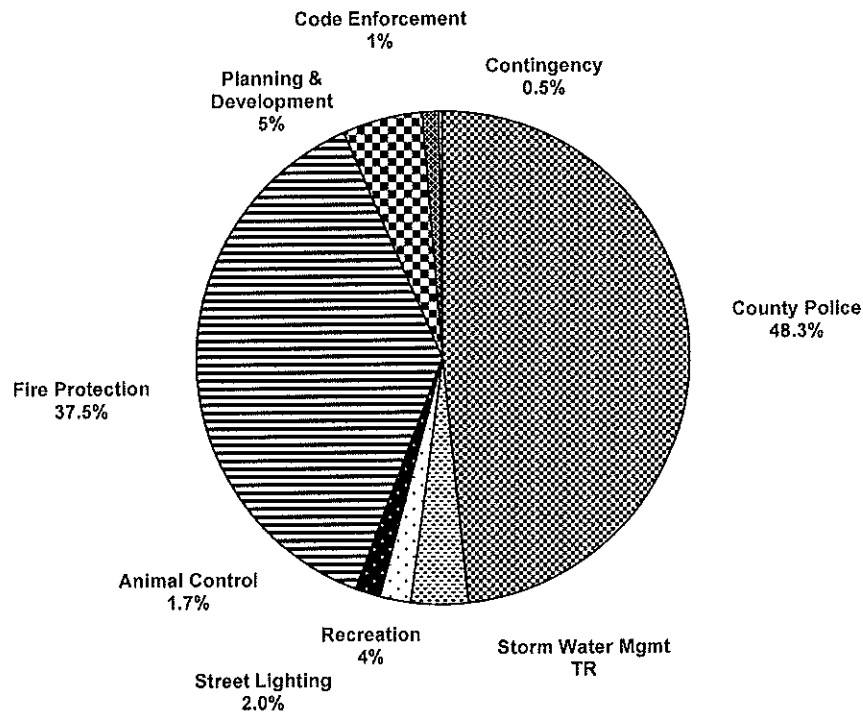
OTHER FINANCING SOURCES		
5812	Interfund Transfer-General Fund	\$ 250,000
TOTAL SPECIAL SERVICES DISTRICT REVENUES.....		\$ 7,113,272
5814	Rev > Exp Transfer To Fund Balance	\$ (226,521)
TOTAL SPECIAL SERVICES DISTRICT REVENUES.....		\$ 6,886,751



**DOUGHERTY COUNTY SPECIAL SERVICES DISTRICT FUND
EXPENDITURES
FY 2016**

11032	County Police.....	\$	3,319,275
11035	Fire Protection.....		2,585,307
11039	Animal Control.....		115,085
11042	Street Lighting.....		138,800
11061	Recreation.....		256,565
11073	Planning & Development.....		361,075
11074	Code Enforcement.....		73,644
11075	Storm Water Management.....		2,000
11099	Contingency.....		15,000
11099	Contingency - Street Lighting.....		20,000

Total Special Services District Expenditures \$ 6,886,751



BLANK PAGE

DOUGHERTY COUNTY POLICE

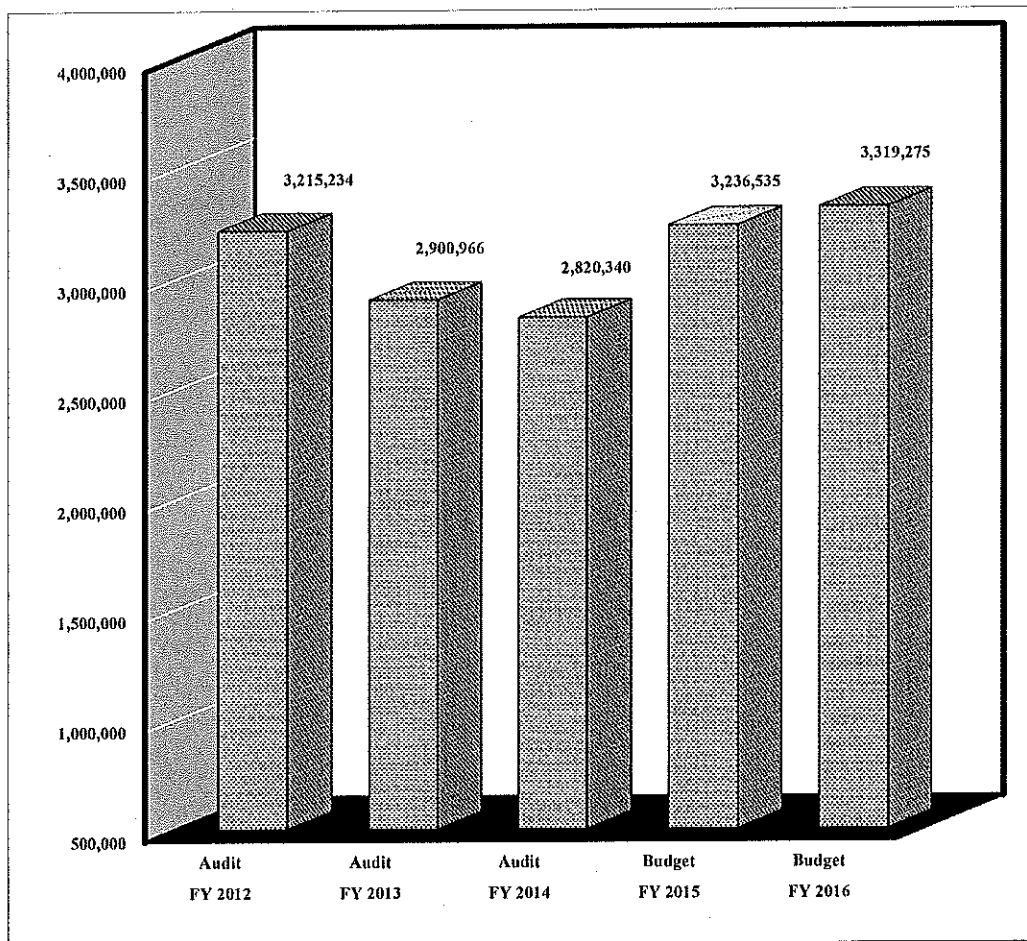
DEPARTMENTAL FUNCTION:

The responsibility of the Dougherty County Police Department is to protect the lives and property of the citizens of Dougherty County and all visitors within its jurisdiction. The Dougherty County Police Department provides primary law enforcement for the unincorporated areas of Dougherty County through the enforcement of the ordinances of Dougherty County, Criminal and Traffic Codes of the State of Georgia and the Criminal Code of the United States. The Dougherty County Police Department also provides a variety of related services that improve and enhance the quality of life of all citizens and ensure peace and tranquility within the neighborhoods and commercial areas. The Department attempts to keep the citizens informed through personal contacts and program presentations to churches, civic clubs, schools, businesses, neighborhood associations and other concerned groups. Additional community contacts are accomplished through media public service announcements and web site information.

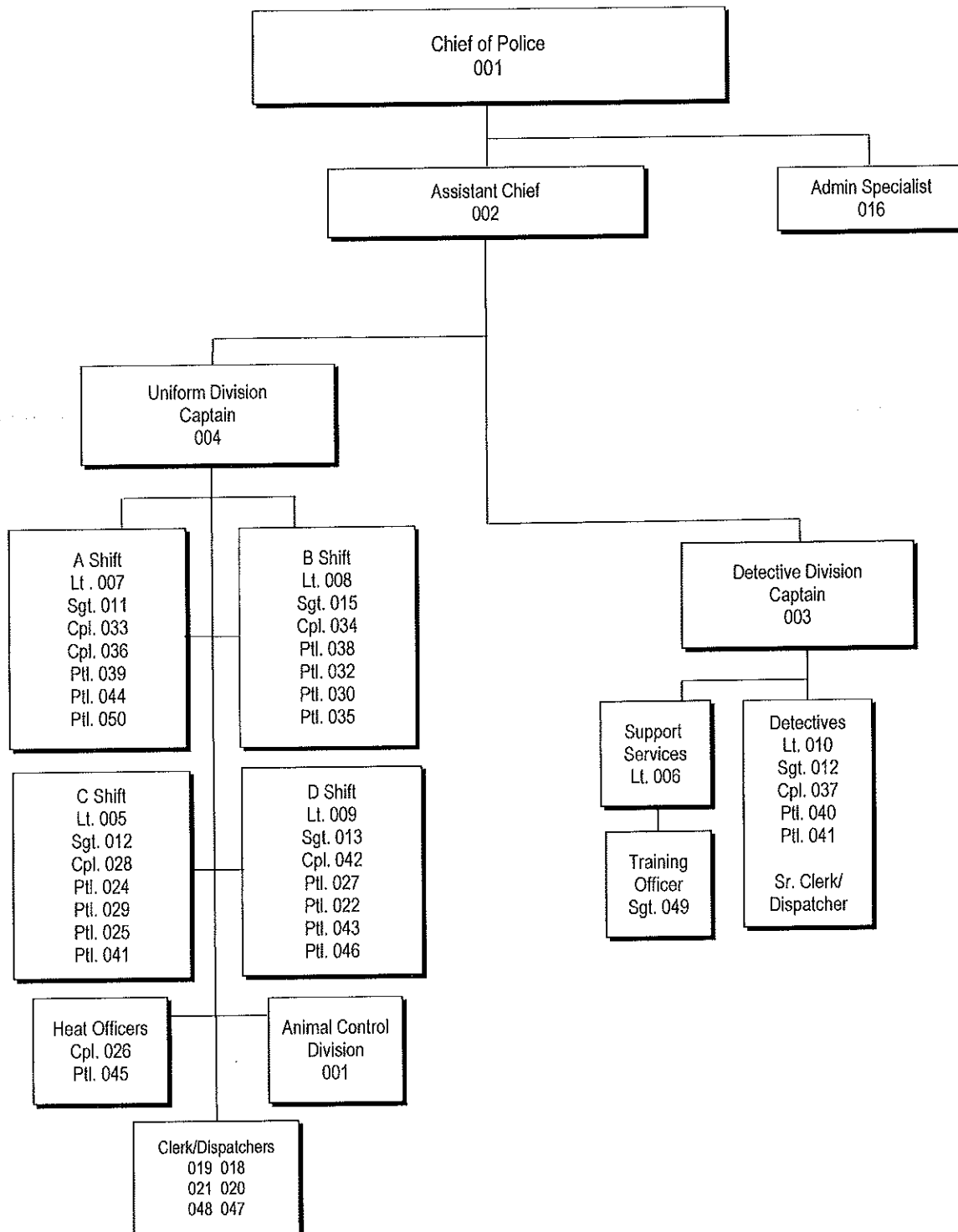
The Dougherty County Police Department provides six (6) full-time officers to the multi-jurisdictional Albany-Dougherty Drug Unit and has the enforcement responsibilities of the County Animal Control ordinance. In addition to their other duties, the County Police Officers are responsible for assisting the Dougherty County Tax Department in the collection of ad valorem taxes on mobile homes.

The unincorporated area of Dougherty County covers 269 square miles with 474 miles of roads and a population of 17,131 (Census 2010 data).

COUNTY POLICE 5 - Year Expenditures



COUNTY POLICE DEPARTMENT 11032



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Chief of Police	A
1	Assistant Chief of Police	128
2	Captain	122
6	Lieutenant	119
6	Sergeant	117
1	Administrative Specialist	115
7	Corporal	115
18	Patrol Officer	113
1	Senior Clerk Dispatcher	113
6	Clerk Dispatcher	111
49	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 3,236,535	\$ 3,319,275

FIXED ASSET PURCHASES

FURNITURE & FIXTURES:		
Priority as needed	\$	570
TOOLS & EQUIPMENT:		
Priority as needed	\$	7,200
COMPUTER EQUIPMENT:		
Priority as needed	\$	3,000

COUNTY POLICE - 11032

7101	Salaries	\$	1,840,426
7150	Benefits		742,230
7205	Medical Examinations		2,500
7206	Investigative Expenses		4,300
7207	Tech & Professional		95,100
7210	Postage		500
7211	Supplies		35,050
7212	Gas & Oil		190,000
7213	Utilities		32,000
7214	Communications		82,809
7215	Maintenance		92,175
7217	Dues, Fees, Books & Periodicals		2,160
7218	Travel		7,900
7219	Education & Training		4,100
7224	Uniforms		27,255
7237	Info Tech Services		42,000
7243	Insurance		108,000
7352	Furniture & Fixtures		570
7353	Tools & Equipment		7,200
7355	Computer Equipment		<u>3,000</u>
	Total County Police	\$	3,319,275

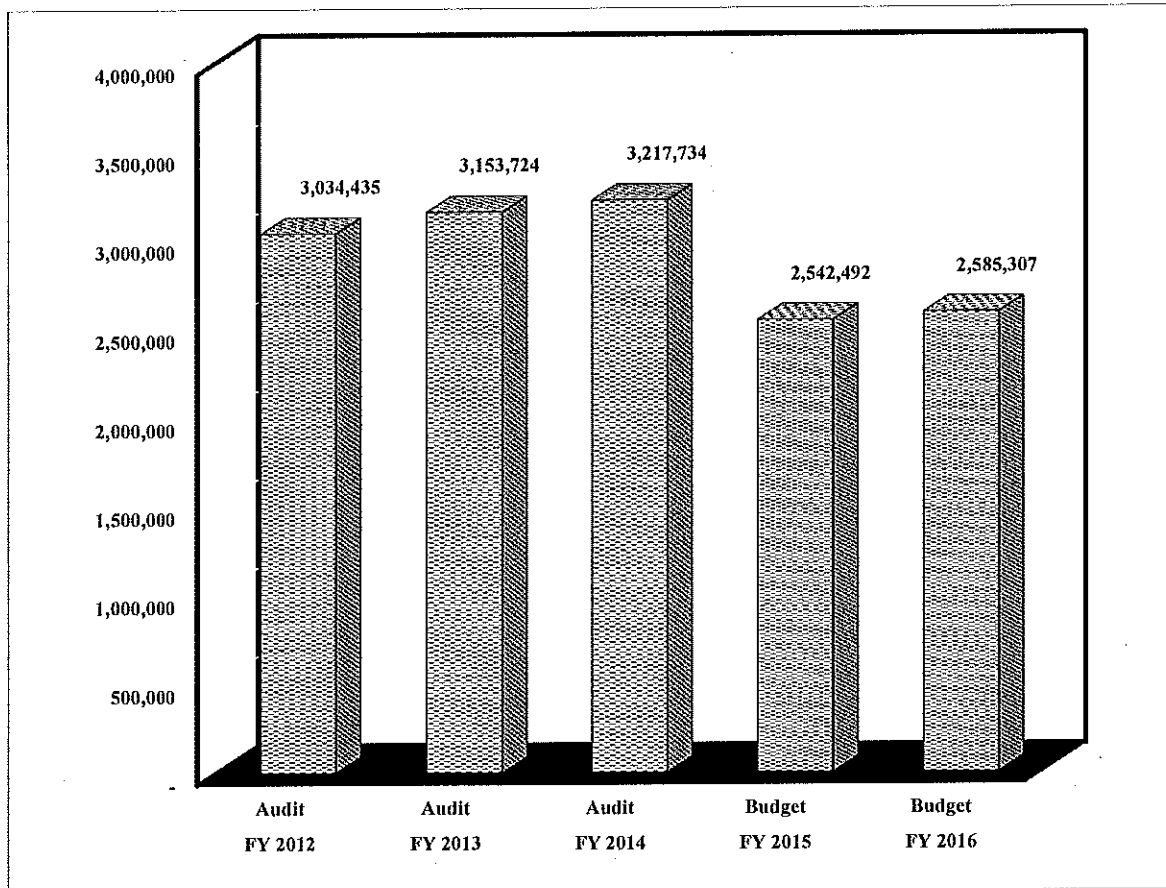
BLANK PAGE

FIRE PROTECTION

DEPARTMENTAL FUNCTION:

Fire protection for the unincorporated area of Dougherty County is provided through a contractual agreement with the City of Albany which operates a fully staffed and accredited Fire Department. Under the terms of the five-year agreement, Dougherty County pays an agreed amount adjusted yearly for inflation in return for a full range of fire services provided to the unincorporated areas. The cost of fire protection in the unincorporated area is funded by a Special Services District Tax.

FIRE PROTECTION 5 - Year Expenditures



FIRE PROTECTION - 11035

7243	Insurance	\$	23,950
7541	Fire Services Contract		<u>2,561,357</u>
Total Fire Protection		\$	2,585,307

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 2,542,492	\$ 2,585,307

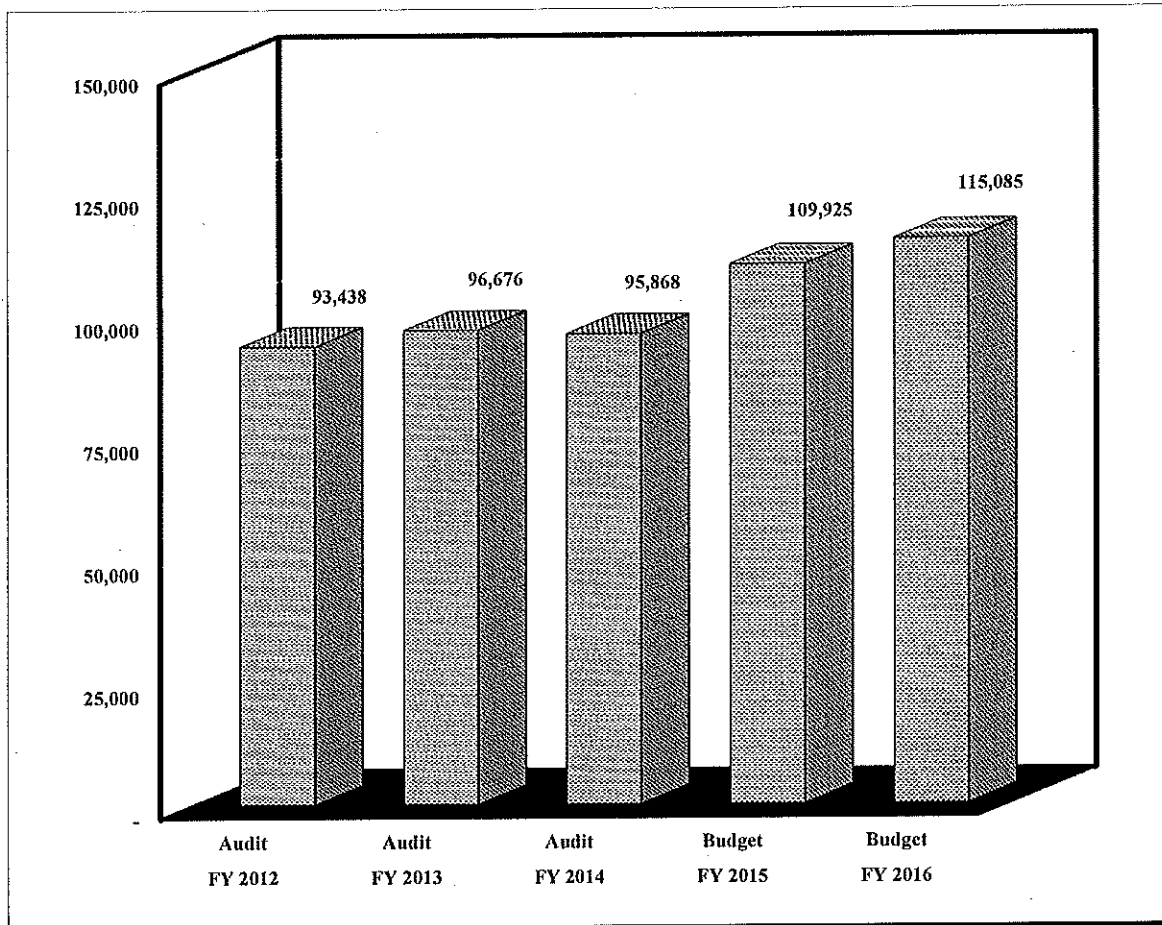
BLANK PAGE

ANIMAL CONTROL

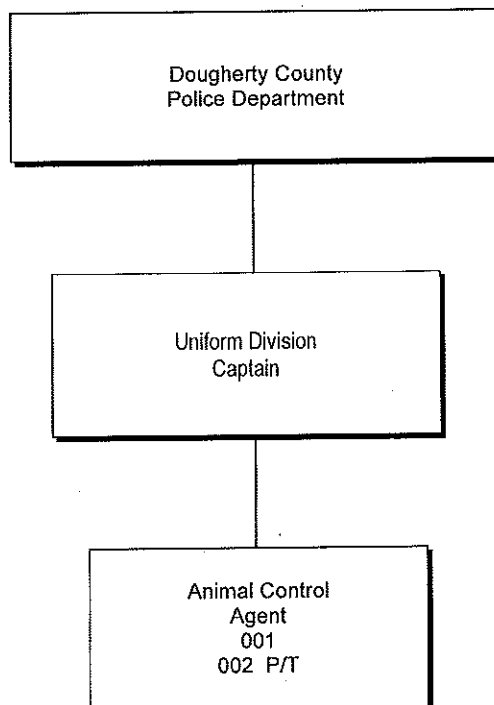
DEPARTMENTAL FUNCTION:

The Animal Control services are provided to the unincorporated area of the County to control stray animals, enforce leash laws and to provide citizens with protection from wild and/or stray animals. These services are provided under the direction of the Dougherty County Police Department with a full-time Animal Control agent.

ANIMAL CONTROL 5 - Year Expenditures



**ANIMAL CONTROL
11039**



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Animal Control Agent, FT	111
1	Animal Control Agent, PT	111
<hr/> 1	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 109,925	\$ 115,085

FIXED ASSET PURCHASES

None Requested

ANIMAL CONTROL - 11039

7101	Salaries	\$	38,465
7150	Benefits		19,750
7205	Shelter Fees		47,000
7206	Medical & Drug Testing		80
7211	Supplies		1,390
7212	Gas & Oil		5,500
7214	Communications		960
7215	Maintenance		1,000
7217	Dues, Fees, Books & Periodicals		300
7219	Education & Training		100
7224	Uniforms		<u>540</u>
Total Animal Control		\$	115,085

BLANK PAGE

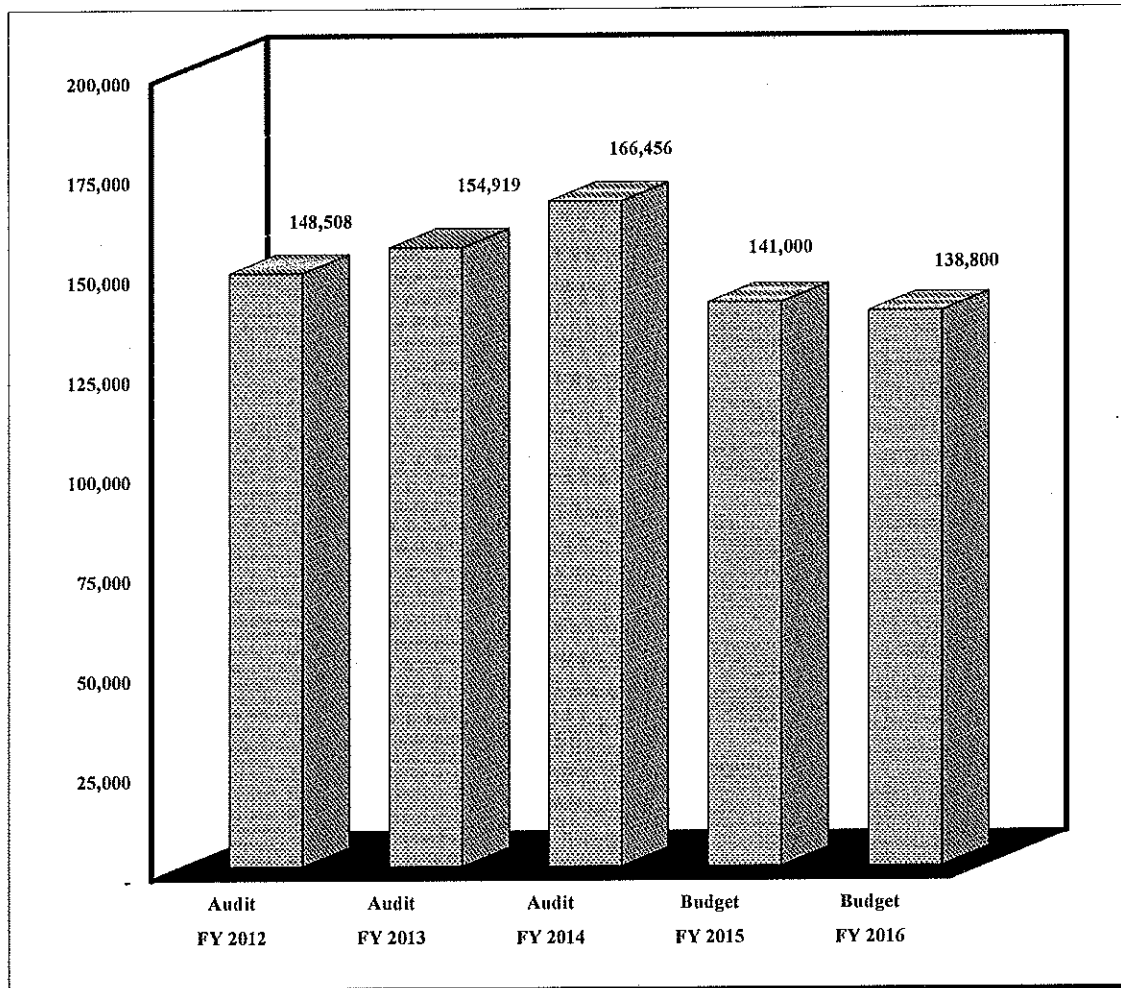
STREET LIGHTING / UTILITIES

DEPARTMENTAL FUNCTION:

Utilities for subdivision street lighting in the unincorporated areas of Dougherty County are paid with proceeds from the Special Services District Fund. Property owners in older subdivisions pay the cost for installation of the lights and the County pays for the utilities. Special Local Option Sales Tax (SPLOST) has also provided funding for installation of lighting improvements relieving property owners of the burden.

The cost of utilities and maintenance of pumping stations located in the unincorporated areas of the County are also charged to this Department.

STREET LIGHTING / UTILITIES 5 - Year Expenditures



STREET LIGHTING / UTILITIES - 11042

7913	Sub-Division Utilities	\$	135,800
7914	Pumping Station Maintenance		<u>3,000</u>
	Total Street Lighting / Utilities	\$	138,800

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 141,000	\$ 138,800

BLANK PAGE

RECREATION

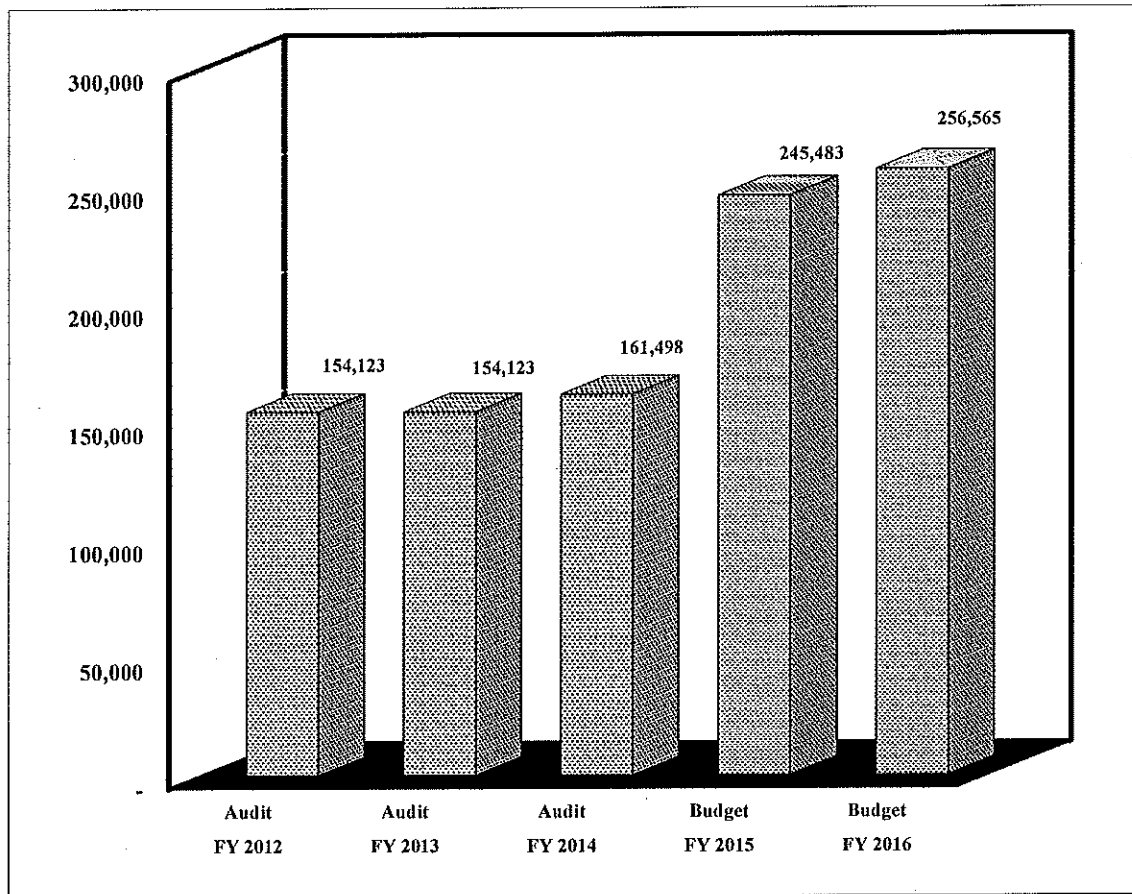
DEPARTMENTAL FUNCTION:

Dougherty County contracts with the City of Albany to provide recreation facilities and programs for those citizens in the unincorporated areas of Dougherty County. These services became a part of the Special Services District as a result of H.B. 489 beginning with Fiscal Year 2001.

In Fiscal Year 2005, the County elected to go to a user fee system and no longer contract with the City of Albany for the upkeep of Robert Cross Park, South Dougherty Park and Elliott Park.

Beginning in Fiscal Year 2010, the maintenance costs for parks located in the unincorporated areas of the County are recorded in the General Fund because the parks are utilized by all citizens of the County.

RECREATION 5 - Year Expenditures



RECREATION - 11061

7215.02	Parks Maintenance	\$	75,865
7541	City of Albany Recreation Contract		<u>180,700</u>
	Total Recreation	\$	256,565

BUDGET COMPARISONS

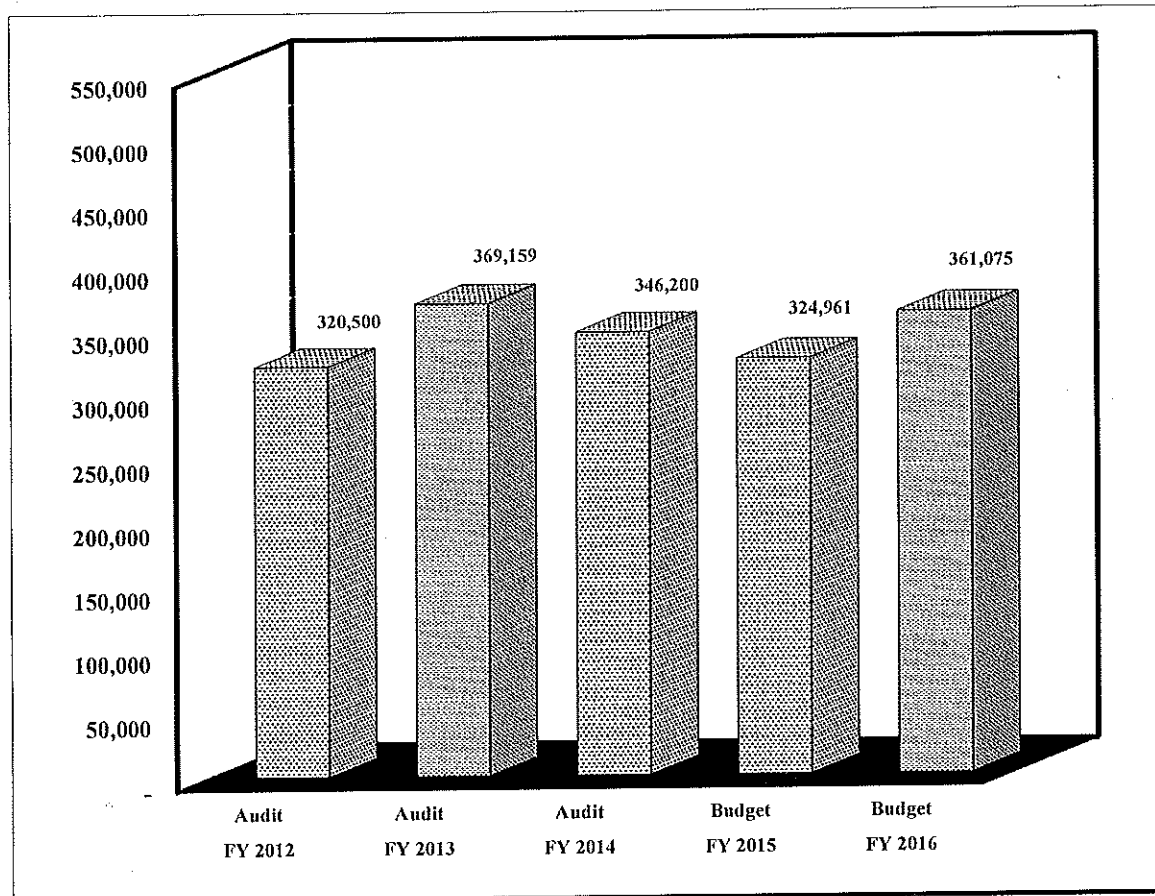
	FY 2015	FY 2016
Operational Budget	\$ 245,483	\$ 256,565

BLANK PAGE

PLANNING & DEVELOPMENT SERVICES**DEPARTMENTAL FUNCTION:**

Dougherty County contracts with the City of Albany to provide planning and development services which include staff and administrative services, enforcement of all building, land use, life safety and other required codes. They are also responsible for the comprehensive planning for the unincorporated areas of Dougherty County.

PLANNING & DEVELOPMENT 5 - Year Expenditures



PLANNING & DEVELOPMENT SERVICES - 11073

7541	Planning & Development Services	\$	356,183
7541.01	20% County MPO Grant		<u>4,892</u>
	Total Planning & Development Svcs	\$	361,075

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 324,961	\$ 361,075

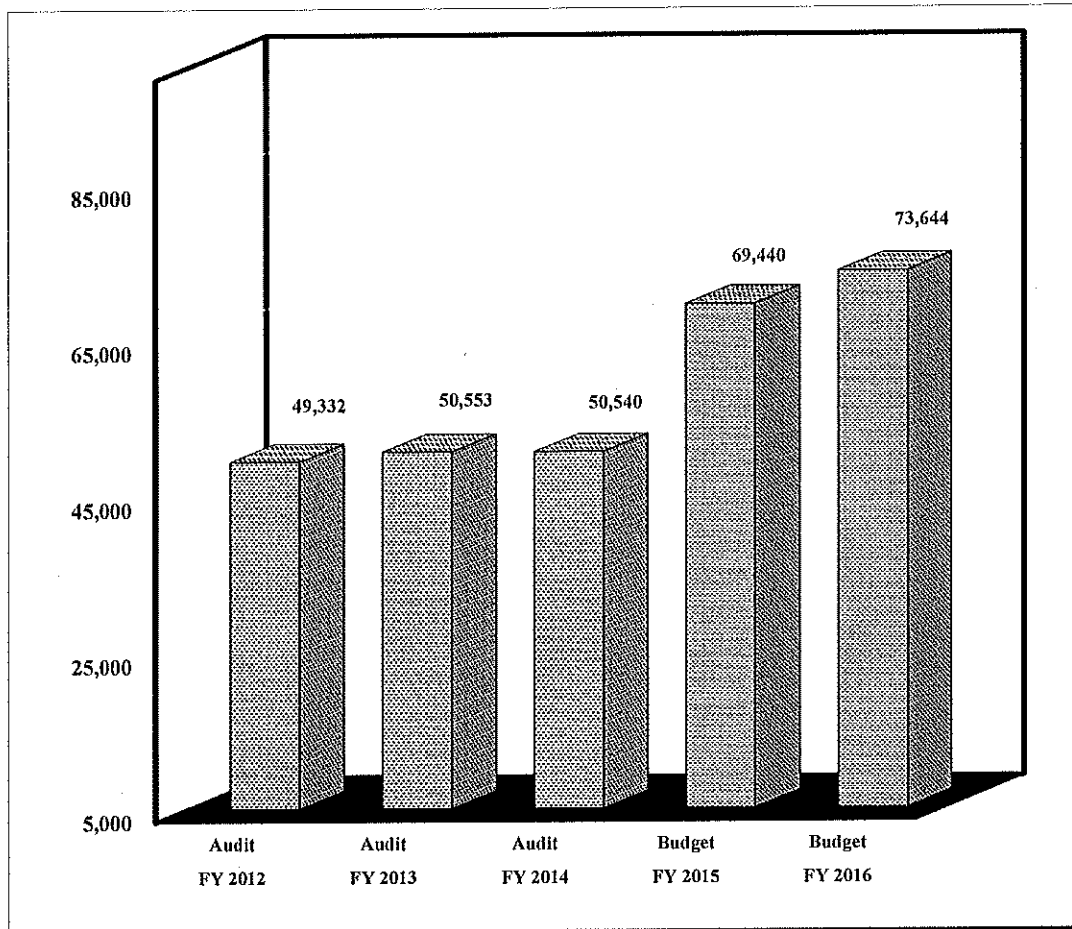
BLANK PAGE

CODE ENFORCEMENT

DEPARTMENTAL FUNCTION:

Prior to Fiscal Year 2009, Code Enforcement Services were contracted with the City of Albany. Beginning with Fiscal Year 2009, the County instituted funding for a code enforcement officer strictly responsible for the life safety, general health and welfare of the public as they relate to the construction, occupancy and maintenance of buildings, structures and property within the unincorporated areas of the County. This is accomplished by the enforcement of Georgia State building codes, laws and local ordinances. Personnel in this department remain classified as City employees under the supervision of the Chief Code Enforcement Officer.

CODE ENFORCEMENT 5 - Year Expenditures



CODE ENFORCEMENT - 11074

7204	Contracted Labor & Benefits	\$	67,329
7210	Postage		600
7211	Supplies		700
7214	Communications		940
7215	Maintenance - Equip & Vehicle		960
7217	Dues, Fees, Books & Periodicals		250
7218	Travel		550
7219	Education & Training		365
7224	Uniforms		1,250
7355	Computer Equipment		700
Total Code Enforcement		\$	73,644

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 69,440	\$ 73,644

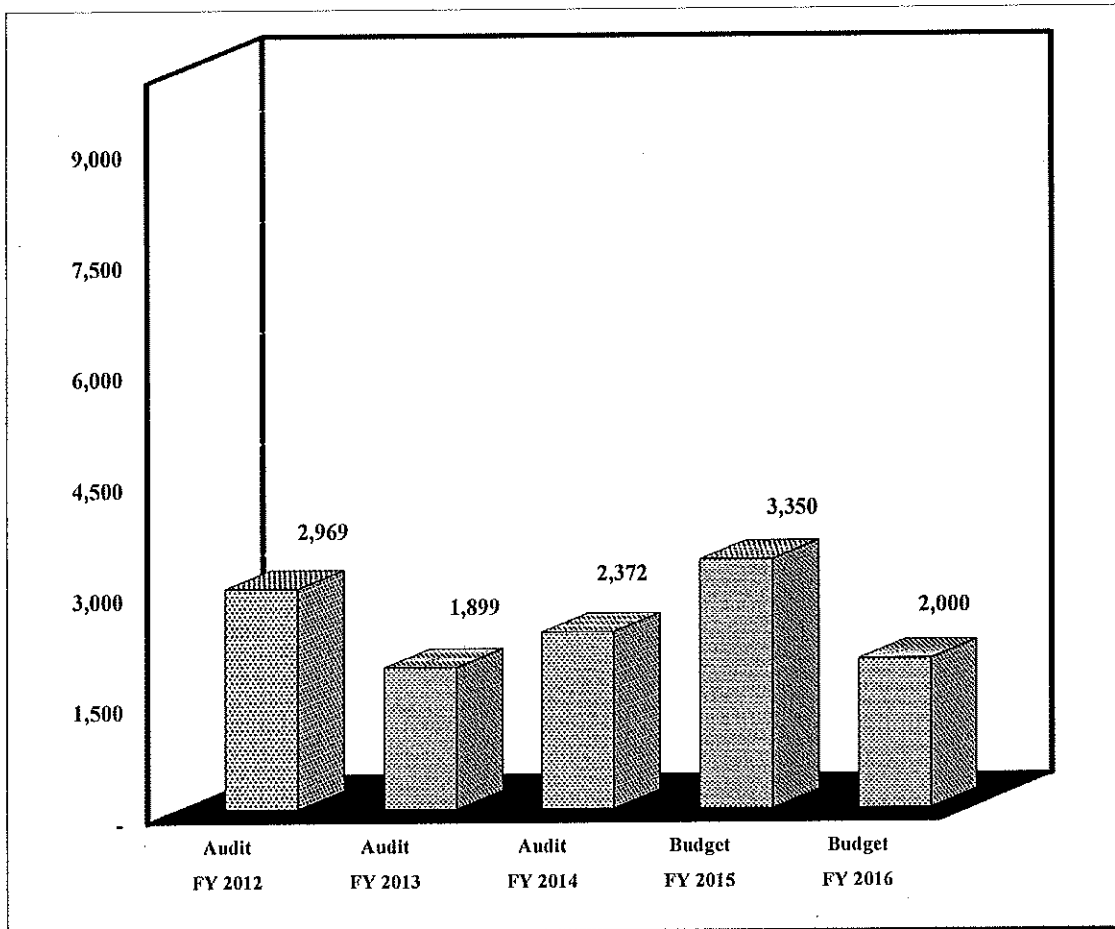
BLANK PAGE

STORM WATER MANAGEMENT

DEPARTMENTAL FUNCTION:

This cost center records the activity in accordance to the Georgia Erosion and Sedimentation Act of 1975 and the Georgia Water Quality Control Act which states the permit fee collected for land disturbing activities shall be used only for the implementation of local erosion and sediment control programs. Storm Water Management is a responsibility of the Public Works Department.

STORM WATER MANAGEMENT 5 - Year Expenditures



STORM WATER MANAGEMENT - 11075

7217	Dues & Fees	\$	300
7218	Travel		1,000
7219	Education & Training		600
7542	Misc Stormwater Expenses		<u>100</u>
Total Storm Water Management		\$	2,000

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 3,350	\$ 2,000

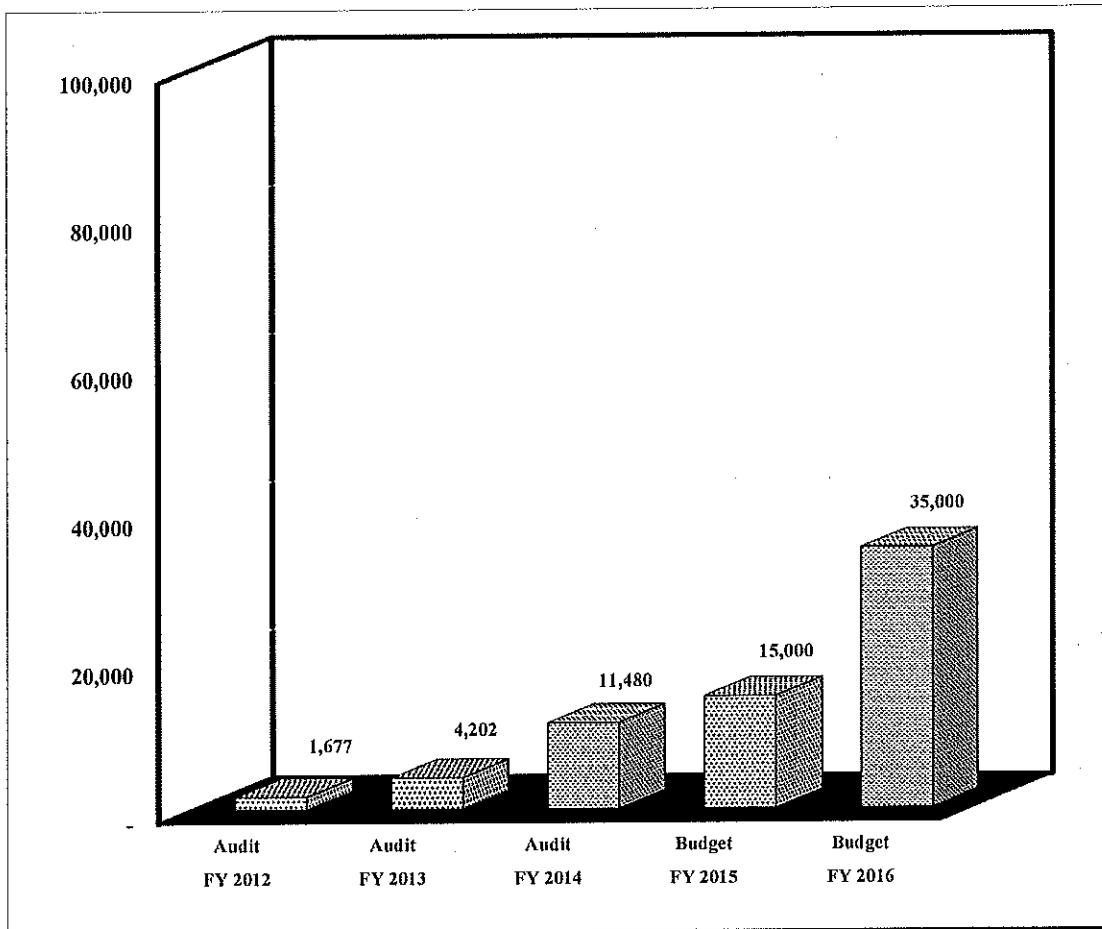
BLANK PAGE

CONTINGENCY

DEPARTMENTAL FUNCTION:

Funds set aside for any unanticipated and unbudgeted expenditures, as well as funds to transfer to the General Fund for indirect costs.

CONTINGENCY 5 - Year Expenditures



CONTINGENCY - 11099

7922	Contingency		15,000
7923	Contingency - Street Lighting	\$	<u>20,000</u>
	Total Contingency	\$	35,000

BUDGET COMPARISONS

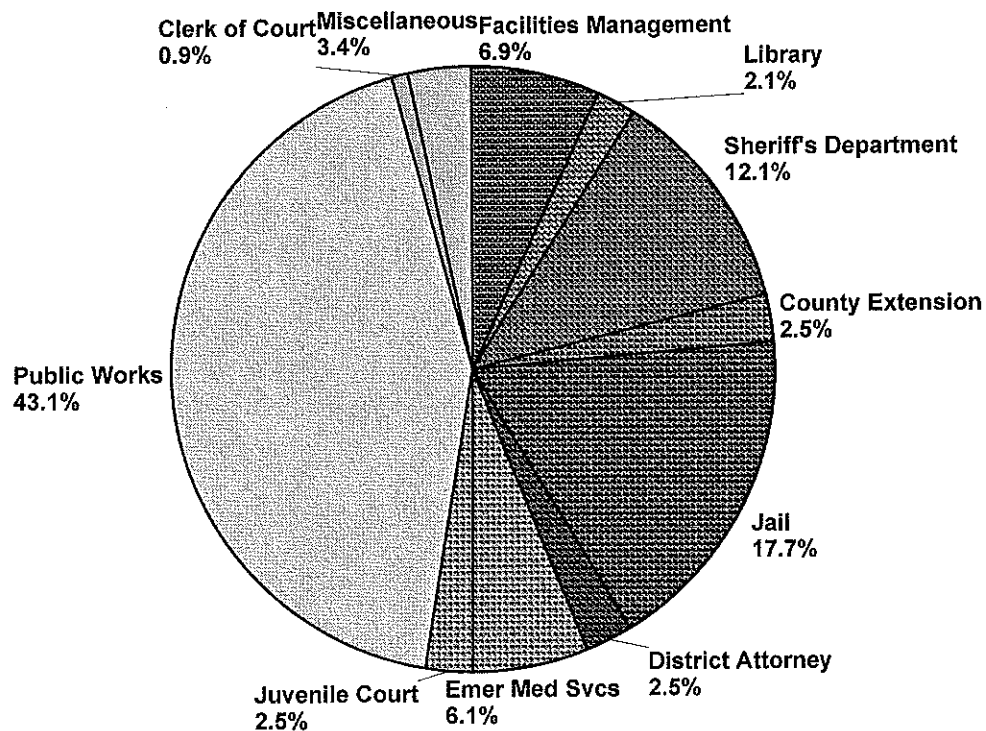
	FY 2015	FY 2016
Operational Budget	\$ 15,000	\$ 35,000

BLANK PAGE

CAPITAL IMPROVEMENT PROGRAM

Facilities Management.....	81,400
Library.....	25,000
Sheriff's Department.....	143,200
District Attorney.....	30,000
Public Works.....	510,500
Jail.....	209,954
County Extension.....	30,000
Emergency Medical Services.....	72,750
Miscellaneous.....	40,000
Clerk of Court.....	10,350
Juvenile Court.....	<u>30,000</u>

\$1,183,154



CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Programming may be defined as the process for developing a multi-year plan which sets priorities for funding and purchase of capital improvement items and projects. Dougherty County defines capital improvements as those items or projects with a cost greater than \$5,000 and a useful life of five years or longer. Capital improvements may include acquisition of land, construction of buildings, replacement and acquisition of major pieces of equipment and major repair of capital equipment and structures. Items or projects not meeting the above criteria will be funded through the operational budget of the current year.

Dougherty County's Capital Improvement Program estimates expenditures and revenues for a six-year period. The County Commission reviews the program yearly, makes modifications as needs change and then approves the current year expenditures which become the Capital Improvement Budget for that year. In order to give relief to the General Fund, the Commission chose not to allocate any portion of the 2013 property tax to CIP.

A Capital Improvement Program is important to Dougherty County for several reasons:

1. A program of this nature indicates to the community that a rational and systematic approach is being taken in planning for future capital needs.
2. It allows for an orderly replacement of capital facilities and equipment before a crisis situation develops.
3. It helps the County avoid major fluctuations in the tax rate by spreading the costs of capital improvements over several years and by identifying alternate funding sources.

BLANK PAGE

Capital Improvements Program FY 2016 Project Descriptions

Facilities Management

Pickup Truck: Expanded services.

EMS/Fire Stations Electric Bay Doors: Scheduled replacement.

Riverfront Resource Ctr/Candy Rm HVAC Units: Scheduled replacement.

Library

Computer Equipment: Scheduled replacement of obsolete equipment.

Video Camera Surveillance, NW Branch: Expanded services.

Sheriff's Department

Vehicles: Scheduled replacement of three vehicles.

Duty Handgun: Scheduled replacement of twenty handguns.

In Car Cameras: Expanded services.

Computer Equipment: Scheduled replacement of obsolete equipment.

District Attorney

Vehicles: Scheduled replacement of two vehicles.

Public Works

Pickup Trucks: Scheduled replacement of two units.

Excavator: Scheduled replacement of one unit.

ULV Machine: Scheduled replacement of one unit.

Tractor-Farm Type: Scheduled replacement of one unit.

Fleet Management Software: Expanded services.

Dougherty County Jail

Vehicles: Scheduled replacement of two units.

Kitchen Equip: Scheduled replacement of small equipment items that are obsolete or can no longer be repaired.

Stand Alone AC Unit Kitchen Electrical Room: Scheduled replacement.

Intoxiler 900 Machines: Scheduled replacement of four units.

Washer: Scheduled replacement for one unit.

AC Controller: Scheduled replacement of one unit.

Fingerprint Reader Hardware/Cable: Scheduled replacement.

VAV Fan Coil Boxes: Scheduled replacement in A & B Wings.

Computer Replacements: Replacement of computers and printers that are obsolete or not repairable.

Emergency Medical Services

Admin Vehicle: Scheduled replacement of one unit.

Power Stretcher: Scheduled replacement of one unit.

Lucas 2 Chest Compressor: Expanded services.

Bariatric Stretcher: Expanded services.

Miscellaneous

Replace Furniture: Funds used to replace obsolete and broken furniture in County buildings.

Replace Computer Equip: Funds used to replace obsolete or non-repairable computer equipment.

I.T. Projects: Funds used for joint City/County Computer Committee approved IT Dept capital improvement projects

BLANK PAGE

**Dougherty County, Georgia
Capital Improvement Program
Revenue
Budget FY 2016**

	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
	.00 mil	.00 mil	.00 mil	.00 mil	.00 mil	.00 mil
Property Taxes	\$-	\$-	\$-	\$-	\$-	\$-
Interest Income	4,000	3,800	3,600	3,400	3,200	3,200
Sale of Surplus Assets	50,000	50,000	50,000	50,000	50,000	50,000
Reappro Fund Balance	<u>\$1,129,154</u>	<u>\$1,020,350</u>	<u>\$1,763,950</u>	<u>\$1,856,250</u>	<u>\$1,974,850</u>	<u>\$1,377,350</u>
Total	<u>\$1,183,154</u>	<u>\$1,074,150</u>	<u>\$1,817,550</u>	<u>\$1,909,650</u>	<u>\$2,028,050</u>	<u>\$1,430,550</u>

Dougherty County, Georgia
6-Yr General Fund - Capital Improvements Program
Expenditures
BUDGET FY 2016

	<u>FY 2016</u>	<u>Qty</u>	<u>FY 2017</u>	<u>Qty</u>	<u>FY 2018</u>	<u>Qty</u>	<u>FY 2019</u>	<u>Qty</u>	<u>FY 2020</u>	<u>Qty</u>	<u>FY 2021</u>	<u>Qty</u>
3016-Facilities Management												
Central Sq Inspect Exterior							50,000					
EMS SE Station Repairs/Paint/floor, rpl	-		-		21,000		-		-		-	
EMS West Station Tile Floor, rpl	-		-		11,300		-		-		-	
EMS/Fire Stations-Electric Bay Doors,rpl	8,400	(1)	8,400	(1)	8,400	(1)	8,600	(1)	8,800	(1)	9,000	(1)
EMS HVAC Replacement					7,000							
Fac Mgmt Hdqtrs Roof, rpl	-		-				-		100,000		-	
Fire Station #8 Building Improvements							50,000					
Fire Station #9 Building Improvements							50,000					
Fire Station #9 Drainfield System, rpl			5,000		-		-		-		-	
Fire Station #10 Building Improvements							50,000					
Fire Station #11 Building Improvements							50,000					
Fire Station #11 Rplc Genset					30,000							
Fire Station #11 AC Units					7,800							
Floor Burnisher, rpl			9,500									
Festival Springs Fountain Call Box	10,000											
Government Center - Chiller											70,000	
Pickup Truck, expanded servs	28,000											
Riverfront Park Irrigation Renovation	15,000											
Riverfront Park Signage/Handrails	10,000											
Riverfront Park Replace Sunport					20,000							
Riverfront Resource Center Roof, rpl									200,000			
Sheriff Dept Room 115 Renovation	-		25,000		-		-		-		-	
Turtle Park Equipment	10,000		10,000		10,800		11,200		11,600		11,800	
Total Facilities Mgmt	<u>\$81,400</u>		<u>\$57,900</u>		<u>\$116,300</u>		<u>\$269,800</u>		<u>\$320,400</u>		<u>\$90,800</u>	
3021-Library												
Computer, rpl	<u>\$25,000</u>		<u>\$25,000</u>		<u>\$25,000</u>		<u>\$25,000</u>		<u>\$25,000</u>		<u>\$25,000</u>	
Total Library	<u>\$25,000</u>		<u>\$25,000</u>		<u>\$25,000</u>		<u>\$25,000</u>		<u>\$25,000</u>		<u>\$25,000</u>	
3022-Human Resources												
Computer, rpl			\$-		\$-		\$5,000	(5)	\$5,000	(5)		
Mobile Interactive Whiteboard	-		8,000	(1)	-		-		-		-	
Total Human Resources	<u>\$-</u>		<u>\$8,000</u>		<u>\$-</u>		<u>\$5,000</u>		<u>\$5,000</u>		<u>\$-</u>	
3024-Finance												
Copier, rpl	<u>\$-</u>		<u>\$6,000</u>	(1)	<u>\$-</u>		<u>\$-</u>		<u>\$-</u>		<u>\$-</u>	
Total Finance	<u>\$-</u>		<u>\$6,000</u>		<u>\$-</u>		<u>\$-</u>		<u>\$-</u>		<u>\$-</u>	
3032-Clerk of Court												
Plat Cabinet	<u>\$10,350</u>	(1)	<u>\$-</u>		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>	
Total Clerk of Court	<u>\$10,350</u>		<u>\$-</u>		<u>\$-</u>		<u>\$-</u>		<u>\$-</u>		<u>\$-</u>	
3036-Juvenile Court												
Van, rpl	30,000	(1)										
Vehicle, rpl		(1)	<u>\$20,000</u>	(1)	<u>\$20,000</u>	(1)	<u>-</u>		<u>\$20,000</u>	(1)	<u>-</u>	
Total Juvenile Court	<u>\$30,000</u>		<u>\$20,000</u>		<u>\$20,000</u>		<u>\$-</u>		<u>\$20,000</u>		<u>\$-</u>	
3038-Sheriff's Department												
Computers, rpl	4,000	(2)	4,000	(2)	4,000	(2)	-		-		-	
Duty Handgun, rpl	2,500	(20)	2,500	(20)			-		-		-	
In Car Cameras, expanded svcs	15,000	(3)	15,000	(3)			-		-		-	
Tasers, rpl	\$11,700	(9)	\$11,900	(9)	\$12,100	(9)	\$12,300	(9)				
Vehicle, carryover	\$27,500	(1)										
Vehicle, rpl	<u>\$82,500</u>	(3)	<u>\$82,500</u>	(3)	<u>\$82,500</u>	(3)	<u>\$82,500</u>	(3)	<u>\$82,500</u>	(3)	<u>\$82,500</u>	(3)
Total Sheriff's Dept	<u>\$143,200</u>		<u>\$115,900</u>		<u>\$98,600</u>		<u>\$94,800</u>		<u>\$82,500</u>		<u>\$82,500</u>	

Dougherty County, Georgia
6-Yr General Fund - Capital Improvements Program
Expenditures
BUDGET FY 2016

	<u>FY 2016</u>	<u>Qty</u>	<u>FY 2017</u>	<u>Qty</u>	<u>FY 2018</u>	<u>Qty</u>	<u>FY 2019</u>	<u>Qty</u>	<u>FY 2020</u>	<u>Qty</u>	<u>FY 2021</u>	<u>Qty</u>
3039-District Attorney												
Vehicle, rpl	\$30,000	(1)	\$20,000	(1)	\$20,000	(1)	\$20,000	(1)	\$20,000	(1)	\$-	
Total District Attorney	<u>\$30,000</u>		<u>\$20,000</u>		<u>\$20,000</u>		<u>\$20,000</u>		<u>\$20,000</u>		<u>\$-</u>	
3040-Public Defender												
Vehicle, rpl	\$-		\$20,000	(1)	\$20,000	(1)	\$20,000	(1)	\$-		\$-	
Total Public Defender	<u>\$-</u>		<u>\$20,000</u>		<u>\$20,000</u>		<u>\$20,000</u>		<u>\$-</u>		<u>\$-</u>	
3051-Public Works												
15' BAT Wing Mower, rpl	19,000	(1)			19,000	(1)			19,000	(1)		
60" Riding Mowers, rpl (2)	20,000	(2)			20,000	(2)			20,000	(2)		
Adm Vehicle, rpl	-		-		-		-		25,000	(1)	6,000	(1)
All-Terrain Vehicle												
Asphalt/Dirt Compactor, rpl									30,000	(1)		
Bulldozer, rpl									250,000	(1)		
Chipper, rpl			35,000	(1)								
Dump Truck, rpl			130,000	(1)	130,000	(1)	130,000	(1)	130,000	(1)	130,000	(1)
Excavator, carryover	250,000	(1)										
Excavator, rpl									250,000	(1)	250,000	(1)
Excavator, Tracked, Long-Boom							250,000	(1)				
Excavator, Wheeled							200,000					
Flat Bed Truck, rpl							80,000	(1)				
Frontend Loader, rpl									160,000	(1)		
Fuel Truck, rpl			100,000	(1)								
Gradall, rpl					400,000	(1)						
Hydro Seeder, rpl									100,000	(1)		
Motorgrader, rpl							150,000	(1)				
PickUp Truck, carryover	\$50,000	(2)										
-----Public Works Continued												
PickUp Truck, rpl	\$50,000	(2)	\$25,000	(1)	\$25,000	(1)	\$25,000	(1)	\$25,000	(1)	\$50,000	(2)
Service Truck							45,000	(1)				
Shop Lift, rpl			16,000	(1)			16,000	(1)				
Street Sweeper											250,000	(1)
Tire Balancer, expand svcs	12,500	(1)										
Tractor W/ Flail Mower, rpl					125,000	(1)						
Tractor/Mower - Farm Type, carryover	50,000	(1)										
Tractor/Mower - Farm Type, rpl	50,000	(1)	50,000	(1)	50,000	(1)	50,000	(1)	50,000	(1)	50,000	(1)
Tractor-Trailer, rpl			160,000	(1)								
Trash Truck, rpl					80,000	(1)						
Truck Scanner, expand svcs			8,000	(1)								
ULV Machine, rpl	9,000	(1)	9,000	(1)	9,000	(1)	9,000	(1)	9,000	(1)	9,000	(1)
Wheeled Backhoe, rpl												
Wheeled Loader, rpl					80,000	(1)						
Total Public Works	<u>\$510,500</u>		<u>\$533,000</u>		<u>\$938,000</u>		<u>\$955,000</u>		<u>\$1,068,000</u>		<u>\$745,000</u>	
3062-Jail												
Computer Replacement	20,000		20,000		20,000		20,000		20,000		20,000	
Electroni Control Devis Set-ups	11,000		11,100		11,200		11,300		11,400		11,500	
Intoxiler 9000 Machines, rpl	9,000	(1)					-		-		-	
M62 Electromagnetic Locks	3,500	(5)	3,500	(5)	3,500	(5)						
Roof Fans	8,000	(12)	8,000	(12)	8,000	(12)	8,000	(12)				
Small Kitchen Equipment, rpl	8,000		8,000		8,000		8,000		8,000		8,000	
SPand Alone AC Unit Kitchen Elec Rm, rpl	9,500		-		-		-		-		-	
Speed Conrol Fans for Kitchen	2,454		-		-		-		-		-	
VAN Fan Coil Units, rpl	18,000		-		-		-		-		-	
Vehicles, carryover	55,000	(2)										
Vehicles, rpl	55,000	(2)	55,000	(2)	55,000	(2)	55,000	(2)	55,000	(2)	55,000	(2)
Washer, rpl	10,500		-		-		-		-		-	
Total Jail	<u>\$209,954</u>		<u>\$105,600</u>		<u>\$105,700</u>		<u>\$102,300</u>		<u>\$94,400</u>		<u>\$94,500</u>	

Dougherty County, Georgia
6-Yr General Fund - Capital Improvements Program
Expenditures
BUDGET FY 2016

FY 2016	Qty	FY 2017	Qty	FY 2018	Qty	FY 2019	Qty	FY 2020	Qty	FY 2021	Qty
---------	-----	---------	-----	---------	-----	---------	-----	---------	-----	---------	-----

- L7 -

3070-Emer Med Service

Ambulances, rpl			(2)	\$280,000	(2)	\$280,000	(2)	\$280,000	(2)	\$280,000	(2)
Bariatric Stretcher, expand svcs	\$7,550	(1)	\$7,550	(1)	\$7,550	(1)	\$7,550	(1)	\$7,550	(1)	\$7,550
Life pack 15 cardiac monitors, rpl			50,000	(2)	50,000	(2)	25,000	(1)			
Lucas 2 Chest Compressor, expand svcs	15,500	(1)	15,500	(1)	15,500	(1)	15,500	(1)	15,500	(1)	15,500
Portable radios, rpl	34,200	(10)	34,200	(10)	34,200	(10)	34,200	(10)	34,200	(10)	34,200
Stryker Power Pro Cot, rpl	15,500	(1)	15,500	(1)	15,500	(1)	15,500	(1)	15,500	(1)	15,500
Total EMS	\$72,750		\$122,750		\$402,750		\$377,750		\$352,750		\$352,750

3081-County Extension

Truck, crew cab, rpl	-		-		31,200	(1)	-		-		-
Van, 10 passenger, rpl	30,000	(1)	-		-		-		-		-
Total Co Extension	\$30,000		\$-		\$31,200		\$-		\$-		\$-

3099-Miscellaneous

Computer Replacement	30,000		30,000		30,000		30,000		30,000		30,000
Replace Furn Govt Bldgs	\$10,000		\$10,000		\$10,000		\$10,000		\$10,000		\$10,000
Total Miscellaneous	\$40,000		\$40,000		\$40,000		\$40,000		\$40,000		\$40,000

Total Capital Impr Projects

\$1,183,154		\$1,074,150		\$1,817,550		\$1,909,650		\$2,028,050		\$1,430,550
--------------------	--	--------------------	--	--------------------	--	--------------------	--	--------------------	--	--------------------

**SPECIAL PURPOSE
LOCAL OPTION SALES TAX
Budget FY 2016**

SPLOST 1 -	Completed
SPLOST 2 -	\$ 176,500
SPLOST 3 -	\$ 631,350
SPLOST 4 -	\$ 632,550
SPLOST 5 -	\$ 5,641,350
SPLOST 6 -	\$ 6,945,000

**Summary of Actual Revenues & Expenditures
January 1986 thru June 2015**

	Revenues	Expenditures	Balance
SPLOST 1	\$ 56,340,740	\$ 56,340,740	\$ -
SPLOST 2	67,266,782	67,090,839	175,943
SPLOST 3	84,685,897	84,051,804	634,093
SPLOST 4	86,833,015	86,183,542	649,473
SPLOST 5	92,907,335	81,963,057	10,944,278
SPLOST 6	<u>69,149,126</u>	<u>59,284,013</u>	<u>9,865,113</u>
	<u>\$ 457,182,895</u>	<u>\$ 434,913,995</u>	<u>\$ 22,268,900</u>

BLANK PAGE

SPLOST II

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on October 12, 1989, and it was determined that a second special purpose one percent sales tax would be levied for five years. This tax collection began January 1, 1990 and continued until December 31, 1994. This one percent special use sales tax is designated specifically for the following projects:

1. Jail Facility
2. Mental Health Facility
3. Physical Health Facility
4. Two Industrial Parks
5. Street Lighting
6. County Government Building
7. Chehaw Park Additions and Extensions
8. City Conference Center

**Dougherty County, Georgia
SPLOST II Projects
Budget FY 2016**

Projects:

Jail Facility	\$ 2,660
City of Albany Street Lighting	<u>173,840</u>
Total Projects	<u>\$ 176,500</u>

Revenues:

Interest	\$ 300
Fund Balance Use	<u>176,200</u>
Total Revenues	<u>\$ 176,500</u>

SPLOST III

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 9, 1994, it was determined that a third special purpose sales tax would be levied for five years. This tax collection began April 1, 1995 and continued until March 31, 2000. This one percent special use sales tax is designated specifically for the following projects.

1. EMS West Station
2. Downtown Improvements
3. Courtroom Addition
4. City Street and Road Projects
5. County Street and Road Projects
6. Water and Sewer Extensions
7. Storm Drainage Improvements
8. Recycling Program
9. Geographic Information System
10. City Fire Stations and Equipment
11. County Fire Stations and Equipment
12. Community Policing Center
13. Emergency Operations Center
14. Recreation Improvements
15. Agricultural Service Center
16. Industrial Speculative Building
17. Thronateeska Heritage Center
18. Mt. Zion Civil Rights Museum
19. Government Center Debt
20. Administration/Disparity Study

**Dougherty County, Georgia
SPLOST III Projects
Budget FY 2016**

Projects:

Downtown Improvement	\$ 31,800
Sewer Extensions	\$ 22,700
Recycling Program	66,000
Agricultural Service Center	111,250
Industrial Speculative Building	<u>399,600</u>
Total Projects	<u>\$ 631,350</u>

Revenues:

Interest	\$ 1,400
Fund Balance Use	<u>629,950</u>
Total Revenues	<u>\$ 631,350</u>

SPLOST IV

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 2, 1999, it was determined that a fourth special purpose sales tax would be levied for five years. This tax collection began April 1, 2000, and continued until March 31, 2005. This one percent special use sales tax is designated specifically for the following projects.

1. Albany River Walk
2. Chehaw Park Improvements
3. City Debt Retirement
4. City Street Improvements
5. City Traffic Safety
6. County Water Extension
7. County EMS SE Station
8. Hugh Mills Stadium Improvements
9. Thronateeska Heritage Center
10. Central Square Development
11. Economic Development
12. County Animal Shelter
13. City Law Enforcement Center
14. Storm Drainage Improvements
15. County Road Improvements
16. Public Safety Facility (GSP)
17. City Fire Station and Equipment
18. County Fire Equipment
19. Recreation-Park Improvements
20. First Tee Program

**Dougherty County, Georgia
SPLOST IV Projects
Budget FY 2016**

Projects:

Economic Development	300,000
Storm Drainage Improvements/Equip	180,000
County Road Improvements/Equip	<u>152,550</u>
Total Projects	<u>\$ 632,550</u>

Revenues:

Interest	\$ 700
Fund Balance Use	<u>631,850</u>
Total Revenues	<u>\$ 632,550</u>

SPLOST V

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 2, 2004, it was determined that a fifth special purpose sales tax would be levied for six years. This tax collection began April 1, 2005 and continues until March 31, 2011. This one percent special use sales tax is designated specifically for the following projects:

1. Government Center Improvements
2. Judicial Building Improvements
3. Mental Health Building Improvements
4. Public Health Building Improvements
5. DoCo Jail Improvements
6. EMS Headquarters Facility
7. Library Improvements
8. County Police Building Improvements
9. County Fire Station Improvements
10. S.R. 133 Road Widening Project
11. County Roads/Streets/Bridges Improvements
12. County Sewer Extensions
13. Public Works Facility
14. Election Equipment
15. Radium Springs Improvement
16. Tennis Center Facility
17. Gillionville Road Widening
18. Criminal Justice Information System
19. Information Technology Network Upgrades
20. Greenspace Acquisition
21. Mule Barn Preservation
22. Albany Museum of Art Relocation
23. Flint RiverCenter Theater in the Trees
24. Albany-Dougherty Payroll Development Projects
25. Riverfront Projects
26. Administrative

**Dougherty County, Georgia
SPLOST V Projects
Budget FY 2016**

Projects:

Government Center Improvements/Equip	\$ 3,000
Judicial Building Renovations	15,000
Dougherty County Jail Improvements/Equip	26,000
Library Improvements/Equip	515,000
County Police Bldg Improvements/Equip	3,550
County Roads/Streets/Bridges	230,000
County Sewer Extensions	550,000
Election Equipment	28,800
Radium Springs Improvement	600,000
Gillionville Road Widening	200,000
Criminal Justice Information System	750,000
I.T. Network Upgrades	740,000
Greenspace Acquisition	80,000
Mule Barn Preservation	400,000
Alb-Do Payroll Development	500,000
Tennis Center - Recreation	<u>1,000,000</u>
 Total Projects	 <u>\$ 5,641,350</u>

Revenues:

Interest	\$ 14,000
Fund Balance Use	<u>5,627,350</u>
 Total Revenues	 <u>\$ 5,641,350</u>

Interest

SPLOST VI

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 2, 2010, it was determined that a sixth special purpose sales tax would be levied for six years. This tax collection began April 1, 2011 and continues until March 31, 2017. This one percent special use sales tax is designated specifically for the following projects:

1. Government Center Improvements
2. Judicial Building Improvements
3. Central Square Complex Improvements
4. Mental Health Building Improvements
5. Public Health Building Improvements
6. Dougherty County Jail Facility Improvements
7. Library Building Improvements/Equipment
8. EMS Stations Improvements/Equipment
9. County Police Building Improvements/Equipment
10. County Fire Station Improvements
11. County Parks Improvements/Equipment
12. Storm Drainage Improvements/Equipment
13. County Road Improvements/Equipment
14. Public Works Maintenance Shop Improvements
15. Landfill Improvements/Equipment
16. Facilities Warehouse Improvements/Equipment
17. Information Technology Improvements
18. Economic Development Improvements
19. Flint RiverQuarium Improvements
20. Hugh Mills Stadium Improvements/Equipment
21. Thronateeska Heritage Center Improvements
22. Greenspace Acquisition

**Dougherty County, Georgia
SPLOST VI Projects
Budget FY 2016**

Projects:

Government Center Improvements	\$ 250,000
Judicial Building Improvements	300,000
Central Square Complex Improvements	300,000
Public Health Building Improvements	200,000
Dougherty County Jail Facility Improvements	800,000
Library Improvements	400,000
EMS Stations Improvements/Equipment	350,000
County Police Building Improvements/Equipment	210,000
County Fire Station Improvements	50,000
County Parks Improvements/Equipment	200,000
Storm Drainage Improvements/Equipment	500,000
Public Works Facility Improvements	750,000
Mental Health Building Improvements	1,450,000
Facilities Warehouse Improvements/Equipment	100,000
Economic Development Improvements	750,000
Flint RiverQuarium Improvements	200,000
Thronateeska Heritage Center Improvements	35,000
Greenspace Acquisition	<u>100,000</u>
Total Projects	<u>\$ 6,945,000</u>

Revenues:

Interest	\$ 16,000
Sales Tax Collections	5,500,000
Fund Balance Use	<u>1,429,000</u>
Total Revenues	<u>\$ 6,945,000</u>

BLANK PAGE

SOLID WASTE DISPOSAL ENTERPRISE FUND

The Dougherty County Landfill began operations February, 1983. The Landfill was budgeted under the General Fund until July 1, 1990 when the Dougherty County Board of Commissioners established a Solid Waste Enterprise Fund. Under the direction of the Solid Waste Director, the Solid Waste Fund is responsible for receiving, processing and disposing of all solid waste generated in the County. The County Landfill disposes of approximately 400 tons of waste per day.

The Solid Waste Enterprise Fund is primarily funded through tipping fees as follows:

Inert Field Materials

Demolition, leaves, tree limbs, etc.	\$38.21/ton
--------------------------------------	-------------

Special Handling Materials

Liquids	\$70.31/ton
Asbestos	\$42.41/ton

Trench Field Materials

Paper products, household garbage	\$38.21/ton
-----------------------------------	-------------

Waste Tire Materials

Passenger tires 5 or less	\$1.00/tire
Passenger tires over 5	\$1.60/tire
or	\$225.00/ton
Truck off-road	\$4.00/tire
Farm tractor tires	\$40.00/tire

Residential Self-Haul (County Residents Only)

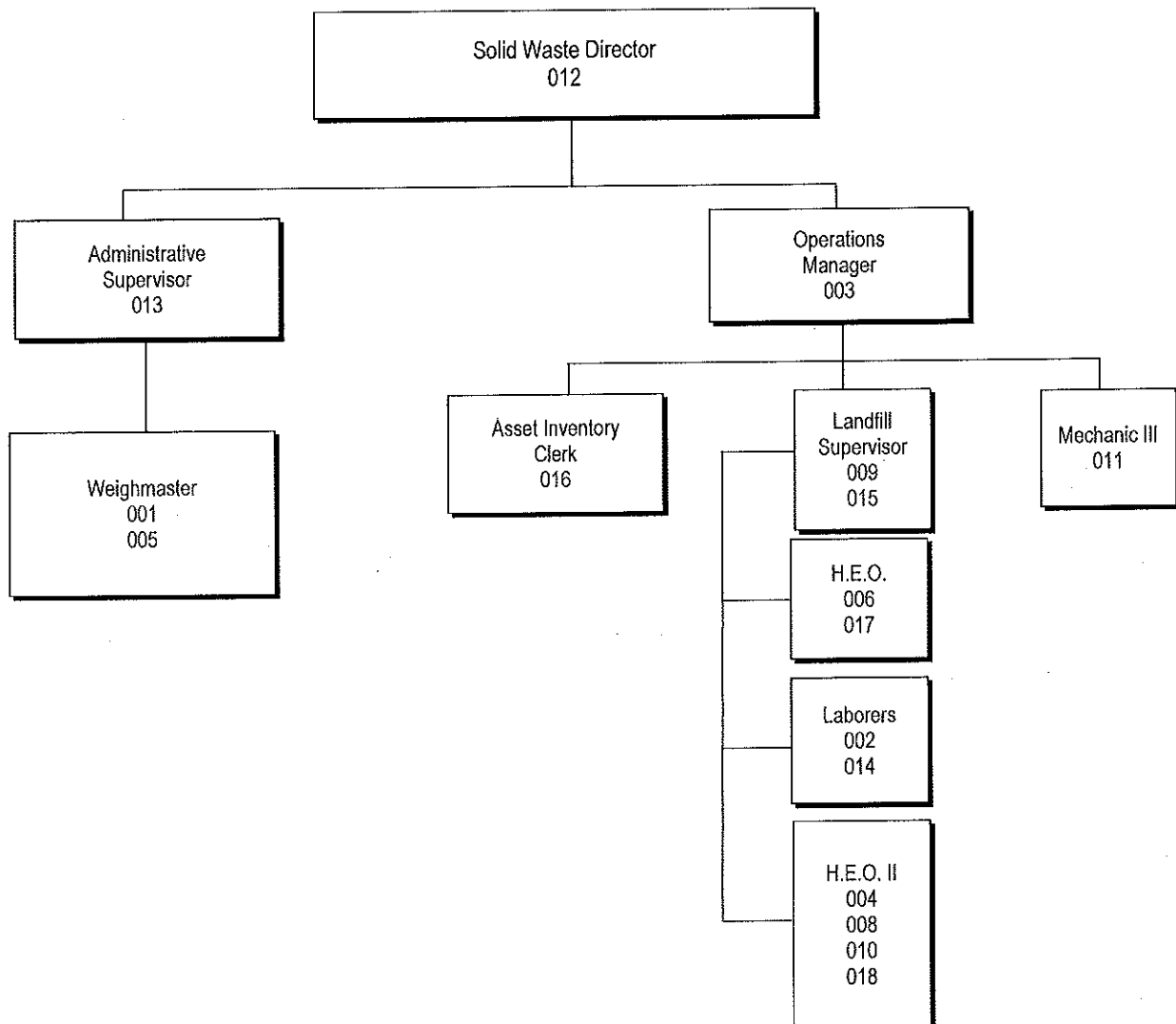
First 250 Lbs per day	N/C
All Weight over 250 Lbs per day	\$38.21/ton

Landfill operating hours are:

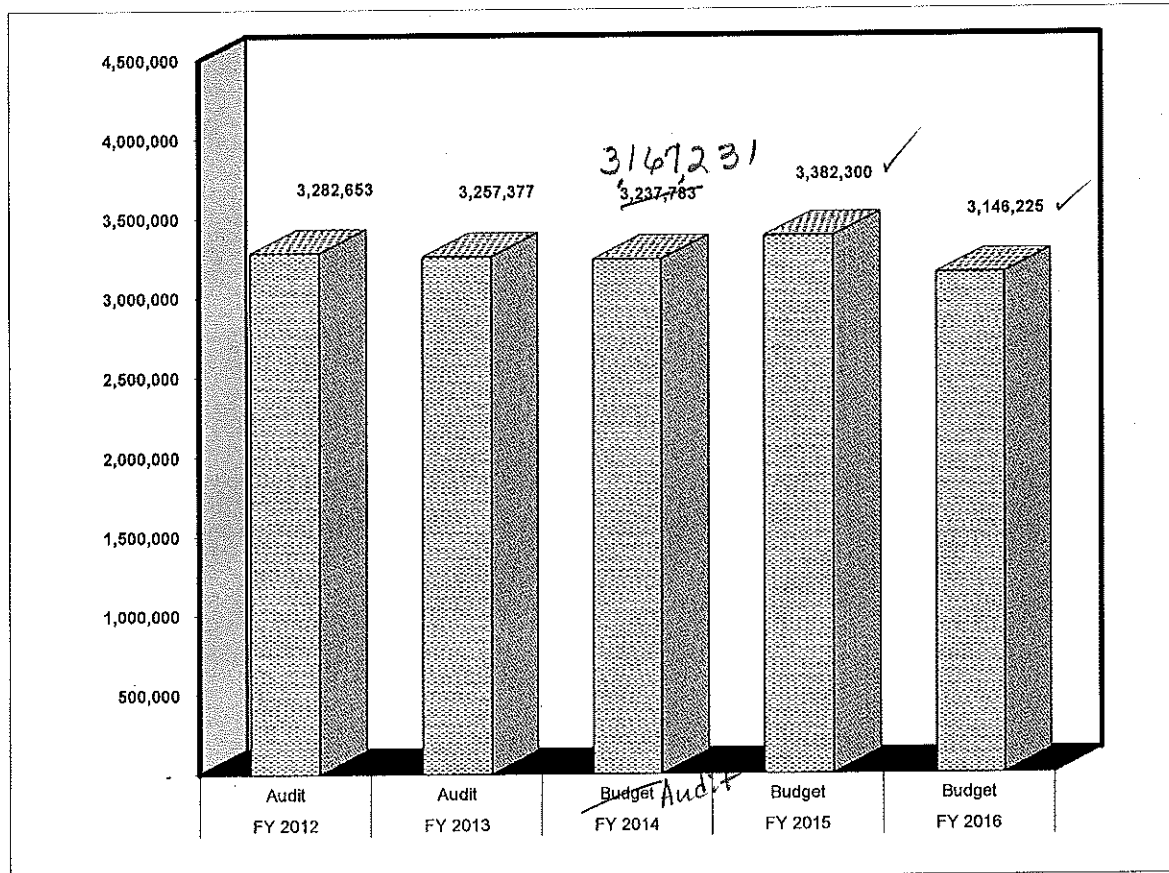
Monday through Friday	7:00 AM - 5:30 PM
Saturday	7:00 AM - 1:00 PM

Landfill is located at 900 Gaissert Road.

Solid Waste Disposal 2054

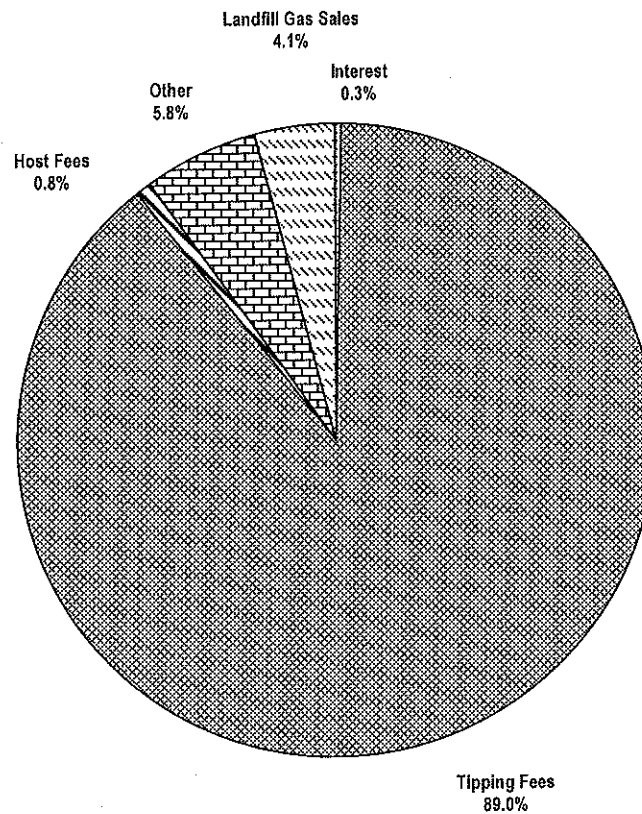


SOLID WASTE DISPOSAL ENTERPRISE FUND 5 - Year Expenditures



DOUGHERTY COUNTY, GEORGIA SOLID WASTE ENTERPRISE FUND REVENUES

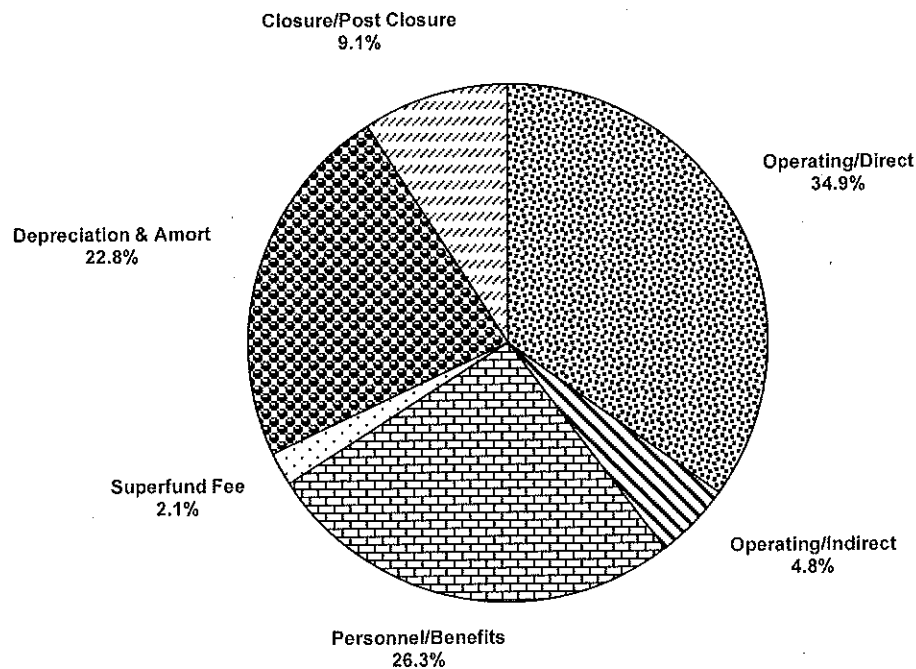
Tipping Fees -----	\$ 2,800,000
Interest Income -----	10,000
Host Fees -----	25,000
Landfill Gas Sales -----	129,000
Other -----	182,225
	<u>\$ 3,146,225</u>



DOUGHERTY COUNTY, GEORGIA SOLID WASTE ENTERPRISE FUND EXPENDITURES

Operating/Direct -----	\$ 1,098,845
Operating/Indirect-----	150,000
Personnel/Benefits -----	826,880
Superfund Fee -----	66,000
Depreciation & Amort -----	718,000
Closure/Post Closure -----	286,500

\$ 3,146,225



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Solid Waste Director	128
1	Operations Manager	119
1	Administrative Supervisor	118
2	Landfill Supervisor	116
4	Heavy Equipment Operator II	114
1	Mechanic II	113
1	Asset Inventory Control Clerk	112
2	Heavy Equipment Operator I	111
2	Weigh Master	109
2	Laborer	103
<u>17</u>	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2015	FY 2016
Operational Budget	\$ 3,382,300	\$ 3,146,225
Capital Expenditures	<u>999,500</u>	<u>3,435,500</u>
	\$ 4,381,800	\$ 6,581,725

SOLID WASTE DISPOSAL ENTERPRISE FUND

7101	Salaries	\$	593,980
7150	Benefits		232,900
7205	Professional Services		75,500
7206	Waste Reduction Program		182,310
7210	Postage		600
7211	Supplies		7,700
7212	Gas & Oil		220,000
7213	Utilities		67,000
7214	Communications		9,500
7215	Maintenance		313,455
7217	Dues, Fees, Books & Periodicals		200
7218	Travel		3,000
7219	Education & Training		1,250
7224	Uniforms - Rental & Protective Clothing		6,300
7226	Materials - Rep/Maint/Drainage		32,000
7227	Materials Disposal		8,500
7229	Monitoring & Testing		64,700
7230	Insurance		94,330
7232	Depreciation		270,000
7233	Amortization		448,000
7234	Indirect Costs		150,000
7237	Info Tech Services		10,500
7238	Closure		204,500
7239	Post Closure		82,000
7240	Fee/State Superfund		59,500
7242	Fee/Air Emissions		6,500
7353	Tools & Equipment		2,000
	Total Solid Waste	\$	3,146,225

**Dougherty County, Georgia
Solid Waste Enterprise Fund
Capital Outlay for FY 2016**

Equipment & Projects

Van	\$ 30,000
Scale House Renovations	27,500
Compactor - Rebuild	315,000
Paving Project	<u>230,000</u>
	\$ 602,500

Site Improvements

Cell 7A-9A-11A Construction/Documents	\$ 2,800,000
Borrow Area Construction	33,000
Reforestation of Property	<u>-</u>
	\$ 2,833,000

Total Capital Outlay	<u>\$ 3,435,500</u>
----------------------	---------------------

OTHER FUNDS

Confiscated Fund.....	\$	187,500
DHR Building Fund.....	\$	1,671,100
Lease-Commercial Property Fund.....	\$	66,630
Grants Fund.....	\$	1,032,537
Law Library Fund.....	\$	161,314

BLANK PAGE

CONFISCATED FUNDS

A Fund set up to facilitate the deposits and expenditures of money or property forfeited pursuant to State and Federal laws regarding controlled substances, marijuana, dangerous drugs or Rico Act. All monies deposited into this Fund have been awarded to one or more Dougherty County agencies through the Superior Court condemnation process.

**Dougherty County, Georgia
Confiscated Funds
Budget FY 2016**

Expenditures:

ADDU Expenditures	\$ 168,550
Sheriff	\$ 2,950
District Attorney Expenditures	<u>16,000</u>
Total Expenditures	<u>\$ 187,500</u>

Revenues:

Seized Funds	\$ 50,000
Interest Income	500
Funds Re-appropriated	<u>137,000</u>
Total Revenues	<u>\$ 187,500</u>

DEPARTMENT OF HUMAN RESOURCES (DHR) BUILDING FUND

A Fund set up to record the lease transactions between the State of Georgia, acting by and through the Georgia Department of Human Resources, and Dougherty County the leasing agent for the building located at 200 West Oglethorpe Boulevard. The DHR Building houses the Department of Family & Children Services (DFACS). The Lease Agreement went into effect December, 2000. A bond was issued through ADICA for construction of the building in November 1999. The bond was re-structured April 2010 also through ADICA.

This Fund is used to record the payment of maintenance, insurance, and bond expenses on the building and to receive lease payments.

**Dougherty County, Georgia
DHR Building Fund
Budget FY 2016**

Expenditures:

Maintenance	\$ 80,000
Insurance	27,100
Bond Expense:	
Principle Payment	1,500,000
Interest Expense	60,000
Escrow Agent	<u>4,000</u>
Total Expenditures	<u><u>\$ 1,671,100</u></u>

Revenues:

St of Ga Lease Payments	\$ 707,808
St of Ga Maintenance Payments	35,032
Interest Income	800
Fund Balance	<u>927,460</u>
Total Revenues	<u><u>\$ 1,671,100</u></u>

LEASE – COMMERICAL PROPERTY FUND

This Fund was established during Fiscal Year 2006 to record the financial transactions of the East and West Parking decks including the commercial lease property located on the street-level of the West Parking deck. This Fund records the maintenance and operation activity of the East and West parking decks. The Parking decks operating expenses are shared between Dougherty County, the City of Albany, Dougherty County School System, and the Albany Area Chamber of Commerce for employee parking. The County receives income through lease agreements with commercial tenants.

**Dougherty County, Georgia
Lease-Commercial Property
Budget FY 2016**

Expenditures:

Insurance	\$ 8,000
Maintenance	58,630
Indirect Cost to General Fund	<u>-</u>
Total Expenditures	<u><u>\$ 66,630</u></u>

Revenues:

Rents-Commercial Property	\$ 35,600
Cost-Share-Parking Deck Maint.	31,000
Interest Income	30
Fund Balance Re-appropriated	<u>-</u>
Total Revenues	<u><u>\$ 66,630</u></u>

GRANTS FUND

Dougherty County is responsible for the oversight of State and Federal Grants. This Fund was established to facilitate the accounting for all monies received and expended. This Fund began as a compliance requirement to GASB 34.

**Dougherty County, Georgia
Grants Fund
Budget FY 2016**

<u>State Grants:</u>	<u>Budget Expenditures</u>	<u>Budget Revenues</u>
Adm Office of Courts-Juvenile Judge Salary	\$ 88,434	\$ 88,434
GDOT - 2015 LMIG	280,253	
Fund Balance - 2015 LMIG received in FY15		280,253
 <u>Federal Grants:</u>		
Bullet Proof Vests	37,700	37,700
CJCC - Juvenile Justice Incentive	300,000	300,000
CJCC - Victim/Witness Asst Program	180,785	180,785
CJCC - Violence Against Women (VAWA)	50,000	50,000
DHS Child Support - District Attorney	71,180	71,180
JAG Grants	<u>24,185</u>	<u>24,185</u>
 Total State & Federal Grants	<u>\$ 1,032,537</u>	<u>\$ 1,032,537</u>

LAW LIBRARY FUND

In 1971, the Georgia Legislature enacted a law (O.C.G.A. § 36-15-9) enabling counties to collect up to five (\$5.00) dollars of every filing fee in order to fund a County Law Library. The Law Library is supervised by an oversight Board consisting of Superior Court Judges, Clerk of Courts, District Attorney, and citizen volunteers.

**Dougherty County, Georgia
Dougherty County Law Library
Budget FY 2016**

Expenditures:

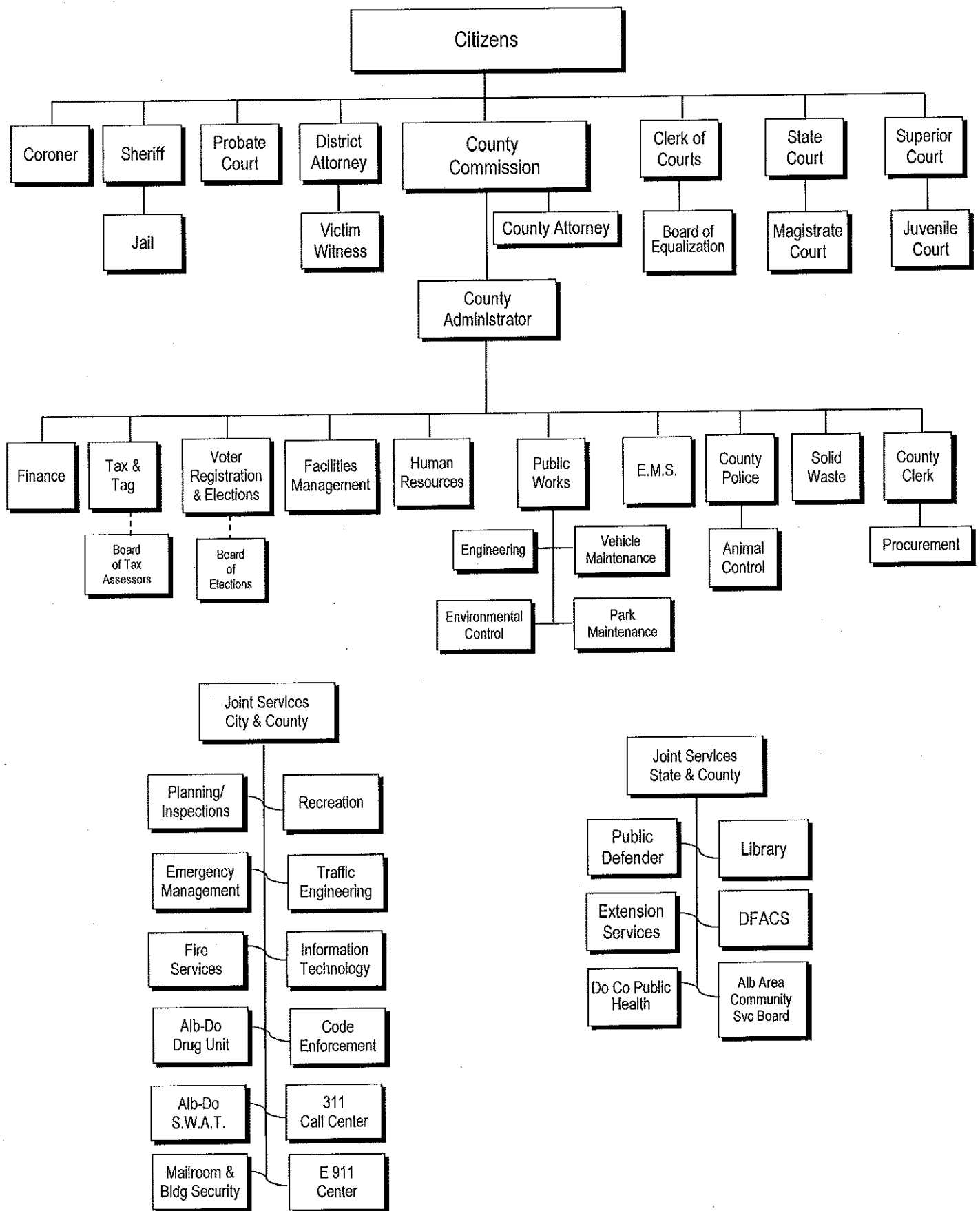
Library Materials: Books, Online, CDs	\$ 16,120
Payroll (Full time & Substitutes)	95,943
IT Department Fees	7,712
Office Supplies	210
Other	27,959
Capital Expenditures (Savings)	<u>13,370</u>
 Total Expenditures	 <u>\$ 161,314</u>

Revenues:

Clerk of Court Fines & Forfeitures	\$ 33,530
Magistrate Court Filing Fees	56,194
City of Albany--Municipal Court Fees	44,645
Clerk of Court--Recording & Fees	11,665
Probate Court	2,290
Copy Charges	9,652
Conference Room Rental	2,853
Interest Checking & Money Market	77
Other	<u>408</u>
 Total Revenues	 <u>\$ 161,314</u>

BLANK PAGE

Dougherty County Organization Chart



**DOUGHERTY COUNTY
COMPARISON OF MILLAGE RATES
LAST TEN LEVY YEARS**

	<u>2006</u>	<u>2007</u> **	<u>2008</u>	<u>2009</u>
General Operation	16.694	15.117	15.167	15.167
Less: Sales Tax Equivalent	<u>3.55</u>	<u>3.22</u>	<u>3.27</u>	<u>3.27</u>
Net General Operations	13.147	11.897	11.894	11.894
 School Board	 19.000	 18.984	 18.450	 18.445
Total County & School	32.147	30.881	30.344	30.339
 Special Tax District	 7.780	 7.775	 7.275	 7.272

**** Comprehensive Property Revaluation**

**DOUGHERTY COUNTY
COMPARISON OF MILLAGE RATES
LAST TEN LEVY YEARS**

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
14.927	15.155	15.252	15.212	15.212	15.713
<u>3.033</u>	<u>3.261</u>	<u>3.358</u>	<u>3.318</u>	<u>3.318</u>	<u>3.119</u>
11.894	11.894	11.894	11.894	11.894	12.594
18.445	18.445	18.445	18.445	18.445	18.445
30.339	30.34	30.339	30.339	30.339	31.039
7.272	7.272	9.272	9.272	9.272	9.184

BLANK PAGE